

The Union County Board of Supervisors met in Regular Session on Monday January 4, 2021. The meeting was called to order at 9:00 AM with the following members present: Dennis Brown, Ron Riley and Rick Friday.

CHAIRMAN: Motion by Brown and seconded by Friday to nominate Riley as Chairman to the Board. All voting aye, motion carried.

VICE-CHAIR: Motion by Friday and seconded by Riley to nominate Brown as Vice- Chair to the Board. All voting aye, motion carried.

AGENDA: Motion by Friday and seconded by Brown to approve the agenda. All voting aye, motion carried.

MINUTES: Motion by Brown and seconded by Friday to approve the December 28, 2020 minutes. All voting aye, motion carried.

AUDITOR'S QUARTERLY REPORTS: Motion by Brown and seconded by Friday to accept the Auditor's Quarterly Reports as presented by Union County Auditor, Sandy Hysell. All voting aye, motion carried. **CONSTRUCTION EVALUATION RESOLUTION #9 FYR 20-21 (MASTER MATRIX):** Motion by Friday and seconded by Brown to approve Resolution #9 FYR 20-21 Master Matrix Construction Evaluation as follows: **WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and **WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; and **WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF UNION COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Roll call vote: Friday aye, Brown aye, Riley aye, motion carried.

DEFERRED COMPENSATION BOARD RESOLUTION #10 FYR 20-21: Motion by Friday and seconded by Brown to approve Resolution #10 FYR 20-21 Deferred Compensation Board as follows: BE IT RESOLVED that the Chairman of the Union County Board of Supervisors, and Sandy Hysell, Union County Auditor, or either one of them acting individually, are hereby authorized to establish a deferred compensation program for participating employees and to perform all acts necessary to fulfill the obligations of Union County relative to said program. The participating employee shall be authorized to sell, assign and endorse for transfer certificates representing stocks, bonds or other securities now registered or hereafter registered as a result of participating in the Union County IA 457 Deferred Compensation Plan. I, Ron Riley, Chairman of the Union County Board of Supervisors, established under the laws of the State of Iowa, hereby certify that the foregoing is a true copy of a resolution duly adopted by the Board of Supervisors of said County in Iowa, at a meeting duly held the 4th day of January, 2021, at which a quorum was present and voting, and that the same has not been repealed or amended, and remains in full force and effect. Roll call vote: Friday aye, Brown aye, Riley aye, motion carried.

DEPOSITORY RESOLUTION #11 FYR 20-21: Motion by Brown and seconded by Friday to approve Resolution #11 FYR 20-21 Depository as follows: BE IT RESOLVED that the Union County Board of Supervisors of Union County, Iowa approves the following list of financial institutions to be depositories of the Union County funds in conformance with all applicable provisions of Iowa Code Chapters 452 and 453 (1983) as amended by 1984 Iowa Acts, S.F. 2220. The Recorder, Treasurer, Sheriff, Auditor is hereby authorized to deposit the

Union County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

	Name of Depository Office	Location	Maximum Balance In Effect Under Prior Resolution	Maximum Balance In Effect Under This Resolution
Recorder:	IA St Savings Bank	Creston	150,000.00	150,000.00
Treasurer:	Great Western Bank	Creston	2,000,000.00	2,000,000.00
	State Savings Bank	Creston	1,000,000.00	1,500,000.00
	First Nat'l Bank	Creston	5,000,000.00	2,000,000.00
	IA St Savings Bank	Creston	8,000,000.00	8,000,000.00
	PCSB	Creston	2,000,000.00	2,000,000.00
	IA Public Agency % Norwest Bank	Des Moines	1,000,000.00	4,500,000.00
Sheriff:	First Nat'l Bank	Creston	350,000.00	350,000.00
	PCSB	Creston	100,000.00	100,000.00
	IA St Savings Bank	Creston	25,000.00	25,000.00
Auditor:	First Nat'l Bank	Creston	25,000.00	25,000.00
	PCSB	Creston	25,000.00	25,000.00

Roll call vote: Friday aye, Brown aye, Riley aye, motion carried.

HOLIDAY SCHEDULE: Motion by Friday and seconded by Brown to approve the Holiday Schedule as follows for 2021:

President's Day	02/15/2021
Good Friday ½ Day	04/02/2021
Memorial Day	05/31/2021
Independence Day	07/05/2021
Labor Day	09/06/2021
Veterans Day	11/11/2021
Thanksgiving Day	11/25/2021
Day after Thanksgiving	11/26/2021
Day before Christmas Eve	12/23/2021
Christmas Eve	12/24/2021
New Year's Eve	12/31/2021

Roll call vote: Brown aye, Friday aye, Riley aye, motion carried.

OFFICIAL NEWSPAPERS: Motion by Brown and seconded by Friday to approve the Creston News Advertiser and Afton Star as the County's official newspapers for 2021. All voting aye, motion carried.

RECORD RETENTION RESOLUTION #12 FYR 20-21: Motion by Friday and seconded by Brown to approve Resolution #12 FYR 20-21 Record Retention as follows: The following is a list of records, which are to be destroyed (after appropriate documents are scanned and checked) by burning in accordance with law and as authorized by the Union County Board of Supervisors on January 4, 202. County records included are:

RECOMMENDED RETENTION

RECORDS

DESTROYED AFTER

Receipts	1 yr After Audit
Secondary Roads Receipts	1 yr After Audit
Claims	2 yr after Audit
Mental Health Copies for Claims	2 yr after Audit
Handwritten Claims	2 yr after Audit
Payroll time cards and Ledgers	5 yr after
Annual reports receipts, expenditures, balances	10 yr
General ledger, expenditure & revenue ledgers	10 yr
Closed Session Tapes	10 yr
Board AGENDA	Administrative & legal values ended.
Health Insurance Reports	Administrative & legal values ended.
Returned Homestead & Military disallowances	Administrative & legal values ended.

Roll call vote: Brown aye, Friday aye, Riley aye, motion carried.

SUPERVISOR ORGANIZATION RESOLUTION #13 FYR 20-21: Motion by Brown and seconded by Friday to approve Resolution #13 FRY 20-21 as follows: Be It Resolved by the Union County Board of Supervisors that their regular meeting days be set for each Monday of the month and claims will be approved the second and fourth Mondays of each month. Special sessions to be held on Wednesday when possible. Business will be conducted pursuant to Robert's Rules of Order except, Chairman of the Board can make motions or seconded motions for prompt flow of business. No bills will be allowed unless they carry the approval of the officer empowered to order the same. That the aid of the Poor must be obtained through the County General Relief Designee (MATURA Action Corporation) or Chair of the Board of Supervisors. That all claims must be itemized in full with vendor invoice and signed by office head. Claims must be filed in the Auditor's office by noon on Thursday proceeding the weekly session of the Board, exceptions with the discretion of the Board. Roll call vote: Friday aye, Brown aye, Riley aye, motion carried.

TREASURER CERTIFICATION OF APPOINTMENTS: Motion by Friday and seconded by Brown to approve the Treasurer's Certification of Appointments as follows: Stacey Graham as Driver's License Deputy and Jenny Wheeler as Deputy Treasurer. All voting aye, motion carried.

TREASURER CASH ON HAND RESOLUTION #14 FYR 20-21: Motion by Brown and seconded by Friday to approve Resolution #14 FYR Treasurer Cash on Hand as follows: NOW on this 4th day of January 2021, the matter of a resolution approving cash on hand in the Union County Treasurer's Office. WHEREAS, the Union County Board of Supervisors approves the Union County Treasurer's Office to have funds on hand each day, not to exceed \$1,200. Roll call vote: Brown aye, Friday aye, Riley aye, motion carried.

UNION COUNTY INVESTMENT POLICY: Motion by Friday and seconded by Brown to approve the Union County (Treasurer's) Investment Policy as presented with no changes from last year. All voting aye, motion carried.

AUDITOR CERTIFICATION OF APPOINTMENTS: Motion by Friday and seconded by Brown to approve the Auditor's Certification of Appointments as follows: Mindi Eslinger as Election Deputy, Sara Sanson as Payroll Deputy and Brenda Mahan as Accounts Payable Deputy. All voting aye, motion carried.

SERVICE TECHS INC. CONTRACT FOR SNOW REMOVAL/DHS: Motion by Brown and seconded by Friday to approve a one-year contract with Service Techs Inc for snow removal at the DHS office location. All voting aye, motion carried.

BOARD OF HEALTH APPOINTMENTS: Motion by Friday and seconded by Brown to reappoint Linda Carroll, Larry Weis and Dr. Karen Krogstad to the Union County Board of Health for a 2-year term. All voting aye, motion carried.

COMPENSATION BOARD APPOINTMENT: Motion by Brown and seconded by Friday to approve Susan Dunphy as the Sheriff's Compensation Board Representative for a 4-year term. All voting aye, motion carried.

CONDEMNATION COMMISSION REAPPOINTMENT: Motion by Friday and seconded by Brown to approve the following to serve on the Condemnation Commission: **Licensed Real-estate Brokers or Salesperson:** Dennis Carter, Retta Ripperger, Korina Loudon, Bruce Jamie Travis, Diane Poore. **Bank and/or Loan Agency:** Paul Fuller, Chris Eaton, Randy Ringsdorf, Scott Coen, Kelly Richards. **Owners of City Property:** Franklin Eighme, Katie Turner, Gail Peterson, Kent Forbes, Mary Seales, Morris Conklin. **Owners-Operators of Ag Property:** Richard Ide, Eddie Ehm, Ann Moore and Leslie Wurster. All voting aye, motion carried.

CONSERVATION BOARD APPOINTMENT: Motion by Brown and seconded by Friday to approve the reappointment of Denise Roberg to a 5-year term on the Union County Conservation Board. All voting aye, motion carried.

MAGISTRATE APPOINTMENTS: Motion by Friday and seconded by Brown to approve the following to serve a 5-year term on the Magistrate Board: David Abildtrup, Leslie Wurster and Jamie Travis. All voting aye, motion carried.

MEDICAL EXAMINERS REAPPOINTMENT: Motion by Brown and seconded by Friday to reappoint Jacqueline Welchan, Daniel Walker, Lonnie Miller and Chuck Hoyt as Union County Medical Examiners. All voting aye, motion carried.

RC & D APPOINTMENT: Motion by Friday and seconded by Brown to reappoint Roger Baker to the RC and D Board for a 3-year term. All voting aye, motion carried.

SUPERVISORS ASSIGNMENTS AND APPOINTMENTS: Motion by Brown and seconded Friday to approve the following Supervisors Assignments and Appointments:

BOARD	PRIMARY NAME	ALTERNATE NAME
5th Judicial Comm. Board Des Moines	Rick Friday	Dennis Brown
Airport Redistricting Commission	Rick Friday/Ron Riley	
Connections: Area Agency on Aging	Rick Friday	Dennis Brown
AUTRA: Transportation	Ron Riley	Rick Friday
County Board of Health	Dennis Brown	Ron Riley
Southern Hills Mental Health	Ron Riley	Dennis Brown
Crossroads Mental Health	Dennis Brown	Ron Riley
De-Catorization Board	Rick Friday	Dennis Brown
Emergency Management Commission	Ron Riley	Rick Friday
E911 Service Board	Tamara Fitzgerald	Dennis Brown
Health Insurance Committee	Dennis Brown	Rick Friday
Heartland Management Alliance (Innovative-SIRF)	Ron Riley	
LEC Board	Rick Friday/Dennis Brown	Ron Riley
Matura Action	Rick Friday	Dennis Brown
Prairie Solid Waste Agency Board	Dennis Brown	Ron Riley
RC&D Committee	Ron Riley	Dennis Brown
REAP	Rick Friday	Ron Riley
Regional E911 Board	Tamara Fitzgerald	Dennis Brown
RWIB	Dennis Brown	Ron Riley
SICOG Project Board	Ron Riley	Rick Friday
Southern Iowa Trolley	Rick Friday	Ron Riley
Union County Economic Development Commission	Rick Friday	Ron Riley
Union County Public Funding	Rick Friday	Ron Riley
Zoning Board of Adjustments-Afton	Dennis Brown	
Union County Health Care Coalition	Rick Friday	Ron Riley
Courthouse Security	Ron Riley	Dennis Brown

SECONDARY ROADS: Roads Superintendent, Al Hysell, presented and discussed the weekly maintenance activity report.

ADJOURNMENT: There being no further business, the meeting adjourned at 12:39PM

BY: _____
RON RILEY, CHAIRMAN

ATTEST: _____
SANDY HYSELL, AUDITOR