

The Union County Board of Supervisors met in Regular Session on Monday, January 04, 2016. The meeting was called to order at 9:00 AM with the following members present: Ron Riley, Dennis Brown, and Lois Monday. Also present from the Creston Community School Government Class were Kelsey Donner and Jamie Sickles.

AGENDA: Motion by Brown and seconded by Riley to approve the Agenda. All voting aye, motion carried.

ELECTION OF CHAIR: Motion by Brown and seconded by Monday to appoint Ron Riley as Chair. All voting aye, motion carried.

ELECTION OF VICE CHAIR: Motion by Riley and seconded by Monday to appoint Dennis Brown as Vice Chair. All voting aye, motion carried.

MINUTES: Motion by Brown and seconded by Monday to approve the minutes from December 28, 2015. All voting aye, motion carried.

OPEN FORUM: No one spoke in open forum.

ATTORNEY: County Attorney, Tim Kenyon, discussed the open meetings law and open records law per Iowa Code Chapter 21 and 22.

AUDITOR'S QUARTERLY REPORT: Motion by Monday and seconded by Brown to accept the Auditor's 2nd Quarterly Report for FY15/16. All voting aye, motion carried.

CONSTRUCTION EVALUATION RESOLUTION: Motion by Brown and seconded by Monday to approve **Resolution #16 FY15/16**. WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2016 and January 31, 2017 and submit an adopted recommendation regarding that application to the DNR; and WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF UNION COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Roll Call Vote: Monday, aye; Brown, aye; Riley, aye; motion carried.

DEFERRED COMPENSATION BOARD RESOLUTION: Motion by Monday and seconded by Brown to approve **Resolution #17 FY15/16**. BE IT RESOLVED that the Chairman of the Union County Board of Supervisors, and Sandy Hysell, Union County Auditor, or either one of them acting individually, are hereby authorized to establish a deferred compensation program for participating employees and to perform all acts necessary to fulfill the obligations of Union County relative to said program. The participating employee shall be authorized to sell, assign and endorse for transfer certificates representing stocks, bonds or other securities now registered or hereafter registered as a result of participating in the Union County IA 457 Deferred Compensation Plan. I, Ron Riley, Chairman of the Union County Board of Supervisors, established under the laws of the State of Iowa, hereby certify that the foregoing is a true copy of a resolution duly adopted by the Board of Supervisors of said County in Iowa, at a meeting duly held the 4th day of January, 2016, at which a quorum was present and voting, and that the same has not been repealed or amended, and remains in full force and effect. Roll Call Vote: Brown, aye; Monday, aye; Riley, aye; motion carried.

DEPOSITORY RESOLUTION: Motion by Monday and seconded by Brown to approve **Resolution #18 FY15/16**. BE IT RESOLVED that the Union County Board of Supervisors of Union County, Iowa approves the following list of financial institutions to be depositories of the Union County funds in conformance with all applicable provisions of Iowa Code Chapters 452 and 453 (1983) as amended by 1984 Iowa Acts, S.F. 2220. The Recorder, Treasurer, Sheriff, Auditor is hereby authorized to deposit the Union County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

	Name of Depository Office	Location	Maximum Balance In Effect Under Prior Resolution	Maximum Balance In Effect Under This Resolution
Recorder:	IA St Savings Bank	Creston	150,000.00	150,000.00
Treasurer:	Great Western Bank	Creston	2,000,000.00	1,000,000.00
	State Savings Bank	Creston	1,000,000.00	1,000,000.00
	First Nat'l Bank	Creston	5,000,000.00	5,000,000.00
	IA St Savings Bank	Creston	8,000,000.00	8,000,000.00
	PCSB	Creston	2,000,000.00	1,000,000.00
	IA Public Agency % Norwest Bank	Des Moines	1,000,000.00	1,000,000.00
Sheriff:	First Nat'l Bank	Creston	350,000.00	350,000.00
	PCSB	Creston	100,000.00	100,000.00
	IA St Savings Bank	Creston	25,000.00	25,000.00
Auditor:	First Nat'l Bank	Creston	25,000.00	25,000.00
	PCSB	Creston	25,000.00	25,000.00

Roll Call Vote: Monday, aye; Brown, aye; Riley, aye; motion carried.

HOLIDAY SCHEDULE: Motion by Brown and seconded by Monday to approve the Union County 2016 Holiday Schedule.

President's Day	Mon., Feb. 15, 2016
Good Friday-1/2 day	Fri., March 25, 2016
Memorial Day	Mon., May 30, 2016
Independence Day	Mon., July 04, 2016
Labor Day	Mon., Sept. 05, 2016
Veterans Day	Fri., Nov. 11, 2016
Thanksgiving Day	Thurs., Nov. 24, 2016
Day after Thanksgiving	Fri., Nov. 25, 2016
Christmas Eve (day before)	Fri., Dec 23, 2016
Christmas Day (day after)	Mon., Dec. 26, 2016
New Year's Day	Mon., Jan 02, 2017

All voting aye, motion carried.

OFFICIAL NEWSPAPERS: Motion by Monday and seconded by Brown to appoint the Creston News Advertiser and The Afton Star Enterprise as the county's official 2016 newspapers. All voting aye, motion carried.

REAFFIRM 28E AGREEMENT: Motion by Brown and seconded by Monday to sign the 28E Agreement between Union County and Guthrie County for sanitarian services. All voting aye, motion carried.

RECORD RETENTION RESOLUTION: Motion by Monday and seconded by Brown to approve **Resolution #19 FY15/16**. The following is a list of records which are to be destroyed (after appropriate documents are scanned and checked) by burning in accordance with law and as authorized by the Union County Board of Supervisors on January 04, 2016. County records included are:

RECOMMENDED RETENTION

RECORDS

Receipts
 Secondary Roads Receipts
 Claims

DESTROYED AFTER

1 yr After Audit
 1 yr After Audit
 2 yr after Audit

Mental Health Copies for Claims	2 yr after Audit
Handwritten Claims	2 yr after Audit
Payroll time cards and Ledgers	5 yr after
Annual reports receipts, expenditures, balances	10 yr
General ledger, expenditure & revenue ledgers	10 yr
Closed Session Tapes	10 yr
Board AGENDA	Administrative & legal values ended.
Health Insurance Reports	Administrative & legal values ended.
Returned Homestead & Military disallowances	Administrative & legal values ended.

Roll Call Vote: Brown, aye; Monday, aye; Riley, aye; motion carried.

SUPERVISORS ORGANIZATION RESOLUTION: Motion by Brown and seconded by Monday to approve **Resolution #20 FY15/16**. Be It Resolved by the Union County Board of Supervisors that their regular meeting days be set for each Monday of the month and claims will be approved the second and fourth Mondays of each month. Special sessions to be held on Wednesday when possible. Business will be conducted pursuant to Robert's Rules of Order except, Chairman of the Board can make motions or second motions for prompt flow of business. No bills will be allowed unless they carry the approval of the officer empowered to order the same. That the aid of the Poor must be obtained through the County General Relief Designee (MATURA Action Corporation) or Chair of the Board of Supervisors. That all claims must be itemized in full with vendor invoice and signed by office head. Claims must be filed in the Auditor's office by noon on Thursday preceding the weekly session of the Board, exceptions with the discretion of the Board. Roll Call Vote: Monday, aye; Brown, aye; Riley, aye; motion carried.

TREASURER CERTIFICATION OF APPOINTMENTS: Motion by Brown and seconded by Monday to accept Jenny Wheeler as Deputy Treasurer and Stacey Graham as Driver's License Deputy as recommended by Union County Treasurer, Kelly Busch. All voting aye, motion carried.

APPROPRIATION RESOLUTION: Motion by Brown and seconded by Monday to approve **Resolution #21 FY15/16**. NOW on this 4th day of January 2016, the matter of amending the fiscal year 2015-2016 appropriations comes before the Union County Board of Supervisors. WHEREAS it is now necessary to amend the fiscal year 2015-2016 appropriations for these changes, in accordance with section 331.434(6) of the Code of Iowa. BE AND IT IS HEREBY RESOLVED that the appropriations for the approved 2015-2016 budget amendment dated January 4, 2016 for the following departments are:

<u>DEPARTMENT</u>	<u>PRIOR APPROPRIATION</u>	<u>INCREASE DECREASE</u>	<u>AMENDED APPROPRIATION</u>
Human Services	117,299	75,000	192,299
District Court	54,650	70,000	124,650
General Services	2,501,952	15,000	2,516,952
Rural Serv/Landfill	20,460	4,000	24,460

Fiscal Year 15-16																			
100%																			
DEPARTMENT	DEPT #	General Basic	General Supplemental	Rural Basic	Secondary Roads	Flood & Erosion	Debt Service	Capital Project	REAP Co	Hlth Ins	Mental Health	Recorders Mgmt Fund	Trust Fund	Commissary Fund	Chartable/Educational	Depreciation Fund	Total Dept	Amendment 12/28/2015	Total Dept
Supervisors	01	83,178	64,162														147,340		147,340
Auditor	02	154,572	227,426														381,998		381,998
Treasurer	03	209,716	97,823														307,539		307,539
Attorney	04	161,444	58,489														219,933		219,933
Sheriff	05	786,546	289,947	94,098													1,174,591		1,174,591
Recorder	07	120,266	50,634														173,900		173,900
Building and Grounds	08	135,999	14,088										3,000		4,000		150,087		150,087
Vegetation Mgmt	18			271,980													271,980		271,980
County Engineer	20				3,474,150												3,474,150		3,474,150
Veteran Affairs	21	74,560	3,126														77,676		77,676
Conservation	22	308,859	74,173					15,000								18,211	431,243		431,243
Sanitarian/Bd of Health	23	1,250		130,390													131,640		131,640
Human Services	25	70,449	46,850														117,299	75,000	192,299
Care Facility	26													24,193		10,000	34,193		34,193
Court Administration	30		1,000														1,000		1,000
District Court	31		54,650														54,650	70,000	124,650
General Services	51	1,878,538	512,950	34,000		7,000		55,000							14,484		2,501,952	15,000	2,516,952
Landfill	53			20,460													20,460	4,000	24,460
Health Insurance Fund	55								1,238,620								1,238,620		1,238,620
Mental Health	60									1,150,752							1,150,752		1,150,752
Co-op Urban Rtnl Debt								318,650									318,650		318,650
Co-op Debt Service								224,950									224,950		224,950
County Debt Fund								857,483									857,483		857,483
Litigation																			
Sub total																	13,460,086		13,460,086
Trans to Secondary Rds		77,323		771,838													849,161		849,161
TOTAL		4,062,690	1,485,318	1,322,766	3,474,150	7,000	1,401,083	70,000	1,238,620	1,150,752		3,000	39,193	4,000	14,484	28,211	14,309,247	164,000	14,473,247

These changes are approved and signed on the 4th day of January 2016. Roll Call Vote: Monday, aye; Brown, aye; Riley, aye; motion carried.

JONES TOWNSHIP CLERK APPOINTMENT: Motion by Monday and seconded by Brown to appoint Billie Jo Henrichs as the Jones Township Clerk. All voting aye, motion carried.

ADA BOARD: Motion by Brown and seconded by Monday to approve the ADA Board appointments; Betty Crittenden, Allison Danilovich, Rick Piel, Sandy Hysell, Paul Boden, Larry Latham, Doug Jones, and Ron Riley. All voting aye, motion carried.

CONDEMNATION COMMISSION: Motion by Monday and seconded by Brown to appoint the following: LICENSED REAL ESTATE BROKERS OR SALESMEN: Dennis Carter, Retta Ripperger, Korina Loudon, Bruce Jamie Travis, and Diane Poore. BANK AND/OR LOAN AGENCIES: Thad Sickels (PCSB), Ty Rogers (Iowa State Savings Bank), Randy Ringsdorf (First National), Scott Coen (State Savings), and Daniell Mericle (Great Western). OWNERS-OPERATORS OF AGRICULTURE PROPERTY: Richard Ide, Eddie Ehm, Ann Moore, and Leslie Wurster. OWNERS OF CITY PROPERTY: Franklin Eighme, Katie Turner, Gail Peterson, Kent Forbes, Mary Seales, and Morris Conklin. All voting aye, motion carried.

CONSERVATION BOARD REAPPOINTMENT: Motion by Brown and seconded by Monday to reappoint Steve Maltzahn to the Conservation Board for a five year term. All voting aye, motion carried.

EMERGENCY MANAGEMENT COMMISSION: Motion by Monday and seconded by Brown to appoint Ron Riley to commission and Lois Monday to serve as alternate. All voting aye, motion carried.

ENTERPRISE ZONE COMMISSION: Motion by Monday and seconded by Brown to appoint Lois Monday as a Union County Board Representative to the Enterprise Zone Commission. All voting aye, motion carried.

HEALTH BOARD: Motion by Brown and seconded by Monday to appoint Dennis Brown for a one year term, and Jim Ide for a two year term to the Board of Health. All voting aye, motion carried.

LEC BOARD: Motion by Brown and seconded by Monday to approve Lois Monday and Dennis Brown as Union County Representatives to the LEC Board. All voting aye, motion carried.

MEDICAL EXAMINERS: Motion by Monday and seconded by Brown to appoint Dr. John C. Hoyt, Dr. Daniel S. Walker, and Dr. Lonnie Miller as Medical Examiners for 2016. All voting aye, motion carried.

PRAIRIE SOLID WASTE AGENCY BOARD: Motion by Monday and seconded by Brown to reappoint Dennis Brown as the Union County Representative for the Prairie Solid Waste Agency Board. All voting aye, motion carried.

BOARD APPOINTMENTS: Motion by Monday and seconded by Brown to approve the following Board Appointments:

5th Judicial Comm. Board, Des Moines:	Dennis Brown	Alternate: Lois Monday
Airport Redistricting Commission:	Lois Monday /Ron Riley	
Connections: Area Agency on Aging	Dennis Brown	Alternate: Lois Monday
Atura: Transportation	Ron Riley	Alternate: Lois Monday
Case Management Advisory Board:	Ron Riley	Alternate: Dennis Brown
County Board Of Health:	Dennis Brown	Alternate: Ron Riley
Southern Hills Mental Health	Ron Riley	Alternate: Dennis Brown
Crossroads Mental Health:	Dennis Brown	Alternate: Ron Riley
Decatorization Board:	Dennis Brown	Alternate: Lois Monday
Department Of Human Services Advisory Board:	Ron Riley/Sandy Hysell	
Emergency Management Commission:	Ron Riley	Alternate: Lois Monday
E911 Service Board:	Paul Vermeer	Alternate: Dennis Brown

Enterprise Zone:	Lois Monday	
Health Insurance Committee:	Ron Riley	Alternate: Dennis Brown
Heartland Management Alliance:	Ron Riley	
Iowa Watershed Board:	Ron Riley	
LEC Board:	Lois Monday and Dennis Brown	Alternate: Ron Riley
Matura Action:	Ron Riley	Alternate: Dennis Brown
PrairieSolid Waste Agency Board:	Dennis Brown	Alternate: Lois Monday
RC&D Committee:	Ron Riley	Alternate: Dennis Brown
Regional E911 Board:	Paul Vermeer	Alternate: Dennis Brown
RWIB:	Dennis Brown	Alternate: Ron Riley
SICOG Project Board:	Ron Riley	Alternate: Dennis Brown
Southern Iowa Development And Conservation Authority:	Dennis Brown	Alternate: Ron Riley
Southern Iowa Trolley	Lois Monday	Alternate: Ron Riley
Union Co. Alcohol Education Information Referral Svc:	Lois Monday	Alternate: Ron Riley
Union County Economic Development Commission:	Ron Riley	Alternate: Dennis Brown
Union County Public Funding:	Ron Riley	Alternate: Dennis Brown
Workforce Development Board:	Dennis Brown	Alternate: Lois Monday
Zoning Board of Adjustments- Afton:	Dennis Brown	
Union County Health Care Coalition	Lois Monday	Alternate: Ron Riley

All voting aye, motion carried.

HISTORICAL SOCIETY: Dick Anderson, Ed Ritter, Wally Miller, and Steve Francis discussed the Historical Society budget request for 2017 and also discussed progress made putting up signs at each of the 100+ country school locations around Union County.

ENGINEER: Union County Engineer, Steve Akes, presented and discussed the weekly maintenance activity report and the potential purchase of new equipment.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:08 PM.

ATTEST: _____
SANDY HYSELL, AUDITOR

BY: _____
RON RILEY, CHAIRMAN
BOARD OF SUPERVISORS