

REGULAR SESSION

January 04, 2012

The Union County Board of Supervisors met in regular session on Wednesday, January 04, 2012. The meeting was called to order at 9:00 AM with the following members present: Bob Jansen, Dennis Brown, Bob Brown, Lois Monday and Ron Riley.

CHAIRMAN: Motion by Riley and seconded by Dennis Brown to appoint Bob Brown as Chairman of the Board of Supervisors for the calendar year of 2012. All voting aye. Motion carried.

VICE CHAIRMAN: Motion by Dennis Brown and seconded by Monday to appoint Riley as Vice Chairman of the Board of Supervisors for the calendar year of 2012. All voting aye. Motion carried.

AGENDA: Motion by Monday and seconded by Riley to approve the Agenda. All voting aye. Motion carried.

MINUTES: Motion by Riley and seconded by Monday to approve the December 28, 2011 Minutes. All voting aye. Motion carried.

AUDITOR'S QUARTERLY REPORT: Motion by Monday and seconded by Jansen to accept the Auditor's Report in the amount of \$444.50. All voting aye. Motion carried.

MASTER MATRIX RESOLUTION: Motion by Jansen and seconded by Riley to approve **Resolution # 14 Construction Evaluation WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and **WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2012 and January 31, 2013 and submit an adopted recommendation regarding that application to the DNR; and **WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF UNION COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Roll Call Vote: Dennis Brown, aye. Monday, aye. Jansen, aye. Riley, aye. Bob Brown, aye. Motion carried.

DEFERRED COMPENSATION RESOLUTION: Motion by Dennis Brown and seconded by Lois Monday to approve **Resolution #15 Deferred Compensation BE IT RESOLVED** that the Chairman of the Union County Board of Supervisors, and Sandy Hysell, Union County Auditor, or either one of them acting individually, are hereby authorized to establish a deferred compensation program for participating employees and to perform all acts necessary to fulfill the obligations of Union County relative to said program. The participating employee shall be authorized to sell, assign and endorse for transfer certificates representing stocks, bonds or other securities now registered or hereafter registered as a result of participating in the Union County IA 457 Deferred Compensation Plan. I, Bob Brown Chairman of the Union County Board of Supervisors, established under the laws of the State of Iowa, hereby certify that the foregoing is a true copy of a resolution duly adopted by the Board of Supervisors of said County in Iowa, at a meeting duly held the 4th day of January, 2012, at which a quorum was present and voting, and that the same has not been repealed or amended, and remains in full force and effect. Approved on this 4th day of January, 2012. Roll Call Vote: Dennis Brown, aye. Monday, aye. Jansen, aye. Riley, aye. Bob Brown, aye. Motion carried.

DEPOSITORY RESOLUTION: Motion by Riley and seconded by Jansen to approve **Resolution # 16 Depository Resolution** BE IT RESOLVED that the Union County Board of Supervisors of Union County, Iowa approves the following list of financial institutions to be depositories of the Union County funds in conformance with all applicable provisions of Iowa Code Chapters 452 and 453 (1983) as amended by 1984 Iowa Acts, S.F. 2220. The

Recorder, Treasurer, Sheriff, Auditor is hereby authorized to deposit the Union County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

	Name of Depository Office	Location	Maximum Balance In Effect Under Prior Resolution	Maximum Balance In Effect Under This Resolution
<u>Recorder:</u>	IA St Savings Bank	Creston	150,000.00	150,000.00
<u>Treasurer:</u>	Great Western Bank	Creston	3,000,000.00	2,000,000.00
	State Savings Bank	Creston	1,000,000.00	1,000,000.00
	First Nat'l Bank	Creston	5,000,000.00	5,000,000.00
	IA St Savings Bank	Creston	7,000,000.00	8,000,000.00
	First Federal	Creston	2,000,000.00	2,000,000.00
	IA Public Agency % Norwest Bank	Des Moines	1,000,000.00	1,000,000.00
<u>Sheriff:</u>	First Nat'l Bank	Creston	350,000.00	350,000.00
	First Federal	Creston	100,000.00	100,000.00
	IA St Savings Bank	Creston	25,000.00	25,000.00
<u>Auditor:</u>	First Nat'l Bank	Creston	25,000.00	25,000.00
	First Federal	Creston	25,000.00	25,000.00

Approved on this 4th day of January, 2012. Roll Call Vote: Dennis Brown, aye. Monday, aye. Jansen, aye. Riley, aye. Bob Brown, aye. Motion carried.

28E AGREEMENT: Motion by Monday and seconded by Dennis Brown to reaffirm the sanitation 28E Agreement with Guthrie County. Roll Call Vote: Dennis Brown, aye. Monday, aye. Jansen, aye. Riley, aye. Bob Brown, aye. Motion carried.

RECORD RETENTION: Motion by Monday and seconded by Riley to approve **Resolution # 17 Record Retention** The following is a list of records, which are to be destroyed (after appropriate documents are scanned and checked) by burning in accordance with law and as authorized by the Union County Board of Supervisors on January 4, 2012. County records included are:

RECOMMENDED RETENTION

<u>RECORDS TO BE DESTROYED</u>	<u>AFTER AUDIT</u>
Claims through 6/2007	2 yr
Warrants & duplicate warrants through 6/2007	2 yr
Handwritten claims through 6/2007	2 yr
Secondary Roads receipts through 6/2007	1 yr
Payroll time cards through 6/2006	3 yr
Misc. receipts through 6/2007	1 yr
Dog records through 6/2007	1 yr
General ledger, expenditure & revenue ledgers through 01/04	5 yr
Annual reports receipts, expenditures, balances through 01/04	5 yr
Closed Session Tapes 6/1999	10 yr
Mental Health Copies for Claims thru 6/2004	Admin/Legal values ended.
Board Proceedings thru 6/1998	Admin/Legal values ended.
Returned Homestead and Military disallowances through 6/2007	Admin/Legal values ended.
Health Insurance Reports thru 6/2003	Admin/Legal values ended.

Approved on this 4th day of January, 2012. Roll Call Vote: Dennis Brown, aye. Monday, aye. Jansen, aye. Riley, aye. Bob Brown, aye. Motion carried.

GOPHER BOUNTY: Motion by Riley and seconded by Jansen to set Gopher Bounty at \$1.00. All voting aye. Motion carried.

SUPERVISOR ORGANIZATION RESOLUTION: Motion by Monday and seconded by Riley to approve **Resolution # 18 Supervisor Organization** Be It Resolved by the Union County Board of Supervisors that their regular meeting days be set for each Monday of the month and claims will be approved the second and fourth Mondays of each month. Special sessions to be held on Wednesday when possible. Business will be conducted pursuant to Robert's Rules of Order. No bills will be allowed unless they carry the approval of the officer empowered to order the same. That the aid of the Poor must be obtained through the County General Relief Designee (MATURA Action Corporation) or Chair of the Board of Supervisors. That all claims must be itemized in full with vendor invoice and signed by

office head. Claims must be filed in the Auditor's office by noon on Thursday proceeding the weekly session of the Board, exceptions with the discretion of the Board. Approved this 4th day of January, 2012. Roll Call Vote: Dennis Brown, aye. Monday, aye. Jansen, aye. Riley, aye. Bob Brown, aye. Motion carried.

ADA BOARD: Motion by Jansen and seconded by Dennis Brown to appoint Allison Danilovich and Dennis Brown to the ADA Board. All voting aye. Motion carried.

CONDEMINATION COMMISSION: Motion by Monday and seconded by Dennis Brown to appoint the following: LICENSED REAL ESTATE BROKERS OR SALESMEN: Dennis Carter, Retta Ripperger, Korina Loudon, Jane Lowe, Bruce Jamie Travis, Norma Sammons, and Beverly Post. BANK AND/OR LOAN AGENCIES: David Driskell (Iowa State), Marlin Neisemier (First Federal), Dan Purdum (First National), Tom Granthem (State Savings), and Scott Coen (Great Western). OWNERS-OPERATORS OF AGRICULTURE PROPERTY: Richard Ide, Hal Dean Morris, Eddie Ehm, Ann Moore, and Leslie Wurster. OWNERS OF CITY PROPERTY: Franklin Eighme, Katie Turner, Gail Peterson, Kent Forbes, Mary Seales, and Morris Conklin. All voting aye. Motion carried.

EMERGENCY MANAGEMENT COMMISSION: Motion by Dennis Brown and seconded by Jansen to reappoint Riley and Monday to the Emergency Management Commission. All voting aye. Motion carried.

ENTERPRISE ZONE COMMISSION: Motion by Riley and seconded by Dennis Brown to reappoint Monday to the Enterprise Zone Commission. All voting aye. Motion carried.

HEALTH BOARD: Motion by Jansen and seconded by Monday to appoint Bob Brown to the Health Board. All voting aye. Motion carried.

LEC COMMISSION: Motion by Jansen and seconded by Riley to reappoint Monday and Dennis Brown to the LEC Commission. All voting aye. Motion carried.

MEDICAL EXAMINERS: Motion by Dennis Brown and seconded by Monday to reappoint John Hoyt and Daniel Walker as Medical Examiners and John Stutzman and Laryl VandenBerg as Investigators. All voting aye. Motion carried.

OFFICIAL NEWS PAPERS: Motion by Dennis Brown and seconded by Monday to re-designate the Creston News Advertiser and the Afton Star as the County's Official Newspapers. All voting aye. Motion carried.

PRARIE SOLID WASTE AGENCY BOARD: Motion by Jansen and seconded by Dennis Brown to reappoint Riley to the Prairie Solid Waste Agency Board. All voting aye. Motion carried.

RC&D COMMITTEE: Motion by Dennis Brown and seconded by Jansen to reappoint Roger Baker and Jill McKnight to the RC&D Committee. All voting aye. Motion carried.

BOARD APPOINTMENTS 2011: Motion by Monday and seconded by Riley to appoint the following:

5th Judicial Comm. Board, Des Moines:	Dennis Brown	Alternate: Robert Jansen
Airport Redistricting Commission:	Lois Monday	Alternate: Ron Riley
Area 14 Agency On Aging Policy Board:	Robert Jansen	Alternate: Dennis Brown
Atura:	Ron Riley	Alternate: Lois Monday
Case Management Advisory Board:	Robert Jansen	Alternate: Ron Riley
Citizens Advisory Board:	Dennis Brown	Alternate: Bob Brown
County Board Of Health:	Bob Brown	Alternate: Ron Riley
CPC (Adams,Union,Clarke,Adair,Taylor):	Robert Jansen	Alternate: Ron Riley
Creston School Citizens Advisory Board:	Ron Riley	
Crossroads Mental Health:	Lois Monday	Alternate: Ron Riley
Decatorization Board:	Bob Brown	Alternate: Ron Riley
Department Of Human Services Advisory Board:	Bob Brown and Sandy Hysell	
Disaster Services <u>Emergency Management:</u>	Ron Riley	Alternate: Lois Monday
E911 Service Board:	Robert Jansen	Alternate: Bob Brown
Empowerment Board:	Bob Brown	Alternate: Lois Monday
Enterprise Zone:	Lois Monday	

Family Ties:	Lois Monday	Alternate: Bob Brown
Health Insurance Committee:	Ron Riley and Dennis Brown	
Heartland Management Alliance (Innovative-Sirf):	Ron Riley and Bob Brown	
LEC Board:	Lois Monday and Dennis Brown	Alternate: Ron Riley & Robert Jansen
Matura Action:	Dennis Brown	Alternate: Ron Riley
Midwest Opportunities:	Lois Monday	
PrairieSolid Waste Agency Board:	Ron Riley	Alternate: Dennis Brown
RC&D Committee:	Dennis Brown	Alternate: Bob Brown
Reap:	Dennis Brown	Alternate: Bob Brown
Regional E911 Board:	Bigge Fienhage	Alternate: Robert Jansen
Regional Transit Advisory Commission:	Bob Brown	Alternate: Lois Monday
RWIB:	Ron Riley	
SICOG Project Board:	Bob Brown	
Southern Iowa Development And Conservation Authority:	Bob Brown	Alternate: Robert Jansen
Southwest Iowa Coalition:	Robert Jansen	
Union Co. Alcohol Education Information Referral Svc:	Bob Brown	Alternate: Ron Riley
Union County Economic Development Commission:	Dennis Brown	Alternate: Robert Jansen
Union County Public Funding:	Ron Riley	Alternate: Dennis Brown
Workforce Development Board:	Ron Riley	
Zoning Board of Adjustments- Afton:	Bob Brown	

All voting aye. Motion carried.

ENGINEER: Steve Akes, County Engineer, presented and discussed the maintenance activity report and the Farm to Market Map, the 2012 Grading Agreement and the 2012 Fuel Agreement.

BUDGET WORK SESSION: Board worked on Budget for Fiscal Year 2013.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:20 PM.

ATTEST: _____
SANDY HYSELL, AUDITOR

BY: _____
ROBERT BROWN, CHAIRMAN, BOARD OF SUPERVISORS