

REGULAR SESSION

January 3, 2022

The Union County Board of Supervisors met in Regular Session on Monday January 3, 2022. The meeting was called to order at 9:00AM with the following members present: Ron Riley, Dennis Brown and Rick Friday. Also present from the Creston Community School Government Class: Jacob Coke.

ELECTION OF CHAIR: Motion by Riley and seconded by Friday to appoint Brown as Chair of the Union County Board of Supervisors. All voting aye, motion carried.

ELECTION OF VICE-CHAIR: Motion by Brown and seconded by Riley to appoint Friday as Vice-Chair of the Union County Board of Supervisors. All voting aye, motion carried.

AGENDA: Motion by Friday and seconded by Riley to approve the agenda. All voting aye, motion carried.

MINUTES: Motion by Riley and seconded by Friday to approve the minutes from December 27, 2021 meeting. All voting aye, motion carried.

AUDITOR'S QUARTERLY REPORT: Motion by Friday and seconded by Riley to accept the Auditor's Quarterly Report as presented by Union County Auditor, Sandy Hysell. All voting aye, motion carried.

RESOLUTION #16 FYR 21/22 – MASTER MATRIX: Motion by Riley and seconded by Friday to approve Resolution #16 FYR 21/22 – Master Matrix as follows: **WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and **WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2022 and January 31, 2023, and submit an adopted recommendation regarding that application to the DNR; and **WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF UNION COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).
Roll call vote: Riley aye, Friday aye, Brown aye, motion carried.

RESOLUTION #17 FYR 21/22 – DEFERRED COMPENSATION BOARD: Motion Friday and seconded by Riley to approve Resolution #17 FRY 21/22 – Deferred Compensation as follows: **BE IT RESOLVED** that the Chairman of the Union County Board of Supervisors, and Sandy Hysell, Union County Auditor, or either one of them acting individually, are hereby authorized to establish a deferred compensation program for participating employees and to perform all acts necessary to fulfill the obligations of Union County relative to said program. The participating employee shall be authorized to sell, assign and endorse for transfer certificates representing stocks, bonds or other securities now registered or hereafter registered as a result of participating in the Union County IA 457 Deferred Compensation Plan. I, Dennis Brown, Chairman of the Union County Board of Supervisors, established under the laws of the State of Iowa, hereby certify that the foregoing is a true copy of a resolution duly adopted by the Board of Supervisors of said County in Iowa, at a meeting duly held the 3rd day of January 2022, at which a quorum was present and voting, and that the same has not been repealed or amended, and remains in full force and effect.
Roll call vote: Friday aye, Riley aye, Brown aye, motion carried.

RESOLUTION #18 FYR 21/22 – DEPOSITORY OF COUNTY FUNDS: Motion by Riley and seconded by Friday to approve Resolution #18 FYR 21/22 – Depository of Union County Funds as follows:

BE IT RESOLVED that the Union County Board of Supervisors of Union County, Iowa approves the following list of financial institutions to be depositories of the Union County funds in conformance with all applicable provisions of Iowa Code Chapters 452 and 453 (1983) as amended by 1984 Iowa Acts, S.F. 2220. The Recorder, Treasurer, Sheriff, Auditor is hereby authorized to deposit the Union County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

	Name of Depository Office	Location	Maximum Balance In Effect Under Prior Resolution	Maximum Balance In Effect Under This Resolution
Recorder:	IA St Savings Bank	Creston	150,000.00	150,000.00
Treasurer:	Great Western Bank	Creston	2,000,000.00	1,000,000.00
	State Savings Bank	Creston	1,000,000.00	1,500,000.00
	First Nat'l Bank	Creston	5,000,000.00	2,000,000.00
	IA St Savings Bank	Creston	8,000,000.00	9,000,000.00
	PCSB	Creston	2,000,000.00	2,000,000.00
	IA Public Agency % Norwest Bank	Des Moines	1,000,000.00	4,500,000.00
Sheriff:	First Nat'l Bank	Creston	350,000.00	350,000.00
	PCSB	Creston	100,000.00	100,000.00
	IA St Savings Bank	Creston	25,000.00	25,000.00
Auditor:	First Nat'l Bank	Creston	25,000.00	25,000.00
	PCSB	Creston	25,000.00	25,000.00

Treasurer's Office to have funds on hand each day, not to exceed \$1,200.

Roll call vote: Riley aye, Friday aye, Brown aye, motion carried.

OFFICIAL NEWSPAPERS: Motion by Friday and seconded by Riley to approve the Creston News Advertiser and Afton Star as the official newspapers of Union County. All voting aye, motion carried.

RESOLUTION #19 FYR 21/22 – RECORD RETENTION: Motion by Riley and seconded by Friday to approve Resolution #19 FYR 21/22 – Record Retention as follows: The following is a list of records, which are to be destroyed (after appropriate documents are scanned and checked) by burning in accordance with law and as authorized by the Union County Board of Supervisors on January 3, 2022. County records included are:

<u>RECORDS</u>	<u>DESTROYED AFTER</u>
Receipts	1 yr After Audit
Secondary Roads Receipts	1 yr After Audit
Claims	2 yr after Audit
Mental Health Copies for Claims	2 yr after Audit
Handwritten Claims	2 yr after Audit
Payroll time cards and Ledgers	5 yr after
Annual reports receipts, expenditures, balances	10 yr
General ledger, expenditure & revenue ledgers	10 yr
Closed Session Tapes	10 yr
Board AGENDA	Administrative & legal values ended.
Health Insurance Reports	Administrative & legal values ended.
Returned Homestead & Military disallowances	Administrative & legal values ended.
Recommended Retention	

Roll call vote: Riley aye, Friday aye, Brown aye, motion carried.

RESOLUTION #20 FYR 21/22 – SUPERVISORS ORGANIZATION: Motion by Riley and seconded by Friday to approve Resolution #20 FYR 21/22 – Supervisors Organization as follows: **BE IT RESOLVED** by the Union County Board of Supervisors that their regular meeting days be set for each Monday of the month and claims will be approved the second and fourth Mondays of each month. Special sessions to be held on Wednesday when possible. Business will be conducted pursuant to Robert's Rules of Order except, Chairman of the Board can make motions or seconded motions for prompt flow of business. No bills will be allowed unless they carry the approval of the officer empowered to order the same. That the aid of the Poor must be obtained through the County General Relief Designee (MATURA Action Corporation) or Chair of the Board of Supervisors. That all claims must be itemized in full with vendor invoice and signed by office head. Claims must be filed in the

Auditor's office by noon on Thursday proceeding the weekly session of the Board, exceptions with the discretion of the Board.

Roll call vote: Friday aye, Riley aye, Brown aye, motion carried.

TREASURER CERTIFICATION OF APPOINTMENTS: Motion by Friday and seconded by Riley to approve the Certification of Appointment for Union County Driver's License Deputy, Stacey Graham for a period from January 1, 2022 to December 31, 2022 as appointed by Union County Treasurer, Kelly Busch. All voting aye, motion carried.

UNION COUNTY INVESTMENT POLICY-TREASURER: Motion by Riley and seconded by Friday to approve the Union County Treasurer's Investment Policy. All voting aye, motion carried.

BOARD OF HEALTH APPOINTMENTS: Motion by Riley and approved by Friday to reappoint Jim Ide to the Board of Health. All voting aye, motion carried.

CONDEMNATION COMMISSION: Motion by Friday and seconded by Riley to approve the Condemnation Commission as follows:

LICENSED REAL ESTATE BROKERS OR SALESPERSON:

Chris Lane, Retta Ripperger, Korina Loudon, Bruce Jamie Travis, and Diane Poore.

BANK AND/OR LOAN AGENCIES:

Paul Fuller, Chris Eaton, Randy Ringsdorf, Scott Coen and Maggie McGehee

OWNERS OF CITY PROPERTY:

Katie Turner, Gail Peterson, Kent Forbes, Morris Conklin and Mike Rollings

OWNERS-OPERATORS OF AGRICULTURE PROPERTY:

Mary Seales, Cole Lacina, Ann Moore and Leslie Wurster

All voting aye, motion carried.

CIVIL SERVICE BOARD APPOINTMENTS: Motion by Riley and seconded by Friday to reappoint Mel McKie to the Civil Service Board. All voting aye, motion carried.

MEDICAL EXAMINERS REAPPOINTMENTS: Motion by Riley and seconded by Friday to approve the Medical Examiners for Union County as follows: Jacqueline Welchan, Daniel Walker, Lonnie Miller, Brett Weis and Jennifer Worisek. All voting aye, motion carried.

SUPERVISORS ASSIGNMENTS AND APPOINTMENTS: Motion by Riley and seconded by Friday to approve the following Supervisors Assignments and Appointments:

<u>BOARD</u>	<u>PRIMARY NAME</u>	<u>ALTERNATE NAME</u>
5th Judicial Comm. Board, Des Moines	Rick Friday	Dennis Brown
Airport Redistricting Commission	Rick Friday/Ron Riley	
Connections: Area Agency on Aging	Ron Riley	Rick Friday
Atura: Transportation	Ron Riley	Rick Friday
County Board of Health	Dennis Brown	Ron Riley
Southern Hills Mental Health	Ron Riley	Dennis Brown
Crossroads Mental Health	Dennis Brown	Ron Riley
Decatorization Board	Rick Friday	Dennis Brown
Emergency Management Commission	Dennis Brown	Rick Friday
E911 Service Board	Tamara Fitzgerald	Dennis Brown
Health Insurance Committee	Dennis Brown	Rick Friday
Heartland Management Alliance (Innovative-Sirf)	Ron Riley	
LEC Board	Rick Friday/Dennis Brown	Ron Riley
Matura Action	Rick Friday	Dennis Brown
PrairieSolid Waste Agency Board	Ron Riley	Rick Friday
RC&D Committee	Ron Riley	Dennis Brown
REAP	Rick Friday	Ron Riley
Regional E911 Board	Tamara Fitzgerald	Dennis Brown
RWIB	Dennis Brown	Ron Riley
SICOG Project Board	Ron Riley	Rick Friday
Southern Iowa Trolley	Rick Friday	Ron Riley
Union County Economic Development Commission	Rick Friday	Ron Riley
Union County Public Funding	Rick Friday	Ron Riley
Zoning Board of Adjustments-Afton	Dennis Brown	
Union County Health Care Coalition	Rick Friday	Dennis Brown
Courthouse Security	Ron Riley	Dennis Brown

All voting aye, motion carried.

SECONDARY ROADS: Union County Roads Superintendent, Al Hysell, presented and discussed the weekly maintenance activity report and discussed the deficient bridge notifications from Calhoun-Burns and Associates, Inc. **Brush Cutter Quote:** 2 bids were received from the following: Ziegler CAT and Star Equipment, LTD. Motion by Friday and seconded by Riley to approve the quote from Zeigler Cat for \$48,964.00 for a Promac HDM 36 Brush Cutter. All voting aye, motion carried.

ADJOURNMENT: There being no further business, the meeting adjourned at 12:11PM

BY: _____
RON RILEY, CHAIRMAN

ATTEST: _____
SANDY HYSELL, AUDITOR