

The Union County Board of Supervisors met in Regular Session on Tuesday, January 02, 2018. The meeting was called to order at 9:00 AM with the following members present: Dale Cline, Ron Riley and Dennis Brown. Also, present: Nathan Pudenz from Creston Community Government Class.

**ELECTION OF CHAIR:** Motion by Cline and seconded by Brown to appoint Ron Riley as Union County Chairman of the Board of Supervisors. All voting aye, motion carried.

**ELECTION OF VICE-CHAIR:** Motion by Brown and seconded by Riley to appoint Dale Cline as Union County Vice-Chairman of the Board of Supervisors. All voting aye, motion carried.

**AGENDA:** Motion by Brown and seconded by Cline to approve the agenda. All voting aye, motion carried.

**MINUTES:** Motion by Brown and seconded by Cline to approve the minutes from the December 27<sup>th</sup> meeting. All voting aye, motion carried.

**OPEN FORUM:** No one spoke in open forum.

**AUDITOR'S QUARTERLY REPORT:** Motion by Cline and seconded by Brown to accept the Auditor's Quarterly Report as presented by Union County Auditor Sandy Hysell. All voting aye, motion carried.

**CONSTRUCTION EVALUATION RESOLUTION #22 (MASTER MATRIX):** Motion by Brown and seconded by Cline to approve Resolution #22 as follows: **WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and **WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2018 and January 31, 2019 and submit an adopted recommendation regarding that application to the DNR; and **WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF UNION COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Approved on this 2nd day of January, 2018. Roll Call vote, Cline aye, Brown aye, Riley aye, motion carried.

**DEFERRED COMPENSATION BOARD RESOLUTION #23:** Motion by Cline and seconded by Brown to approve Resolution # 23 as follows: **BE IT RESOLVED** that the Chairman of the Union County Board of Supervisors, and Sandy Hysell, Union County Auditor, or either one of them acting individually, are hereby authorized to establish a deferred compensation program for participating employees and to perform all acts necessary to fulfill the obligations of Union County relative to said program. The participating employee shall be authorized to sell, assign and endorse for transfer certificates representing stocks, bonds or other securities now registered or hereafter registered as a result of participating in the Union County IA 457 Deferred Compensation Plan. I, Ronald Riley, Chairman of the Union County Board of Supervisors, established under the laws of the State of Iowa, hereby certify that the foregoing is a true copy of a resolution duly adopted by the Board of Supervisors of said County in Iowa, at a meeting duly held the 2nd day of January, 2018 at which a quorum was present and voting, and that the same has not been repealed or amended, and remains in full force and effect. Roll call vote: Brown aye, Cline aye, Riley aye, motion carried.

**DEPOSITORY RESOLUTION #24:** Motion by Brown and seconded by Cline to approve Resolution #24 as follows: **BE IT RESOLVED** that the Union County Board of Supervisors of Union County, Iowa approves the following list of financial institutions to be depositories of the Union County funds in conformance with all applicable provisions of Iowa Code

Chapters 452 and 453 (1983) as amended by 1984 Iowa Acts, S.F. 2220. The Recorder, Treasurer, Sheriff, Auditor is hereby authorized to deposit the Union County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

	Name of Depository Office	Location	Maximum Balance In Effect Under Prior Resolution	Maximum Balance In Effect Under This Resolution
<b>Recorder:</b>	IA St Savings Bank	Creston	150,000.00	150,000.00
<b>Treasurer:</b>	Great Western Bank	Creston	2,000,000.00	1,100,000.00
	State Savings Bank	Creston	1,000,000.00	500,000.00
	First Nat'l Bank	Creston	5,000,000.00	5,000,000.00
	IA St Savings Bank	Creston	8,000,000.00	8,000,000.00
	PCSB	Creston	2,000,000.00	1,100,000.00
	IA Public Agency % Norwest Bank	Des Moines	1,000,000.00	500,000.00
<b>Sheriff:</b>	First Nat'l Bank	Creston	350,000.00	350,000.00
	PCSB	Creston	100,000.00	100,000.00
	IA St Savings Bank	Creston	25,000.00	25,000.00
<b>Auditor:</b>	First Nat'l Bank	Creston	25,000.00	25,000.00
	PCSB	Creston	25,000.00	25,000.00

Approved on this 2nd day of January, 2018. Roll call vote: Cline aye, Brown aye, Riley aye, motion carried.

**ACCRUAL - GAAP REPORT:** Motion by Cline and seconded by Brown to approve the 2017/2018 Accrual - GAAP (General Accepted Accounting Principles) Report as presented by Union County Auditor Sandy Hysell. Roll call vote: Cline aye, Brown aye, Riley aye, motion carried.

**HOLIDAY SCHEDULE:** Motion by Brown and seconded by Cline to approve the following Holiday Schedule: All voting aye, motion carried.

**OFFICIAL NEWSPAPERS:** Motion by Brown and seconded by Cline to approve the Creston News Advertiser and Afton Star as the official newspapers for the County. All voting aye, motion carried.

**REAFIRM 28E AGREEMENT WITH GUTHERIE COUNTY FOR SANITATION SERVICES:** Motion by Cline and seconded by Brown to approve the 28E Agreement with Guthrie County for Sanitation Services. All voting aye, motion carried.

**RECORD RETENTION RESOLUTION #25:** Motion by Cline and seconded by Brown to approve Resolution #25 as follows: The following is a list of records, which are to be destroyed (after appropriate documents are scanned and checked) by burning in accordance with law and as authorized by the Union County Board of Supervisors on January 2, 2018. County records included are:

**RECOMMENDED RETENTION**

RECORDS

- Receipts
- Secondary Roads Receipts
- Claims
- Mental Health Copies for Claims
- Handwritten Claims
- Payroll time cards and Ledgers
- Annual reports receipts, expenditures, balances
- General ledger, expenditure & revenue ledgers
- Closed Session Tapes
- Board AGENDA
- Health Insurance Reports
- Returned Homestead & Military disallowances

DESTROYED AFTER

- 1 yr After Audit
- 1 yr After Audit
- 2 yr after Audit
- 2 yr after Audit
- 2 yr after Audit
- 5 yr after
- 10 yr
- 10 yr
- 10 yr
- Administrative & legal values ended.
- Administrative & legal values ended.
- Administrative & legal values ended.

Roll call vote: Cline aye, Brown aye, Riley aye, motion carried.

**SUPERVISORS ORGANIZATION RESOLUTION #26:** Motion by Brown and seconded by Cline to approve Resolution #26 as follows: Be It Resolved by the Union County Board of

Supervisors that their regular meeting days be set for each Monday of the month and claims will be approved the second and fourth Mondays of each month. Special sessions to be held on Wednesday when possible. Business will be conducted pursuant to Robert's Rules of Order except, Chairman of the Board can make motions or seconded motions for prompt flow of business. No bills will be allowed unless they carry the approval of the officer empowered to order the same. That the aid of the Poor must be obtained through the County General Relief Designee (MATURA Action Corporation) or Chair of the Board of Supervisors. That all claims must be itemized in full with vendor invoice and signed by office head. Claims must be filed in the Auditor's office by noon on Thursday proceeding the weekly session of the Board, exceptions with the discretion of the Board. Approved this 2 days of January, 2018. Roll call vote: Cline aye, Brown aye, Riley aye, motion carried.

**TREASURER CERTIFICATION OF APPOINTMENTS:** Motion by Cline and seconded by Brown to approve Stacy Graham as the Driver's License Deputy as presented by Union County Treasurer Kelly Busch. All voting aye, motion carried. Motion by Cline and seconded by Brown to approve Jenny Wheeler as Treasurer's Deputy as presented by Union County Treasurer Kelly Busch. All voting aye, motion carried.

**UNION COUNTY ORDINANCES RESOLUTION #27:** Motion by Cline and seconded by Brown to approve Resolution #27 as follows: Now on this 2<sup>nd</sup> day of January 2018, the matter of readopting of the existing county ordinances comes on before the Union County Board of Supervisors. WHEREAS, the Union County Board of Supervisors desires to readopt the existing county ordinances, and WHEREAS, Union County has previously adopted a code of ordinances which has been edited and compiled in meaningfully organizational form, and WHEREAS, no changes in substance are proposed at this time, and WHEREAS, the Board of Supervisors, pursuant to Section 331.302(9) of the 1999 Code of Iowa, is duly authorized to readopt existing ordinances by resolution or ordinance. BE AND IT IS HEREBY RESOLVED that this resolution and ordinance shall be identified as Union County Ordinance number 11.1. Roll call vote: Brown aye, Cline aye, Riley aye, motion carried.

**ADA:** Motion by Brown and seconded by Cline to approve the following to serve on the ADA (American Disability Act) Board: Betty Crittenden, Allison Danilovich, Rick Piel, Sandy Hysell, Paul Boden, Brenda Mahan, Doug Jones and Ron Riley. All voting aye, motion carried.

**ASSESSOR REVIEW BOARD:** Motion by Brown and seconded by Cline to approve Korina Loudon to serve on the Assessor's Review Board for a 6-year term. All voting aye, motion carried.

**CONSERVATION BOARD REAPPOINTMENT:** Motion by Cline and seconded by Brown to reappoint Tom Lesan to the Conservation Board. All voting aye, motion carried.

**HEALTH BOARD:** Motion by Brown and seconded by Cline to approve the reappointments of Linda Carrol, Larry Weis and Dr. Karen Krogstad. All voting aye, motion carried

**MEDICAL EXAMINERS:** Motion by Brown and seconded by Cline to reappoint Dr. John (Chuck) Hoyt, Dr. Daniel E Walker and Dr. Lonnie Miller as Union County Medical Examiners. All voting aye, motion carried.

**RC & D COMMITTEE:** Motion by Cline and seconded by Brown to reappoint Roger Baker to the RC & D Committee. All voting aye, motion carried.

**SUPERVISORS ASSIGNMENTS AND APPOINTMENTS:** Motion by Cline and seconded by Brown to approve the following appointments: All voting aye, motion carried.

Board	Primary Name	Alternate Name
<b>5th Judicial Comm. Board, Des Moines:</b>	Dale Cline	Dennis Brown
<b>Airport Redistricting Commission:</b>	Dale Cline /Ron Riley	
<b>Connections: Area Agency on Aging</b>	Dale Cline	Dennis Brown
<b>Atura: Transportation</b>	Ron Riley	Dale Cline
<b>Case Management Advisory Board:</b>	Ron Riley	Dennis Brown
<b>County Board Of Health:</b>	Dennis Brown	Ron Riley
<b>Southern Hills Mental Health</b>	Ron Riley	Dennis Brown
<b>Crossroads Mental Health:</b>	Dennis Brown	Ron Riley
<b>Decatorization Board:</b>	Dale Cline	Dennis Brown
<b>Emergency Management Commission</b>	Ron Riley	Dale Cline
<b>E911 Service Board:</b>	Ron Riley	Dennis Brown
<b>Health Insurance Committee:</b>	Dennis Brown	Dale Cline
<b>Heartland Management Alliance (Innovative- Sif):</b>	Ron Riley	
<b>LEC Board:</b>	Dale Cline / Dennis Brown	Ron Riley
<b>Matura Action:</b>	Dale Cline	Dennis Brown
<b>PrairieSolid Waste Agency Board:</b>	Dennis Brown	Dale Cline
<b>RC&amp;D Committee:</b>	Ron Riley	Dennis Brown
<b>REAP:</b>	Dale Cline	Ron Riley
<b>Regional E911 Board:</b>	Mark Williams	Dennis Brown
<b>RWIB:</b>	Dennis Brown	Ron Riley
<b>SICOG Project Board:</b>	Ron Riley	Dale Cline
<b>Southern Iowa Trolley</b>	Dale Cline	Ron Riley
<b>Union Co. Economic Development Commission:</b>	Ron Riley	Dennis Brown
<b>Union County Public Funding:</b>	Ron Riley	Dennis Brown
<b>Zoning Board of Adjustments- Afton:</b>	Dennis Brown	
<b>Union County Health Care Coalition</b>	Dale Cline	Ron Riley
<b>Courthouse Security</b>	Ron Riley	Dennis Brown

**VETERANS AFFAIRS BOARD:** Motion by Brown and seconded by Cline to approve the reappointment of Sharon Moffitt to the Veteran’s Affairs Board. All voting aye, motion carried.

**ZONING BOARD OF ADJUSTMENTS-AFTON CITY/COUNTY:** Motion by Cline and seconded by Riley to reappoint Dennis Brown to the Zoning Board of Adjustment – Afton City/County. All voting aye, motion carried.

**ASSESSOR:** Motion by Cline and seconded by Brown to approve the following Allowances: 140 Homestead Credits - 30 Military Credits – 4 Disabled Veteran’s Homestead Credits – 37 BPTC (Business Property Tax Credits) – and 35 Family Farm Credits, as presented by Union County Assessor Theresa Pudenz. All voting aye, motion carried. Motion by Brown and seconded by Cline to approve the following Dis-Allowances: 184 Homestead Credits – 50 Military Credits – 3 Disabled Veterans Homestead Credits – 18 BPTC (Business Property Tax Credits), as presented by Union County Assessor Theresa Pudenz. All voting aye, motion carried.

**SOUTHERN IOWA TROLLEY:** Leesa Lester, Southern Iowa Trolley, discussed the Fiscal Year 2019 Funding Request.

**WEED COMMISSIONER:** Motion by Cline and seconded by Brown to approve the 2017 Weed Commissioner’s Report as presented by Gary Blazek. Motion by Brown and seconded Cline to approve Blazek as the 2018 Weed Commissioner. All voting aye, motion carried.

**ENGINEER:** Union County Engineer, Zach Gunsolley, presented and discussed the weekly maintenance activity report.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 12:30

ATTEST: \_\_\_\_\_  
SANDY HYSELL, AUDITOR

BY: \_\_\_\_\_  
RON RILEY, CHAIRMAN  
BOARD OF SUPERVISORS