

Regular Session

March 17, 2020

The Union County Board of Supervisors met in Regular Session on Tuesday, March 17, 2020. The meeting was called to order at 9:00 AM with the following members present: Ron Riley, Rick Friday and Dennis Brown. Also, present Rick Piel, Kelly Busch, Shawn Lauer, Mindy Schaefer, Raquel Linch from KSIB, Regina Smith from the Creston News Advertiser and Timothy Kenyon.

AGENDA: Motion by Brown and seconded by Riley to add COVID19 discussion to the Agenda. All voting aye, motion carried.

MINUTES: Motion by Brown and seconded by Riley to approve the Minutes from March 09, 2020. All voting aye, motion carried.

OPEN FORUM: Rick Piel, Union County Sheriff, made the Board aware that an inmate had surgery and they will be expecting a large invoice for those services.

EMERGENCY MANAGEMENT: Jo Duckworth, Emergency Management Coordinator, explained that there have been two Union County residents tested for the COVID19 and those test results are currently pending. The Governor is asking not to congregate in groups of more than 25 people. The Trump Administration is recommending groups no larger than ten, stay home if you are sick and practice social distancing. Creston, East Union and St Malachy schools are closed for 4 weeks. EMA does not look for that date to be extended at this time. The school are preparing for Grab and Go meals for individuals that need those services. Residents should call 211 for the most up to date information regarding the COVID19 pandemic. Kelly Busch, Union County Treasurer, stated that the Board of Supervisors could extend the property tax deadline on a county wide level but not on an individual basis. Timothy Kenyon, Union County Attorney, suggested calling the Clerk of Court for any questions regarding court case questions.

RESOLUTION #29 FY19-20 – HAZARD MITIGATION GRANT: Motion by Brown and seconded by Riley to approve Resolution #29 FY19-20 as recommended by Union County Emergency Management Coordinator Jo Duckworth. WHEREAS, Union County (hereinafter called "the Subgrantee"), has made application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program, in the amount of \$20,720.00 for the total project cost, and WHEREAS, the Subgrantee recognizes the fact that this grant is based on a cost share basis with the federal share not exceeding 75%, the state share not exceeding 10% and the local share being a minimum of 15% of the total project cost. The minimum 15% local share can be either cash or in-kind match and THEREFORE, the Subgrantee agrees to provide and make available up to \$3,108.94 of local monies to be used to meet the minimum 15% match requirement for this mitigation grant application. Roll call vote: Brown aye, Riley aye, Friday aye, motion carried. Duckworth discussed the Communication Project and a change order. No motion made at this time.

ENGINEER: Zach Gunsolley, Union County Engineer, presented and discussed the weekly maintenance activity. **Utility permit:** Motioned by Riley and seconded by Brown to approve the Utility Permit for Windstream Iowa Communications on Minnow Avenue Section 12 Highland Township. All voting aye, motion carried. **Utility permit:** Motioned by Riley and seconded by Brown to approve the Utility Permit for Windstream Iowa Communications on Oriole Avenue Section 33 Sand Creek Township. All voting aye, motion carried. **Utility permit:** Motioned by Riley and seconded by Brown to approve the Utility Permit for Central Iowa Power Cooperative on REA Road Section 19 Lincoln Township. All voting aye, motion carried.

COVID 19: The Board of Supervisors gathered information as it became available and discussed the best course of action for the county offices to limit the spread of COVID 19, while maintaining essential county services. Following a conference call with Union County Auditor, Sandy Hysell. Motion by Riley and second by Brown to close the county offices to the public effective Wednesday, March 17, 2020 at 8:00 AM. All voting aye, motion carried. Press Release Attached.

ADJOURNMENT: There being no further business, the meeting adjourned at 3:20 PM.

BY: _____
RICK FRIDAY, CHAIRMAN

ATTEST: _____
TANDY STEELE, DEPUTY AUDITOR

Union County Board of Supervisors

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RE: COVID 19 FOR IMMEDIATE RELEASE – 03/17/2020

Effective Wednesday, March 18, 2020 at 8:00 AM and until further notice, Union County has elected to close their offices to the public to limit the spread of COVID-19. The goal is to protect the citizens and employees of Union County from further spread of this virus. Our employees will continue to work to perform essential county services. The State Clerk of Court offices are still open to the public. Please contact the appropriate Department by phone if you have questions regarding services.

Treasurer's Office/ (641) 782-1710

Taxes, Motor Vehicle Titles, Vehicle Registrations, Drivers' License

Recorder's Office/ (641) 782-1725

Record Documents, Certified Copies of Birth, Marriage, & Death Certificates, Marriage License, Recreational Vehicles, Hunting & Fishing License, VA Military DD-214 (No Genealogy until further notice)

Assessor's Office/ (641) 782-1735

Property Valuations, Board of Review Petition, Homestead, Military, BPTC, and Family Farm Applications

Auditor's Office/ (641) 782-1701

Filing Papers for Primary & General Elections, Filing City/School Budgets, Voter Registration, Absentee Ballot Requests, Passports

Clerk of Court's Office/ (641) 782-7315

There are many services that you can now address online. Here are some resource links:

County Department and Information

<https://unioncountyiowa.org/>

Election Documents/ Absentee Ballots/ Voter Registration

<https://sos.iowa.gov/>

Taxes/Vehicle/Drivers' License

<https://www.iowatreasurers.org>

Land Records

<https://beacon.schneidercorp.com/>

Thank you for your patience and understanding.