

Regular Session

January 2, 2020

The Union County Board of Supervisors met in Regular Session on Thursday, January 2, 2020. The meeting was called to order at 9:00 AM with the following members present: Ron Riley, Rick Friday and Dennis Brown. Also, present: Jacob Rutz, Isaac Jacobson, Joy Brown, Regina Smith-CNA, and Raquel Linch-KSIB.

ELECTION OF CHAIR: Motion by Riley and seconded by Brown to appoint Rick Friday as Chairman of the Board. All voting aye, motion carried.

ELECTION OF VICE-CHAIR: Motion by Brown and seconded by Friday to appoint Ron Riley as Vice-Chair of the Board. All voting aye, motion carried.

AGENDA: Motion by Riley and seconded by Brown to approve the Agenda. All voting aye, motion carried.

MINUTES: Motion by Riley and seconded by Brown to approve the Minutes from December 23, 2019. All voting aye, motion carried.

OPEN FORUM: Joy Brown passed along to the Board good comments she has received regarding Union County.

COUNTY ATTORNEY: County Attorney, Tim Kenyon, voiced his concern about having open forum as a weekly agenda item, and complying with Iowa's Open Meetings Law. When an agenda is published, the public knows what items are to be discussed. Problems can arise when matters are brought up in open forum, of which the public has no advance notification, and may be unaware of until the minutes of that meeting are published. Kenyon's suggestion was to limit open forum to once a month. The Board will take Kenyon's recommendation under advisement.

AUDITOR'S QUARTERLY REPORT: Motion by Riley and seconded by Brown to accept the Auditor's Report as presented by Union County Auditor, Sandy Hysell. All voting aye, motion carried.

RESOLUTION #15 FYR 19-20 – MASTER MATRIX: Motion by Riley and seconded by Brown to approve Resolution #15 FYR 19-20 – Master Matrix as follows: WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operating structure; and WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operating structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF UNION COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Roll call vote: Brown aye, Riley aye, Friday aye, motion carried.

RESOLUTION #16 FYR 19-20 – DEFERRED COMPENSATION: Motion by Brown and seconded by Riley to approve Resolution #16 FYR 19-20 – Deferred Compensation as follows: BE IT RESOLVED that the Chairman of the Union County Board of Supervisors, and Sandy Hysell, Union County Auditor, or either one of them acting individually, are hereby authorized to establish a deferred compensation program for participating employees and to perform all acts necessary to fulfill the obligations of Union County relative to said program. The participating employee shall be authorized to sell, assign and endorse for transfer certificates representing stocks, bonds or other securities now registered or hereafter registered as a result of participating in the Union County IA 457 Deferred Compensation Plan. I, Rick Friday, Chairman of the Union County Board of Supervisors, established under the laws of the State of Iowa, hereby certify that the foregoing is a true copy of a resolution duly adopted by the board of Supervisors of said County in Iowa, at a meeting duly held the 2nd day of January, 2020, at which a quorum was present and voting, and that the same has

not been repealed or amended, and remains in full force and effect. Roll call vote: Brown aye, Riley aye, Friday aye, motion carried.

RESOLUTION #17 FYR 19-20 – DEPOSITORY: Motion by Riley and seconded by Brown to approve Resolution #17 FYR 19-20 – Depository as follows:

BE IT RESOLVED that the Union County Board of Supervisors of Union County, Iowa approves the following list of financial institutions to be depositories of the Union County funds in conformance with all applicable provisions of Iowa Code Chapters 452 and 453 (1983) as amended by 1984 Iowa Acts, S.F. 2220. The Recorder, Treasurer, Sheriff, Auditor is hereby authorized to deposit the Union County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

	Name of Depository Office	Location	Maximum Balance In Effect Under Prior Resolution	Maximum Balance In Effect Under This Resolution
Recorder:	IA St Savings Bank	Creston	150,000.00	150,000.00
Treasurer:	Great Western Bank	Creston	2,000,000.00	2,000,000.00
	State Savings Bank	Creston	1,000,000.00	1,500,000.00
	First Nat'l Bank	Creston	5,000,000.00	2,000,000.00
	IA St Savings Bank	Creston	8,000,000.00	8,000,000.00
	PCSB	Creston	2,000,000.00	2,000,000.00
	IA Public Agency % Norwest Bank	Des Moines	1,000,000.00	4,500,000.00
Sheriff:	First Nat'l Bank	Creston	350,000.00	350,000.00
	PCSB	Creston	100,000.00	100,000.00
	IA St Savings Bank	Creston	25,000.00	25,000.00
Auditor:	First Nat'l Bank	Creston	25,000.00	25,000.00
	PCSB	Creston	25,000.00	25,000.00

Roll call vote: Riley aye, Brown aye, Friday aye, motion carried

HOLIDAY SCHEDULE: Motion by Brown and seconded by Riley to approve the following Holidays for 2020:

President's Day	02/17/2020
Good Friday ½ Day	04/10/2020
Memorial Day	05/25/2020
Independence Day	07/03/2020
Labor Day	09/07/2020
Veterans Day	11/11/2020
Thanksgiving Day	11/26/2020
Day after Thanksgiving	11/27/2020
Christmas Eve	12/24/2020
Christmas Day	12/25/2020
New Year's Day	01/01/2021

All voting aye, motion carried.

OFFICIAL NEWSPAPERS: Motion by Brown and seconded by Riley to approve the Creston News Advertiser and the Afton Star Enterprise as the official newspapers for Union County. All voting aye, motion carried.

RESOLUTION #18 FYR 19-20 – RECORD RETENTION: Motion by Riley and seconded by Brown to approve Resolution #18 FYR 19-20 – Record Retention as follows: The following is a list of records, which are to be destroyed (after appropriate documents are scanned and checked) by burning in accordance with law and as authorized by the Union County Board of Supervisors on January 2, 2020. County records included are:

RECOMMENDED RETENTION

RECORDS

Receipts
 Secondary Roads Receipts
 Claims
 Mental Health Copies for Claims
 Handwritten Claims
 Payroll time cards and Ledgers
 Annual reports receipts, expenditures, balances
 General ledger, expenditure & revenue ledgers
 Closed Session Tapes
 Board AGENDA

DESTROYED AFTER

1 yr After Audit
 1 yr After Audit
 2 yr after Audit
 2 yr after Audit
 2 yr after Audit
 5 yr after
 10 yr
 10 yr
 10 yr
 Administrative & legal values ended.

Health Insurance Reports Administrative & legal values ended.
Returned Homestead & Military disallowances Administrative & legal values ended.
Roll call vote: Riley aye, Brown aye, Friday aye, motion carried.

RESOLUTION #19 FYR 19-20 - SUPERVISORS ORGANIZATION: Motion by Brown and seconded by Riley to approve Resolution #19 FYR 19-20 – Supervisors Organization as follows: Be It Resolved by the Union County Board of Supervisors that their regular meeting days be set for each Monday of the month and claims will be approved the second and forth Monday's of each month. Special sessions to be held on Wednesday when possible. Business will be conducted pursuant to Robert's Rules of Order except, Chairman of the Board can make motions or second motions for prompt flow of business. No bills will be allowed unless they carry the approval of the officer empowered to order the same. That the aid of the Poor must be obtained through the County General Relief Designee (MATURA Action Corporation) or Chair of the Board of Supervisors. That all claims must be itemized in full with vendor invoice and signed by office head. Claims must be filed in the Auditor's office by noon on Thursday proceeding the weekly session of the Board, exceptions with the discretion of the Board. Roll call vote: Brown aye, Riley aye, Friday aye, motion carried.

TREASURER CERTIFICATION OF APPOINTMENTS: Motion by Riley and seconded by Brown to approve the Treasurer Certificate of Appointments of Jenny Wheeler as Deputy Treasurer and Stacy Graham as Drivers License Deputy of Union County. All voting aye, motion carried.

RESOLUTION #20 FYR 19-20 - TREASURER CASH ON HAND: Motion by Brown and seconded by Riley to approve Resolution #20 FYR 19-20 – Treasurer Cash on Hand as follows: NOW on this 2nd day of January 2020, the matter of a Resolution approving Cash on hand in the Union County Treasurer's Office. WHERE AS, the Union County Board of Supervisors approves the Union County Treasurer's Office to have funds on hand each day, not to exceed \$1,200. Roll call vote: Riley aye, Brown aye, Friday aye, motion carried.

TREASURER - UNION COUNTY INVESTMENT POLICY: Motion by Riley and seconded by Brown to approve the Union County Investment Policy. All voting aye, motion carried.

ADA REAPPOINTMENT: Motion by Brown and seconded by Riley to approve the following to serve on the American Disability Act (ADA) Board: Betty Crittenden, Allison Danilovich, Rick Piel, Sandy Hysell, Shawn Lauer, Brenda Mahan, Doug Jones and Ron Riley. All voting aye, motion carried.

COMPENSATION BOARD APPOINTMENT: Motion by Brown and seconded by Riley to approve the appointment of Sarah Long to serve on the Union County Compensation Board as a Supervisors representative. All voting aye, motion carried.

COMPENSATION BOARD REAPPOINTMENT: Motion by Riley and seconded by Brown to approve the appointment of Mike Duckworth to serve on the Union County Compensation Board as the Attorney's representative. All voting aye, motion carried.

CONDEMNATION COMMISSION REAPPOINTMENT: Motion by Brown and seconded Riley to approve the following to serve on the Condemnation Board:

Licensed Real Estate Brokers	Bank and/or Loan Agencies	Owners of City Property
Dennis Carter	Paul Fuller (PCSB)	Franklin Eighme
Retta Ripperger	Chris Eaton (FNB)	Katie Turner
Korina Loudon	Randy Ringsdorf (ISSB)	Gail Peterson
Bruce Jamie Travis	Scott Coen (State Savings)	Kent Forbes
Diane Poore	Kelly Richards (Great Western)	Mary Seales
		Morris Conklin

Owners-Operators of Ag Property

Richard Ide
Eddie Ehm
Ann Moore
Leslie Wurster
All voting aye, motion carried.

MEDICAL EXAMINERS REAPPOINTMENT: Motion by Brown and seconded by Riley to approve the following as Union County Medical Examiners Reappointment: Jacqueline Welchan, Daniel E. Walker, Lonnie Miller, and Chuck Hoyt. All voting aye, motion carried.

SUPERVISORS ASSIGNMENTS AND APPOINTMENT: Motion by Brown and seconded by Riley to approve the Supervisors Assignments and Appointment as follows:

<u>Board</u>	<u>Primary Name</u>	<u>Alternate Name</u>
5 th Judicial	Rick Friday	Dennis Brown
Airport Redistricting	Rick Friday/Ron Riley	
Connections: Area Agency on Aging	Rick Friday	Dennis Brown
Atura:Transportation	Ron Riley	Rick Friday
County Board of Health	Dennis Brown	Ron Riley
Southern Hills Mental Health	Ron Riley	Dennis Brown
Crossroads Mental Health	Dennis Brown	Ron Riley
Decatorization	Rick Friday	Dennis Brown
Emergency Management	Ron Riley	Rick Friday
E911 Service Board	Tamara Fitzgerald	Dennis Brown
Health Insurance Committee	Dennis Brown	Rick Friday
Heartland Mngt Alliance (Innovative)	Ron Riley	
LEC	Rick Friday/Dennis Brown	Ron Riley
Matura Action	Rick Friday	Dennis Brown
Prairie Solid Waste Agency	Dennis Brown	Rick Friday
RC&D	Ron Riley	Dennis Brown
REAP	Rick Friday	Ron Riley
Regional E911	Tamara Fitzgerald	Dennis Brown
RWIB	Dennis Brown	Ron Riley
SICOG	Ron Riley	Rick Friday
Southern Iowa Trolley	Rick Friday	Ron Riley
Union Co Economic Development	Rick Friday	Ron Riley
Union County Public Funding	Rick Friday	Ron Riley
Zoning Board of Adjustments-Afton	Dennis Brown	
Union County Health Care Coalition	Rick Friday	Ron Riley
Courthouse Security	Ron Riley	
All voting aye, motion carried		

ENGINEER: Union County Engineer, Zach Gunsolley, presented and discussed the weekly maintenance activity report and a potential vehicle weight limit embargo on Osage Street from Townline Street to REA Road. **Utility Permit:** Motion by Riley and seconded by Brown to approve the Utility Permit from Farmers Electric Coop to bore under Talmage Rd in Section 7 of Jones Township. All voting aye, motion carried.

ADJOURNMENT: There being no further business, the meeting was adjourned at 1:42PM

BY: _____
RICK FRIDAY, CHAIRMAN

ATTEST: _____
SANDY HYSSELL, AUDITOR