

Regular Session

June 30, 2020

The Union County Board of Supervisors met in Regular Session on Tuesday June 30, 2020. The meeting was called to order at 9:00 AM with the following members present: Ron Riley, Rick Friday and Dennis Brown.

AGENDA: Motion by Riley and seconded by Brown to approve the Agenda. All voting aye, motion carried.

MINUTES: Motion by Brown and seconded by Riley to approve the Minutes from June 22, 2020. All aye, motion carried.

OPEN FORUM: No one spoke in open forum.

WIND TURBINE DISCUSSION: Present for discussion were: Jo Duckworth, EMA Director; Tim Kenyon, Union County Attorney; Raquel Linch, KSIB Radio and Roger Vicker.

COVID-19 UPDATE: JoAnn Duckworth, EMA Director, updated the Board on COVID-19 in the County.

DEPARTMENT HEAD/ELECTED OFFICIAL MEETING: Present for discussion were as follows: Tim Kenyon, County Attorney; Jo Duckworth, EMA Director; Rick Piel, Sheriff; Allison Danilovich, Clerk of Court; Katie Carlton, Recorder; Shawn Lauer, Buildings and Grounds Coordinator; Mindy Schaefer, Assessor and Raquel Linch, KSIB Radio. Jury trials will resume on July 13. Masks will be required in all public areas of the courthouse beginning July 6. Appointments are still required in County Offices.

ENGINEER: Zach Gunsolley, Union County Engineer, presented and discussed the weekly maintenance report,

SECONDARY ROADS TRANSFER RESOLUTION #38 FYR 19-20: Motion by Riley and seconded by Brown to approve the Secondary Roads Transfer Resolution #38 as follows: **NOW** on this 30th day of June, 2020, the matter of interfund transfers for the Secondary Roads Fund comes before the Union County Board of Supervisors. **WHEREAS** it is desired to authorize the Auditor to periodically transfer sums from the General Basic Fund and the Rural Services Basic Fund to the Secondary Roads Fund during the 2020-2021 fiscal year, and **WHEREAS** said transfers must be in accordance with Sections 331.432 and 331.429 Of the Code of Iowa. **BE AND IT IS HEREBY RESOLVED** as follows: Section 1. Transfers from the General Basic Fund shall not exceed the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the County multiplied by the ratio of current taxes actually collected and appropriated for the General Basic Levy to the total General Basic Levy for the current year, and an amount equivalent to the monies derived by the General Basic Fund from military service tax credits under Chapter 426A, mobile home taxes under Section 135D.22, and the delinquent taxes for prior years collected and apportioned to the General Basic Fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents. Transfers from the Rural Services Basic Fund shall not exceed the dollar equivalent of a tax of three dollars and three-eighths cents per thousand of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the Rural Services Basic levy to the total Rural Services Basic levy for the current year and an amount equivalent to the monies derived by the Rural Services Basic Fund from the military service tax credits under Chapter 426A, mobile home taxes under Section 135D.22, and delinquent taxes for prior years collected and apportioned to the Rural Services Basic Fund in the current year, multiplied by the ratio of three dollars and three-eighths cents to three dollars and ninety-five cents. Section 2. After being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credits, and delinquent taxes for prior years collected and apportioned to the General Basic Fund or Rural Services Basic Fund, the auditor shall order a transfer from said fund to the Secondary Roads Fund. Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic Fund or Rural Services Basic Fund, respectively, multiplied by the ratio of said funds 100% will transfer to the Secondary Roads Fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credits, and total delinquent taxes. Section 4. Notwithstanding the provisions of Sections 2 and 3 of this resolution, total transfers of current taxes to the Secondary Roads Fund shall

not exceed the amounts specified in Section 1. Section 5. Notwithstanding the provisions of Sections 2 and 3, and amount of transfer shall not exceed the available fund balances in the transferring fund. Section 6. The auditor is directed to correct her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers. The above and foregoing resolution was adopted by the Board of Supervisors of Union County on this 30th day of June, 2020. Roll call vote: Riley aye, Brown aye, Friday aye, motion carried.

APPROPRIATIONS RESOLUTION #37 FYR 19-20: Motion by Riley and seconded by Brown to approve the Appropriations Resolution #37 as follows: NOW on this 30th day of June 2020, the matter of establishing fiscal year 2020-2021 appropriations come before the Union County Board of Supervisors. WHEREAS it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2020, and **WHEREAS** such action is in accordance with Section 331.434(6) of the Code of Iowa. **BE AND IT IS HEREBY RESOLVED** by the Board of Supervisors of Union County as follows: Section 1. The amounts itemized by office or department on the attached schedule is hereby appropriated from the county's resources as so itemized, to the office or department listed in the first column on the same line of the attached schedule. This represents 100% of the office's or departments total fiscal year 2020-2021 budget. Section 2. Subject to the provisions of county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the office or department listed to make expenditures or incur obligations effective July 1, 2020. Section 3. In accordance with Section 331.437 of the Code of Iowa, no office or department shall expend or contract to expend any money or incur any liability, or enter into any contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution. Section 4. If at any time during the 2020-2021 budget year, the Auditor shall ascertain that the available resources for that year will be less than the total appropriation, she shall immediately so inform the Board and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report that status of such accounts to the applicable offices and departments monthly during the 2020-2021 budget year. Section 6. All appropriations authorized pursuant to this resolution shall lapse at the close of business on June 30, 2021. Roll call vote: Riley aye, Brown aye, Friday aye, motion carried.

DEPT	DEPT #	General Basic	General Supp	Rural Basic	Sec Roads	Flood & Erosion	Debt Service	Capital Project	REAP	Co Hlth	Ins Health	Mental Health	Recorders Mgmt	InMate Fund	Hixinbaugh Trust	Hipsley Trust	Trust Fund	Comminary Fund	Depreciation Fund	Total Dept
Supervisor	01	88,330	65,717																	154,047
Auditor	02	260,079	222,969																	483,048
Treasurer	03	227,258	85,405																	312,663
Attorney	04	246,494	90,777																	337,271
Sheriff	05	879,569	321,570	92,885										25,000				3,000		1,322,024
Recorder	07	148,285	54,968										3,000							206,253
Building a	08	163,790	16,241																	180,031
Vegatatio	18			285,247																285,247
County En	20				4,516,950			1,239												4,518,189
Veteran A	21	69,250	3,940																	73,190
Conservat	22	345,346	80,037					95,000	18,000								32,000		0	570,383
Sanitarian	23	525	0	144,734																145,259
Human Se	25	136,740	15,311																	152,051
Care Facil	26														6,300	4,300			35,000	45,600
Court Adn	30		500																	500
District Co	31		88,000																	88,000
Water Gri	40																			
General Si	51	384,666	435,775	51,598		41,000		1,345,355												2,258,394
Landfill	53			37,210																37,210
Health Ins	55									1,418,700										1,418,700
Mental He	60										495,156									495,156
Co-op Urban Rnl Debt								0												0
Roads/Brdgs/Debt								201,500												201,500
County Debt Fund								1,736,183												1,736,183
Landfill Bond Payment								104,400												104,400
Sub total																				15,125,299
Trans to Secondary Rds		89,214		805,807																895,021
TOTAL		3,039,546	1,481,210	1,417,481	4,516,950	41,000	2,042,083	1,441,594	18,000	1,418,700	495,156	3,000	25,000	6,300	4,300	32,000	3,000	35,000		16,020,320

WATER GRID TRANSFER RESOLUTION #36 FYR 19-20: Motion by Brown and seconded by Riley to approve the Water Grid Transfer Resolution #36 as follows: **NOW** on this 30th day of June, 2020 the matter of an interfund transfer comes before the Union County Board of Supervisors. **WHEREAS**, it is desired to transfer monies from the Rural Basic Fund (0011) to Capital Projects – Water Grind (1550). **WHEREAS**, said inter fund transfer monies will be used for water quality improvement projects. **BE AND IT IS HEREBY RESOLVED** that the sum of \$1,000 is ordered to be transferred from the Rural Basic Fund to the Capital Projects (Water Grid) effective this 30th day of June, 2020. The Auditor is directed to correct her books accordingly, and to notify the Treasurer of this operating transfer accompanying the notification with a copy of this resolution and the record of its adoption. The change is effective this 30th day of June, 2020. Roll call vote: Riley aye, Brown aye, Friday aye, motion carried.

FLOOD AND EROSION TRANSFER RESOLUTION #35 FYR 19-20: Motion by Riley and seconded by Brown to approve the Flood and Erosion Transfer Resolution #35 as follows: Now on this 30th day of June, 2020 the matter of an inter fund transfer comes before the Union County Board of Supervisors. **WHEREAS**, it is desired to transfer monies from the Rural Basic Fund (0011) to Flood & Erosion Fund (0022). **WHEREAS**, said inter fund transfer monies will be used for Flood and Erosion Projects. **BE AND IT IS HEREBY RESOLVED** that the sum of \$6,897 is ordered to be transferred from the Rural Basic Fund to the Flood and Erosion Fund effective this 30th day of June, 2020. The Auditor is directed to correct her books accordingly, and to notify the Treasurer of this operating transfer accompanying the notification with a copy of this resolution and the record of its adoption. The change is effective this 30th day of June, 2020. Roll call vote: Riley aye, Brown aye, Friday aye, motion carried.

PUBLIC FUNDING RESOLUTION #34 FYR 19-20: Motion by Brown and seconded by Riley to approve the Public Funding Resolution #34 as follows: **NOW** on this 30th day of June 2020, the matter of a Resolution approving Public purpose for expenditure of funds. **WHEREAS** Union County of Creston Iowa has adopted its 2020-2021 Annual Budget March 9, 2020, and **WHEREAS**, the Attorney General believes it is necessary to state a public use for the expenditure or transfer of funds to private groups, and **BE AND IT IS HEREBY RESOLVED**, that Union County of Creston Iowa believes it is in the public interest to contribute funds to the following: Union County Public Funding Council for \$19,058.00. Expenditure of funds by this organization will enhance the community and add to economic well-being by increasing jobs and attracting people to the environments of Union County. **BE IT FURTHER RESOLVED**, that Union County will require periodic reports from the organization of how funds were spent to enhance the community's economic well-being. Distribution of these funds will be subject upon request and approved by the Union County Board of Supervisors. This resolution is effective the 30th day of June, 2020. Roll call vote: Riley aye, Brown aye, Friday aye, motion carried.

CERTIFYING TAX CREDITS - FYR 20-21: Motion by Brown and seconded by Riley to certify the Homestead Tax Credit at 100% and the Elderly and Disabled Tax Credit at 100% for fiscal year 20/21 in accordance with the Iowa Code 25B.7. All voting aye, motion carried. Motion by Riley and seconded by Brown to certify the Military Tax Credit at 100% for fiscal year 20/21 in accordance with the Iowa Code 426A.2 pursuant to the Code of Iowa 25B.7. All voting aye, motion carried.

FISCAL YEAR 20-21 WAGES: Motion by Brown and seconded by Riley approve the Fiscal Year 20-21 wages as follows:

SUPERVISORS		BOARD OF HEALTH	
Ron Riley	28,701.49	Amanda Husband	18.77 /hr
Dennis Brown	28,701.49		
Rick Friday	28,701.49	SECONDARY ROADS	
AUDITOR		Zach Gunsolley	107,523.47
Sandy Hysell	60,266.00	Albert Hysell	62,011.87
Sara Sanson	48,212.80	Brenda Mahan	48,293.98
Mindi Eslinger	48,212.80	Chad Needham	21.04 /hr
Tandy Steele	49,418.12	Gary Blazek	24.35 /hr
TREASURER		Mason Fry	19.57 /hr
Kelly Busch	60,266.00	Jason Hayes	23.58 /hr
Jenny Wheeler	50,020.78	Robert Hepp	23.58 /hr
Stacey Graham	50,020.78	Todd Kinkade	20.96 /hr
Ellie Miller	21.20 /hr	David Lamb	24.73 /hr
Kevin Provost	17.75 /hr	Stacy Loy	23.58 /hr
RECORDER		Robert Marquart	23.58 /hr
Katie Carlton	60,266.00	Roger McIntire	23.58 /hr
Lindsay Campbell	49,418.12	Kevin McVay	23.58 /hr
Judy Hopkins	17.00 /hr	Mitchell Morris	23.58 /hr
BUILDINGS/GROUNDS		John Reed	23.58 /hr
Shawn Lauer	44,579.06	Jake Roan	23.58 /hr
Roger Millslagle	16.40 /hr	Scott Schultz	26.29 /hr
ATTORNEY		Tom Shiflett	19.33 /hr
Tim Kenyon	107,722.81	Jim Smith	24.10 /hr
Teri Siddens	49,418.12	Clint Vicker	26.20 /hr
Krystal Daggett	20.00 /hr	Mike Ward	23.58 /hr
		Dave Denton	14.00 /hr
		David Erickson	14.00 /hr
		Mitchell Ginther	16.80 /hr
		ASSESSOR	
		Mindy Schaefer	60,266.00

SHERIFF				Joel Lamb	45,000.00
Rick Piel	80,559.30			Joni Cook	48,212.80
Steven Maitlen	68,475.40				
Dan McNeill	29.35	/hr		EMERGENCY MGMT	
Chad Woods	27.72	/hr		Jo Duckworth	52,347.30
Brian Burkhalter	27.72	/hr			
Ryan Maitlen	26.40	/hr		SANITARY LANDFILL	
Tracy Chapman	23.18	/hr		Amy Schultes	19.81 /hr
Dorie Shiltz	24.30	/hr		Beth Edwards	12.48 /hr
Josh Christensen	21.97	/hr		Janeen Frey	12.85 /hr
Christie Bristow	20.92	/hr			
Eric Denton	20.92	/hr		MENTAL HEALTH CPC	
TJ Dunphy	20.92	/hr		Lori Nosekabel	77,329.66
William Graham	20.92	/hr		Emily Nosekabel	46,589.49
Jake McGuire	20.92	/hr		Lisa Swanson	19.50 /hr
				Kathy Beam	19.50 /hr
VETERAN AFFAIRS					
Tom Hawks	10.00	/hr			
Kevin Provost	16.36	/hr			
COUNTY CONSERVATION					
Doug Jones	60,266.00				
Joseph Mayhew	48,815.46				
Michael Hilger	48,815.46				
Levi Hitz	12.50	/hr			
Monica Pettit	12.50	/hr			

All voting aye, motion carried.

CREDIT CARD APPROVALS: Motion by Riley and seconded by Brown to approve county credit cards for Mindi Eslinger and Sara Sanson from the Auditor's Office and Joel Lamb from the Assessor's Office, with a credit limit of \$1500.00 on each card. All voting aye, motion carried.

CLAIMS: Motion by Riley and seconded by Brown to approve Claim #141124 - Claim #141186 for a total of \$214,587.24 as follows:

ACCESS TECHNOLOGIES INC	\$2,185.16	MAINSTAY SYSTEMS INC	\$8,600.00
ACCESS TECHNOLOGIES INC	\$12,879.92	MASTERCARD/ISSB	\$175.09
AFTON HOUSING COMMISSION	\$50.00	MEDIACOM	\$1,237.60
AGRIVISION GROUP LLC	\$1,742.35	MILLER, LONNY DEAN	\$159.00
ALLIANT ENERGY	\$833.60	MMIT BUSINESS SOLUTIONS-BANLEACO	\$200.36
AMANA FURNITURE SHOP	\$80.00	OFFICE MACHINES COMPANY INC	\$84.71
CENTRAL IOWA DETENTION CENTER	\$4,653.00	PEARSON FAMILY FUNERAL SERVICE	\$290.00
CINTAS FIRST AID & SAFETY	\$151.05	PITNEY BOWES BANK INC	\$3,500.00
CITY OF CRESTON	\$27.48	SCHILDBERG CONSTRUCTION INC	\$46,689.43
CLARKE ELECTRIC COOPERATIVE INC	\$205.58	SHIELDS, BECKY	\$1,000.00
COMMERCIAL ROOF COATINGS LLC	\$9,561.00	SHRED-IT USA - DES MOINES	\$99.25
DJR HOLDING CORPORATION	\$130.00	SICKELS, VICKI	\$394.32
ECHO GROUP INC	\$343.15	SNAP-ON INDUSTRIES	\$492.51
GOOBS REPAIR INC	\$4,159.00	THATCHER, CARL V	\$50.00
GREATER REGIONAL MEDICAL CENTER	\$721.98	TWO RIVERS INSURANCE COMPANY INC	\$92,988.65
HARRISON TRUCK CENTERS	\$125.26	UMB BANK NA	\$1,050.00
INFOMAX OFFICE SYSTEMS INC	\$229.75	UNION COUNTY CHILD CARE	\$1,785.56
IOWA DEPT OF PUBLIC SAFETY	\$1,578.00	UNITED FARMERS COOPERATIVE CO	\$77.80
IOWA PRECINCT ATLAS CONSORTIUM	\$1,928.00	US CELLULAR	\$279.95
IOWA SECRETARY OF STATE	\$124.13	VISA/ISSB IOWA STATE SAVINGS BANK	\$142.02
IOWA STATE CO TREASURER ASSOC	\$250.00	WALMART	\$6,550.00
JKL ENTERPRISES INC	\$159.90	WEST, JEWELL F III	\$195.55
KELLEY, GARY D	\$50.00	WINDSTREAM	\$998.35
KENYON, TIM	\$105.93	ZIEGLER INC	\$5,272.85
		TOTAL:	\$214,587.24

All voting aye, motion carried.

ADJOURNMENT: There being no further business, the meeting adjourned at 1:05 PM.

BY: _____
RICK FRIDAY, CHAIRMAN

ATTEST: _____
SANDY HYSELL, AUDITOR