

The Union County Board of Supervisors met in Regular Session Monday, June 25, 2018. The meeting was called to order at 9:00 AM with the following members present: Ron Riley, Dale Cline and Dennis Brown.

AGENDA: Motion by Cline and seconded Brown by to approve the Agenda. All voting aye, motion carried.

MINUTES: Motion by Brown and seconded by Cline to approve the minutes from June 18, 2018. All voting aye, motion carried.

OPEN FORUM: Dave Miller asked about painting the county owned garage across the street from the courthouse parking lot.

COUNTY FARM LEASE: County Attorney, Tim Kenyon, reviewed the status of the County Farm Lease. The lease agreement will expire on February 28th, 2019.

SIRWA-LOAN APPLICATION SURVEY: Dan McIntosh, SIRWA, went over a loan application survey with the board. Motion by Cline and seconded by Brown for the chair to sign the Loan Application Survey. All voting aye, motion carried.

DHS BUILDING: Pauline Rutherford and Darin Thompson discussed the possible purchase of the building to house the DHS on 201 N Elm St.

ENGINEER: Zach Gunsolley, Union County Engineer, presented and discussed the weekly maintenance activity report and an invoice from Ringgold County on a Ringgold-Union Street Bridge Project with County Attorney Tim Kenyon present. **Ringgold-Union County Bridge Project Claim:** Motion by Cline and seconded by Brown to pay the amount of \$55,000 that was budgeted and in the 5 year plan that was agreed upon in the 28E Agreement with further discussion after the first of the fiscal year on the remaining amount of the claim. All voting aye, motion carried.

FISCAL AGENT AGREEMENT – QUAD COUNTIES 4 KIDS: Motion by Brown and seconded by Cline for the chair to sign the fiscal agent agreement with Quad Counties 4 Kids. Union County will be the Fiscal Agent for the School Ready Children Services grant for \$387,859 and Early Childhood Program Grant for \$46,520 for Fiscal Year 18/19. All voting aye, motion carried.

APPROPRIATIONS RESOLUTION #40 FYR 17/18: Motion by Cline and seconded by Brown to approve the Appropriations Resolution #40 for Fyr 18/19 as follows: **NOW** on this 25th day of June 2018, the matter of establishing fiscal year 2018-2019 appropriations come before the Union County Board of Supervisors. **WHEREAS** it is desired to make appropriations for each of the different offices and department's for the fiscal year beginning July 1, 2018, and **WHEREAS** such action is in accordance with Section 331.434(6) of the Code of Iowa. **BE AND IT IS HEREBY RESOLVED** by the Board of Supervisors of Union County as follows: Section 1. The amounts itemized by office or department on the attached schedule are hereby appropriated from the county's resources as so itemized, to the office or department listed in the first column on the same line of the attached schedule. This represents 100% of the office's or departments total fiscal year 2018-2019 budget. Section 2. Subject to the provisions of county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the office or department listed to make expenditures or incur obligations effective July 1, 2018. Section 3. In accordance with Section 331.437 of the Code of Iowa, no office or department shall expend or contract to expend any money or incur any liability, or enter into any contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution. Section 4. If at any time during the 2018-2019 budget year, the Auditor shall ascertain that the available resources for that year will be less than the total appropriation, she shall immediately so inform the Board and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report that status of such accounts to the applicable offices and departments monthly during the 2018-2019 budget year. Section 6. All appropriations authorized pursuant to this resolution shall lapse at the close of business on June 30, 2019. Roll call vote: Cline aye, Brown aye, Riley aye, motion carried.

Fiscal Year 18/19	100%																	
DEPARTMENT	General Basic	General Supplemental	Rural Basic	Secondary Roads	Flood & Erosion	Debt Service	Capital Project	REAP	Co Hth Ins	Mental Health	Recorders Mgmt Fund	Inflans Medical	Hixsonbaugh Trust	Hipsley Trust	Trust Fund	Communiary Fund	Depreciation Fund	Total Dept
Supervisors	88,555	71,542																160,097
Auditor	211,579	290,249																501,828
Treasurer	228,581	110,554																339,135
Attorney	164,897	62,913																227,810
Stenit	836,373	343,846	98,600									25,000					3,000	1,306,625
Recorder	134,496	57,436																191,931
Building and Grounds	168,783	78,673																247,456
Vegetation Mgmt			231,168															231,168
County Engineer				3,711,015			1,990,909											5,701,924
Veteran Affairs	76,783	3,775																80,558
Conservation	325,353	83,813					50,000	25,000							25,000			509,166
Sanitary Bd of Health	1,058		101,634															102,692
Human Services	150,298	23,486																173,784
Care Facility													3,760	7,150			35,000	45,910
Court Administration		1,000																1,000
District Court		97,000																97,000
Water Grid																		
General Services	437,895	428,000	37,166		22,500		60,000											985,561
Landfill			40,460															40,460
Health Insurance Fund									1,418,700									1,418,700
Mental Health										496,156								496,156
Co-op Urban Rfd Debt																		
Co-op Debt Service																		
County Debt Fund							1,058,800											1,058,800
Landfill Bond Payment							114,500											114,500
Sub total																		14,021,845
Trans to Secondary Rds	89,588		812,643															902,231
TOTAL	2,314,223*	1,699,286	1,371,977	3,711,015	22,500	1,173,300	2,106,909	25,000	1,418,700	496,156	3,000	25,000	3,760	7,150	25,000*	3,000	35,000	14,924,076

SECONDARD ROADS TRANSFER RESOLUTION #41 FYR 17/18: Motion by Brown and seconded by Cline to approve the Secondary Roads Transfer Resolution #41 FYR 18/19 as follows: **NOW** on this 25th day of June, 2018, the matter of interfund transfers for the Secondary Roads Fund comes before the Union County Board of Supervisors. **WHEREAS** it is desired to authorize the Auditor to periodically transfer sums from the General Basic Fund and the Rural Services Basic Fund to the Secondary Roads Fund during the 2018-2019 fiscal year, and **WHEREAS** said transfers must be in accordance with Sections 331.432 and 331.429 Of the Code of Iowa. **BE AND IT IS HEREBY RESOLVED** as follows: Section 1. Transfers from the General Basic Fund shall not exceed the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the County multiplied by the ratio of current taxes actually collected and appropriated for the General Basic Levy to the total General Basic Levy for the current year, and an amount equivalent to the monies derived by the General Basic Fund from military service tax credits under Chapter 426A, mobile home taxes under Section 135D.22, and the delinquent taxes for prior years collected and apportioned to the General Basic Fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents. Transfers from the Rural Services Basic Fund shall not exceed the dollar equivalent of a tax of three dollars and three-eighths cents per thousand of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the Rural Services Basic levy to the total Rural Services Basic levy for the current year and an amount equivalent to the monies derived by the Rural Services Basic Fund from the military service tax credits under Chapter 426A, mobile home taxes under Section 135D.22, and delinquent taxes for prior years collected and apportioned to the Rural Services Basic Fund in the current year, multiplied by the ratio of three dollars and three-eighths cents to three dollars and ninety-five cents. Section 2. After being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credits, and delinquent taxes for prior years collected and apportioned to the General Basic Fund or Rural Services Basic Fund, the auditor shall order a transfer from said fund to the Secondary Roads Fund. Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic Fund or Rural Services Basic Fund, respectively, multiplied by the ratio of said funds 100% will transfer to the Secondary Roads Fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credits, and total delinquent taxes. Section 4. Notwithstanding the provisions of Sections 2 and 3 of this resolution, total transfers of current taxes to the Secondary Roads Fund shall not exceed the amounts specified in Section 1. Section 5. Notwithstanding the provisions of Sections 2 and 3, and amount of transfer shall not exceed the available fund balances in the transferring fund. Section 6. The auditor is directed to correct her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers. The above and foregoing resolution was adopted by the Board of Supervisors of Union County on this 25th day of June, 2018. Roll call vote: Cline aye, Brown aye, Riley aye, motion carried.

FISCAL YEAR 18/19 SALARIES: Motion by Brown and seconded by Cline to approve the Fiscal Year 18/19 Salaries as follows:

SUPERVISORS

Ron Riley	28,701.49
Dennis Brown	28,701.49
Dale Cline	28,701.49

AUDITOR

Sandy Hysell	56,260.27
Tandy Steele	46,133.42
Mindi Eslinger	42,757.81
Sara Sanson	42,757.81

TREASURER

Kelly Busch	56,260.27
Jenny Wheeler	46,133.42
Stacey Graham	46,133.42
Ellie Miller	20.00 /hr
Kevin Provost	17.00 /hr

RECORDER

Katie Carlton	56,260.27
Lindsay Campbell	46,133.42
Judy Hopkins	16.00 /hr

BUILDINGS/GROUNDS

Shawn Lauer	40,800.00
Roger Millslagle	15.30 /hr

ATTORNEY

Tim Kenyon	100,562.74
Teri Siddens	46,133.42

SHERIFF

Rick Piel	75,204.72
Steven Maitlen	63,924.01
Dan McNeill	27.66 /hr
Chad Woods	26.13 /hr
Brian Burkhalter	26.13 /hr
Cory Luther	26.13 /hr
Tracy Chapman	21.85 /hr
Dorie Shiltz	22.91 /hr
Josh Christensen	20.71 /hr
Christie Bristow	19.72 /hr
Jake McGuire	19.72 /hr
Josh Winebrenner	19.72 /hr
Eric Denton	19.72 /hr
Taner Morey	19.72 /hr

VETERAN AFFAIRS

Tom Hawks	10.00 /hr
Kevin Provost	15.30 /hr

COUNTY CONSERVATION

Doug Jones	56,260.27
Joseph Mayhew	45,570.82
Michael Hilger	45,570.82
Dick Stream	13.59 /hr

BOARD OF HEALTH

Amanda Husband	17.52 /hr
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SECONDARY ROADS

Zach Gunsolley	100,376.65
Albert Hysell	57,890.10
Brenda Mahan	45,084.00 /hr
Orval Auten	22.01 /hr
Gary Blazek**	22.01 /hr
Jeffery Eslinger	22.15 /hr
Jason Hayes	22.01 /hr
Robert Hepp	22.01 /hr
David Lamb	22.01 /hr
Stacy Loy	22.01 /hr
Robert Marquart	22.01 /hr
Roger McIntire	22.01 /hr
Kevin McVay	22.01 /hr
Mitchell Morris	22.01 /hr
John Reed	15.21 /hr
Jake Roan	15.21 /hr
Scott Schultz	24.54 /hr
Dennis M Seddon	22.01 /hr
Jim Smith	22.50 /hr
Wade Starlin	23.08 /hr
Clint Vicker	24.45 /hr
Mike Ward	22.01 /hr
Rick Ramaeker	13.00 /hr
David Erickson	13.00 /hr
Nick Schultz	13.00 /hr
Harrison Cooper	14.00 /hr
Christopher Edgington	14.00 /hr

ASSESSOR

Theresa Pudenz	56,260.27
Vicki Smith	46,695.60
Joni Cook	41,070.30

EMERGENCY MGMT

Jo Duckworth	47,480.56
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SANITARY LANDFILL

Amy Schultes	18.15 /hr
Beth Edwards	11.50 /hr
Janeen Frey	11.50 /hr

MENTAL HEALTH CPC

Lori Nosekabel	72,189.75
Emily Nosekabel	43,492.80
Donna Ray	18.22 /hr
Lisa Swanson	18.22 /hr
Kathy Beam	18.22 /hr

Approved June 25, 2018

** \$1.50 Weed Commissioner 6 Months

EMPLOYEE HANDBOOK AMENDMENT FOR SECONDARY ROADS: Motion by Cline and seconded by Brown to approve and add the Secondary Roads Addendum to the Employee Handbook. All voting aye, motion carried.

CLAIMS: Motion by Brown and seconded by Cline to approve claim #134412 - claim #134590 on the following:

Vendor Name	Total Payments	Vendor Name	Total Payments
A-1 WINDOW SERVICE	\$162.00	IOWA TOOL & MANUFACTURING INC	\$230.94
ACCESS SYSTEMS	\$3,192.31	ISCTA	\$250.00
ACCESS SYSTEMS LEASING	\$1,169.37	J&J PLBG COOLING LLC	\$79.00
ADAMS COUNTY ENGINEER	\$4,890.07	JIM'S SANITATION	\$455.00
ADAMS COUNTY FREE PRESS	\$22.40	KADING PROPERTIES	\$600.00
AFTON METHODIST CHURCH	\$150.00	KARL VEHICLES	\$5,259.52
AFTON STAR ENTERPRISE	\$112.28	KENT FARM	\$450.00
AG SOURCE LABORATORIES	\$125.00	KENYON, TIM	\$193.20
AGRIVISION GROUP LLC	\$7,592.77	KIBURZ, KENT	\$1,000.00
AKIN BUILDING CENTER	\$143.12	KLINGER, JOAN	\$345.00
ALLIANT ENERGY	\$2,379.77	KSIB	\$75.00
AMAZON CAPITAL SERVICES	\$943.22	OUTFITTERS	\$346.61
AMSTERDAM PRINTING	\$593.15	LEAF	\$131.07
ARAMARK	\$184.70	LYNAM LAWN CARE	\$2,970.93
ARISPE UNITED CHURCH	\$150.00	M & M MOTORS	\$16,206.00
BERNIE LOWE AND	\$1,061.64	MAINSTAY SYSTEMS INC	\$1,336.00
BIG BOYZ TOYZ	\$4,750.00	MARION COUNTY PUBLIC	\$787.20
BIRCHARD, LINDA	\$197.09	MARIETTA AGGREGATES	\$387.85
BLAZEK, GARY	\$139.09	MASTERCARD/ISSB	\$157.10
BLAZEK, JOCELYN	\$2,175.77	MATHES CHEMICAL	\$192.56
BOSWELL, MARK	\$325.00	MATURA ACTION CORP	\$4,198.37
BROCKER KARNIS	\$975.00	MEDIACOM	\$1,481.03
CALHOUN-BURNS & ASSOC	\$2,172.10	MEDICAP PHARMACY	\$36.70
CARTER-WATERS LLC	\$57,002.00	MILLER MD, LONNY D	\$300.00
CASEY'S GENERAL	\$350.00	MMIT, BANLEACO	\$116.40
CENTRAL IOWA DETENTION	\$252.00	NAPA	\$2,220.37
CHAT MOBILITY	\$334.05	NATIONAL PEN	\$951.90
CHOICE INC	\$1,966.56	NEW LIFE FAMILY	\$110.00
CIHAK, MIKE	\$648.00	OFFICE DEPOT	\$9,121.65
CINTAS FIRST AID & SAFETY	\$180.34	OFFICE MACHINES COMP	\$2,832.64
CITY OF AFTON	\$184.30	OSCEOLA WATER	\$106.61
CITY OF MOUNT AYR	\$87.94	PARK PLACE	\$1,866.50
CLARKE COOPERATIVE, INC	\$425.20	PEARSON FAMILY	\$1,176.00
CLAYTON, LORI	\$250.00	PETZNICK PRINTING CO	\$838.35
CLINICAL ASSESSMENT	\$500.00	PICTOMETRY INTERN	\$3,266.10
CODDINGTON, JASON	\$500.00	PITNEY BOWES INC	\$117.00
COEN'S FURNITURE INC	\$490.00	PITNEY BOWES RESERVE	\$7,000.00
COMMUNITY HEALTH CENT	\$179.00	PROVOST, KEVIN	\$61.85
CONDUENT BUSINESS SRVS	\$2,300.00	PUDENZ, THERESA	\$326.46
CONTINENTAL FIRE	\$3,310.00	PURSUIT OF INDEPEND	\$657.64
CREST BAPTIST CHURCH	\$150.00	RATHBURN REG WATER	\$27.55
CRESTLINE CUSTOM	\$723.48	RAY, DONNA	\$48.60
CRESTON MUNICIPAL	\$142.51	RED OAK WELDING	\$40.80
CRESTON FIRE FIGH	\$490.00	RINGGOLD FAMILY	\$4,870.00
CRESTON PUBLISHING CO	\$65.63	RINGGOLD ENGINEER	\$55,000.00
CULLIGAN	\$36.00	RINGGOLD HEALTH	\$1,462.76
DES MOINES STAMP MFG	\$38.40	RON'S PEST SOLUTIONS,	\$45.00
DIAGONAL SCHOOL	\$4,000.00	SALEM LUTHERAN	\$150.00
DISCOVERY KIDS	\$884.00	SCHILDBERG CONST INC	\$63,751.82
DUCKWORTH, JO ANNE	\$84.87	CORPORATION, THE	\$12,215.00
EAST UNION CHILDHOOD	\$5,031.49	SERVICE TECHS INC	\$259.96
EBLEN CONSTRUCTION	\$730.60	SHIELDS, BECKY	\$500.00
ECHO GROUP, INC	\$571.00	SICKELS, VICKI	\$5,265.43
EILERS, LORIN	\$500.00	SIRWA	\$549.45
EMPLOYEE BENEFIT	\$94,106.24	SITES FOR LEARNING	\$320.00
ENVIRONMENTAL SYSTEMS	\$400.00	SMITH OIL CO	\$487.50
FAREWAY STORES	\$38.62	SOUTHERN IOWA	\$3,387.57
FARMERS ELECTRIC COOP	\$3,912.89	SWCC	\$22,859.62
FASTENAL COMPANY	\$26.96	SPRAYER SPECIALTIES	\$21,520.08
FULL SOURCE	\$396.78	STA-BILT CONSTRUCTION	\$369,712.95
GALLS, LLC	\$861.35	STATE HYGIENIC LAB-A/R	\$68.00
GAUGER, SUE	\$4,125.00	SUNSET ENFORCEMENT	\$2,633.40
GILLET, RICHARD	\$600.00	SUPERTEL INN	\$100.00
GIZA CONTRACTING	\$587.22	TAYLOR COUNTY AG	\$3,496.17
GREATAMERICA	\$143.06	TAYLOR COUNTY HEALTH	\$602.15
GREATER REGIONAL	\$211.00	THATCHER, CARL V	\$73.60
GREATER REGIONAL	\$4,133.38	TRINITY LUTHERAN	\$150.00
GREEN VALLEY PEST	\$57.00	TRUE VALUE	\$183.08
GRMC BUSINESS	\$200.00	UNION AUDITOR	\$5,864.25

GUNSOLLEY, ZACH	\$67.71	UNION RECORDER	\$40.00
HANSEN, BRUCE	\$294.40	UNION COUNTY SHERIFF	\$1,571.19
HEARTLAND TIRE & AUTO	\$115.90	UNITY POINT	\$210.00
HEARTS DAYCARE	\$4,000.00	US POST OFFICE	\$230.00
HENRY M ADKINS & SON INC	\$332.62	VANGUARD APPRAISALS	\$1,675.00
HI CREST, INC	\$189.95	WALKER DO, DAN E	\$150.00
HOTSY CLEANING	\$387.60	WALMART	\$9,120.00
HOUSBY MACK INC	\$552.55	WATCHGUARD VIDEO	\$162.00
HUSBAND, AMANDA	\$396.07	WATSON AND RYAN PLC	\$450.00
HYSELL, SANDY	\$87.15	WILBUR-ELLIS CO	\$79.45
HY-VEE	\$2,500.00	WILLETS & WOOSLEY	\$194.00
HY-VEE INC	\$1,908.00	TRUCKING	\$1,185.01
INNOVATIVE INDUSTRIES	\$262.00	WILSON, HANSON	\$453.57
INTAB LLC	\$41.92	WINDSTREAM	\$62.96
INTEGRATED TELEHEALTH	\$915.00	WOLFE, MICHAEL	\$73.60
IOWA COUNTY ATTORNEYS	\$325.00	WOOD, RUSS	\$170.00
IOWA MUNICIPALITIES	\$3,623.00	ZIEGLER INC	\$4,978.64
STATE-NOTARY DIVISION	\$30.00	TOTAL	\$907,100.30
ISAA	\$150.00		
ISAC	\$420.00		

All voting aye motion carried.

ADJOURNMENT: There being no further business, the meeting was adjourned at 2:15pm

BY: _____ ATTEST: _____
RONALD J RILEY, CHAIRMAN **SANDY HYSSELL, AUDITOR**