

The Union County Board of Supervisors met in Regular Session on Friday, January 02, 2015. The meeting was called to order at 9:00 AM with the following members present: Lois Monday, Ron Riley, and Dennis Brown.

OATH OF OFFICE: 5TH District Judge, Randy V. Hefner, swore in Supervisor Ron Riley, Treasurer Kelly Busch, Recorder Paula White, and Attorney Tim Kenyon.

ELECTION OF CHAIRMAN: Motion by Riley and seconded by Brown to elect Lois Monday as chairman for the Board of Supervisors. All voting aye, motion carried.

ELECTION OF VICE-CHAIRMAN: Motion by Brown and seconded by Monday to elect Ron Riley as vice-chairman for the Board of Supervisors. All voting aye, motion carried.

AGENDA: Motion by Brown and seconded by Riley to approve the Agenda. All voting aye, motion carried.

MINUTES: Motion by Brown and seconded by Riley to approve the minutes from December 29, 2014. All voting aye, motion carried.

HANDWRITTEN CLAIM: Motion by Brown and seconded by Riley to pay handwritten claim # 122786 to Carlisle Automotive Repair in the amount of \$1,981.42 for Conservation Vehicle Repairs. All voting aye, motion carried.

AUDITOR'S QUARTERLY REPORT: Motion by Riley and seconded by Brown to accept the Auditor's Quarterly Report. All voting aye, motion carried.

MASTER MATRIX RESOLUTION: Motion by Riley and seconded by Brown to approve **Resolution # 16 FY 2014-2015 CONSTRUCTION EVALUATION.** WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2015 and January 31, 2016 and submit an adopted recommendation regarding that application to the DNR; and WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF UNION COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Roll call vote; Brown aye, Riley aye, and Monday aye motion carried.

DEFERRED COMPENSATION BOARD RESOLUTION: Motion by Brown and seconded by Riley to approve **Resolution # 17 FY 2014-2015 Deferred Compensation.** BE IT RESOLVED that the Chairman of the Union County Board of Supervisors, and Sandy Hysell, Union County Auditor, or either one of them acting individually, are hereby authorized to establish a deferred compensation program for participating employees and to perform all acts necessary to fulfill the obligations of Union County relative to said program. The participating employee shall be authorized to sell, assign and endorse for transfer certificates representing stocks, bonds or other securities now registered or hereafter registered as a result of participating in the Union County IA 457 Deferred Compensation Plan. I, Lois Monday, Chairman of the Union County Board of Supervisors, established under the laws of the State of Iowa, hereby certify that the foregoing is a true copy of a resolution duly adopted by the Board of Supervisors of said County in Iowa, at a meeting duly held the 2nd day of January, 2015, at which a quorum was present and voting, and that the same has not been repealed or amended, and remains in full force and effect. Roll call vote; Brown aye, Riley aye, and Monday aye motion carried.

DEPOSITORY RESOLUTION: Motion by Riley and seconded by Brown to approve **Resolution # 18 FY 2014-2015 Depository Resolution.** BE IT RESOLVED that the Union County Board of Supervisors of Union County, Iowa approves the following list of financial institutions to be depositories of the Union County funds in conformance with all applicable provisions of Iowa Code Chapters 452 and 453 (1983) as amended by 1984 Iowa Acts, S.F. 2220. The Recorder, Treasurer, Sheriff, Auditor is hereby authorized to deposit the Union County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

	Name of Depository Office	Location	Maximum Balance In Effect Under Prior Resolution	Maximum Balance In Effect Under This Resolution
Recorder:	IA St Savings Bank	Creston	150,000.00	150,000.00
Treasurer:	Great Western Bank	Creston	2,000,000.00	1,000,000.00
	State Savings Bank	Creston	1,000,000.00	1,000,000.00
	First Nat'l Bank	Creston	5,000,000.00	5,000,000.00
	IA St Savings Bank	Creston	8,000,000.00	8,000,000.00
	PCSB	Creston	2,000,000.00	1,000,000.00
	IA Public Agency % Norwest Bank	Des Moines	1,000,000.00	1,000,000.00
Sheriff:	First Nat'l Bank	Creston	350,000.00	350,000.00
	PCSB	Creston	100,000.00	100,000.00
	IA St Savings Bank	Creston	25,000.00	25,000.00
Auditor:	First Nat'l Bank	Creston	25,000.00	25,000.00
	PCSB	Creston	25,000.00	25,000.00

Roll call vote; Brown aye, Riley aye, and Monday aye motion carried.

HOLIDAY SCHEDULE: Motion by Riley and seconded by Brown to approve the Union County 2015 Holiday Schedule.

President's Day	Mon., Feb. 16, 2015
Good Friday-1/2 day	Fri., April 3, 2015
Memorial Day	Mon., May 25, 2015
Independence Day	Fri., July 3, 2015
Labor Day	Mon., Sept. 7, 2015
Veterans Day	Wed., Nov. 11, 2015
Thanksgiving Day	Thurs., Nov. 26, 2015
Day after Thanksgiving	Fri., Nov. 27, 2015
Christmas Eve	Thurs., Dec 24, 2015
Christmas Day	Fri., Dec. 25, 2015
New Year's Day	Fri., Jan 1, 2016

All voting aye, motion carried.

OFFICIAL NEWSPAPERS: Motion by Brown and seconded by Riley to appoint the Creston News Advertiser and the Afton Star as the county's Official Newspapers. All voting aye, motion carried.

REAFFIRM 28E AGREEMENT WITH GUTHRIE COUNTY FOR SANITATION SERVICES: Motion by Riley and seconded by Brown to sign the 28E Agreement between Union County and Guthrie County for sanitation services. All voting aye, motion carried.

RECORD RETENTION RESOLUTION: Motion by Brown and seconded by Riley to approve **Resolution #19 FY 2014-2015 Record Retention.** The following is a list of records, which are to be destroyed (after appropriate documents are scanned and checked) by burning in accordance with law and as authorized by the Union County Board of Supervisors on January 2, 2015. County records included are:

RECOMMENDED RETENTION

RECORDS

Receipts
Secondary Roads Receipts

DESTROYED AFTER

1 yr After Audit
1 yr After Audit

Claims	2 yr after Audit
Mental Health Copies for Claims	2 yr after Audit
Handwritten Claims	2 yr after Audit
Payroll time cards and Ledgers	5 yr after
Annual reports receipts, expenditures, balances	10 yr
General ledger, expenditure & revenue ledgers	10 yr
Closed Session Tapes	10 yr
Board AGENDA	Administrative & legal values ended.
Health Insurance Reports	Administrative & legal values ended.
Returned Homestead & Military disallowances	Administrative & legal values ended.

Roll call vote; Monday aye, Brown aye, and Riley aye, motion carried.

RECORDER APPOINTMENTS: Motion by Riley and seconded by Brown to accept Katie Carlton as Deputy Recorder as recommended by the Union County Recorder, Paula White. Roll call vote; Brown aye, Riley aye, and Monday aye motion carried.

SET GOPHER BOUNTY: Motion by Brown and seconded by Monday to do away with the gopher bounty. Roll call vote; Brown aye, Riley nay, and Monday aye motion carried.

SUPERVISORS ORGANIZATION RESOLUTION: Motion by Riley and seconded by Brown to approve **Resolution # 20 FY 2014-2015 Supervisor Organization.** Be It Resolved by the Union County Board of Supervisors that their regular meeting days be set for each Monday of the month and claims will be approved the second and fourth Mondays of each month. Special sessions to be held on Wednesday when possible. Business will be conducted pursuant to Robert's Rules of Order except, Chairman of the Board can make motions or seconded motions for prompt flow of business. No bills will be allowed unless they carry the approval of the officer empowered to order the same. That the aid of the Poor must be obtained through the County General Relief Designee (MATURA Action Corporation) or Chair of the Board of Supervisors. That all claims must be itemized in full with vendor invoice and signed by office head. Claims must be filed in the Auditor's office by noon on Thursday proceeding the weekly session of the Board, exceptions with the discretion of the Board. Roll call vote; Brown aye, Riley aye, and Monday aye motion carried.

TREASURER APPOINTMENTS: Motion by Brown and seconded by Riley to accept Jenny Wheeler as Deputy Treasurer, Ellen Jensen as Second Deputy, and Stacey Graham as Driver's License Deputy as recommended by Union County Treasurer, Kelly Busch. Roll call vote; Brown aye, Riley aye, and Monday aye motion carried.

ORDINANCE RESOLUTION: Motion by Brown and seconded by Riley to approve **Resolution # 21 FY 2014-2015 for Union County Ordinances.** Now on this 2nd day of January, 2015, the matter of the readoption of existing county ordinances comes on before the Union County Board of Supervisors. WHEREAS, the Union County Board of Supervisors desires to readopt the existing county ordinances, and WHEREAS, Union County has previously adopted a code of ordinances which has been edited and compiled in meaningfully organizational form, and WHEREAS, no changes in substance are proposed at this time, and WHEREAS, the Board of Supervisors, pursuant to Section 331.302(9) of the 1999 Code of Iowa, is duly authorized to readopt existing ordinances by resolution or ordinance. BE AND IT IS HEREBY RESOLVED that this resolution and ordinance shall be identified as Union County Ordinance number 11.1 and the attached Table of Contents. Roll call vote; Brown aye, Riley aye, and Monday aye motion carried.

ADA BOARD: Motion by Brown and seconded by Riley to approve the ADA Board appointments; Betty Crittenden, Allison Danilovich, Rick Piel, Sandy Hysell, Paul Boden, Larry Latham, Doug Jones, and Lois Monday. All voting aye, motion carried.

CONDEMNATION COMMISSION: Motion by Riley and seconded by Brown to appoint the following: LICENSED REAL ESTATE BROKERS OR SALESMEN: Dennis Carter, Retta Ripperger, Korina Loudon, Bruce Jamie Travis, and Diane Poore. BANK AND/OR LOAN AGENCIES: Thad Sickels (First Federal Savings), Ty Rogers (Iowa State Savings Bank), Randy Ringsdorf (First National), Scott Coen (State Savings), and Daniell Mericle (Great Western). OWNERS-OPERATORS OF AGRICULTURE PROPERTY: Richard Ide, Eddie Ehm, Ann Moore, and Leslie Wurster. OWNERS OF CITY PROPERTY: Franklin Eighme, Katie Turner, Gail Peterson, Kent Forbes, Mary Seales, and Morris Conklin. All voting aye, motion carried.

CONSERVATION BOARD: Motion by Brown and seconded by Riley to reappoint Katie Carlton to the Conservation Board for a five year term. All voting aye, motion carried.

EMERGENCY MANAGEMENT ASSOCIATION BOARD: Motion by Brown and seconded by Riley to appoint Ron Riley a Union County Board Representative and Lois Monday to serve as alternate to the Emergency Management Association Board. All voting aye, motion carried.

ENTERPRISE ZONE COMMISSION: Motion by Riley and seconded by Brown to reappoint Lois Monday as a Union County Board Representative to the Enterprise Zone Commission. All voting aye, motion carried.

BOARD OF HEALTH: Motion by Brown and seconded by Riley to reappoint Linda Carrol, Larry Weis, and Dr. Karen Krogstad to the Board of Health for a two year term. All voting aye, motion carried.

LEC COMMISSION: Motion by Riley and seconded by Brown to reappoint Lois Monday and Dennis Brown as Union County Representatives with Ron Riley as the alternate to the LEC Commission. All voting aye, motion carried.

MAGISTRATE BOARD: Motion by Brown and seconded by Riley to reappoint David Abildtrup, Leslie Wurster, and Jamie Travis to the Magistrate Board for a six year term. All voting aye, motion carried.

MEDICAL EXAMINERS: Motion by Riley and seconded by Brown to appoint John C. Hoyt, Daniel S. Walker, and Lonnie Miller as Medical Examiners for 2015 and John Stutzman as Medical Examiner Investigators for 2015. All voting aye, motion carried.

PRAIRIE SOLID WASTE AGENCY BOARD: Motion by Riley and seconded by Brown to appoint Dennis Brown as the Union County Representative for the Prairie Solid Waste Agency Board. All voting aye, motion carried.

RC AND D COMMITTEE: Motion by Brown and seconded by Riley to reappoint Ron Riley as the Union County Representative and Dennis Brown as alternate for the RC and D Committee. All voting aye, motion carried.

SUPERVISORS ASSIGNMENTS AND APPOINTMENT:

5th Judicial Comm. Board, Des Moines:	Dennis Brown	Alternate:	Lois Monday
Airport Redistricting Commission:	Lois Monday /Ron Riley	Alternate:	
Connections: Area Agency on Aging	Dennis Brown	Alternate:	Lois Monday
Atura: Transportation	Ron Riley	Alternate:	Lois Monday
Case Management Advisory Board:	Ron Riley	Alternate:	Dennis Brown
Citizens Advisory Board:	Dennis Brown	Alternate:	Lois Monday
County Board Of Health:	Dennis Brown	Alternate:	Ron Riley
Southern Hills Mental Health	Ron Riley	Alternate:	Dennis Brown
Crossroads Mental Health:	Lois Monday	Alternate:	Ron Riley
Decatorization Board:	Dennis Brown	Alternate:	Lois Monday
Department Of Human Services Advisory Board:	Ron Riley	Alternate:	Sandy Hysell
Emergency Management Commission:	Ron Riley	Alternate:	Lois Monday
E911 Service Board:	Bige Fienhage	Alternate:	Dennis Brown
ECI Quad 4:	Lois Monday	Alternate:	Ron Riley
Enterprise Zone:	Lois Monday		
Family Ties:	Lois Monday	Alternate:	Ron Riley

Health Insurance Committee:	Ron Riley	Alternate: Dennis Brown
Heartland Management Alliance:	Ron Riley	
Iowa Watershed Board:	Ron Riley	
LEC Board:	Lois Monday and Dennis Brown	Alternate: Ron Riley
Matura Action:	Ron Riley	Alternate: Dennis Brown
PrairieSolid Waste Agency Board:	Dennis Brown	Alternate: Lois Monday
RC&D Committee:	Ron Riley	Alternate: Dennis Brown
Reap:	Lois Monday	Alternate: Ron Riley
Regional E911 Board:	Bige Fienhage	Alternate: Dennis Brown
RWIB:	Dennis Brown	Alternate: Ron Riley
SICOG Project Board:	Ron Riley	Alternate: Dennis Brown
Southern Iowa Development And Conservation Authority:	Dennis Brown	Alternate: Ron Riley
Southern Iowa Trolley	Lois Monday	Alternate: Ron Riley
Union Co. Alcohol Education Information Referral Svc:	Lois Monday	Alternate: Ron Riley
Union County Economic Development Commission:	Ron Riley	Alternate: Dennis Brown
Union County Public Funding:	Ron Riley	Alternate: Dennis Brown
Workforce Development Board:	Dennis Brown	Alternate: Lois Monday
Zoning Board of Adjustments- Afton:	Dennis Brown	

ENTERPRISE ZONE COMMISSION: Motion by Brown and seconded by Riley to reappoint Lois Monday. All voting aye, motion carried.

ENGINEER: Steve Akes, Union County Engineer, presented and discussed the weekly maintenance activity report and the Fiscal Year 2015-2016 Five Year Construction Program.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:10 PM.

ATTEST: _____
SANDY HYSELL, AUDITOR

BY: _____
LOIS MONDAY, CHAIRMAN
BOARD OF SUPERVISORS