

## SPECIAL SESSION

JUNE 30, 2022

The Union County Board of Supervisors met in Special Session on Thursday June 30, 2022. The meeting was called to order at 2:00PM with the following members present; Rick Friday, Ron Riley and Dennis Brown.

**AGENDA:** Motion by Riley and seconded by Friday to approve the agenda. All voting aye, motion carried.

**MINUTES:** Motion by Friday and seconded by Brown to approve the minutes of June 27, 2022. All voting aye, motion carried.

**COUNTY HANDBOOK & SECONDARY ROADS ADDENDUM FISCAL YEAR 22-23:** Motion by Riley and seconded by Friday to approve the Union County Handbook and Secondary Roads Addendum starting July 1, 2022. All voting aye, motion carried.

**RESOLUTION #34 - SECONDARY ROADS TRANSFER FISCAL YEAR 22-23:** Motion by Friday and seconded by Riley to approve Resolution #34 – Secondary Roads Transfer for Fiscal Year 22-23 as follows: **NOW** on this 30<sup>th</sup> day of June, 2022, the matter of interfund transfers for the Secondary Roads Fund comes before the Union County Board of Supervisors. **WHEREAS** it is desired to authorize the Auditor to periodically transfer sums from the General Basic Fund and the Rural Services Basic Fund to the Secondary Roads Fund during the 2022-2023 fiscal year, and **WHEREAS** said transfers must be in accordance with Sections 331.432 and 331.429 Of the Code of Iowa. **BE AND IT IS HEREBY RESOLVED** as follows: Section 1. Transfers from the General Basic Fund shall not exceed the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the County multiplied by the ratio of current taxes actually collected and appropriated for the General Basic Levy to the total General Basic Levy for the current year, and an amount equivalent to the monies derived by the General Basic Fund from military service tax credits under Chapter 426A, mobile home taxes under Section 135D.22, and the delinquent taxes for prior years collected and apportioned to the General Basic Fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents. Transfers from the Rural Services Basic Fund shall not exceed the dollar equivalent of a tax of three dollars and three-eighths cents per thousand of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the Rural Services Basic levy to the total Rural Services Basic levy for the current year and an amount equivalent to the monies derived by the Rural Services Basic Fund from the military service tax credits under Chapter 426A, mobile home taxes under Section 135D.22, and delinquent taxes for prior years collected and apportioned to the Rural Services Basic Fund in the current year, multiplied by the ratio of three dollars and three-eighths cents to three dollars and ninety-five cents. Section 2. After being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credits, and delinquent taxes for prior years collected and apportioned to the General Basic Fund or Rural Services Basic Fund, the auditor shall order a transfer from said fund to the Secondary Roads Fund. Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic Fund or Rural Services Basic Fund, respectively, multiplied by the ratio of said funds 100% will transfer to the Secondary Roads Fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credits, and total delinquent taxes. Section 4. Notwithstanding the provisions of Sections 2 and 3 of this resolution, total transfers of current taxes to the Secondary Roads Fund shall not exceed the amounts specified in Section 1. Section 5. Notwithstanding the provisions of Sections 2 and 3, and amount of transfer shall not exceed the available fund balances in the transferring fund. Section 6. The auditor is directed to correct her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers. The above and foregoing resolution was adopted by the Board of Supervisors of Union County on this 30th day of June, 2022.

Roll call vote: Friday aye, Riley aye, Brown aye, motion carried.

**RESOLUTION #35 – APPROPRIATIONS FISCAL YEAR 22-23:** Motion by Riley and seconded by Friday to approve Resolution #35 – Appropriations for Fiscal Year 22-21 as follows: **NOW** on this 30th day of June 2022, the matter of establishing fiscal year 2020-2021 appropriations come before the Union County Board of Supervisors. **WHEREAS** it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2022, and **WHEREAS** such action

is in accordance with Section 331.434(6) of the Code of Iowa. **BE AND IT IS HEREBY RESOLVED** by the Board of Supervisors of Union County as follows: Section 1. The amounts itemized by office or department on the attached schedule is hereby appropriated from the county's resources as so itemized, to the office or department listed in the first column on the same line of the attached schedule. This represents 100% of the offices or departments total fiscal year 2022-2023 budget. Section 2. Subject to the provisions of county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the office or department listed to make expenditures or incur obligations effective July 1, 2022. Section 3. In accordance with Section 331.437 of the Code of Iowa, no office or department shall expend or contract to expend any money or incur any liability, or enter into any contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution. Section 4. If at any time during the 2022-2023 budget year, the Auditor shall ascertain that the available resources for that year will be less than the total appropriation, she shall immediately so inform the Board and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report that status of such accounts to the applicable offices and departments monthly during the 2022-2023 budget year. Section 6. All appropriations authorized pursuant to this resolution shall lapse at the close of business on June 30, 2023.

Fiscal Year 22-23																	
100%																	
DEPARTMENT	General	General	Rural	Secondary	Flood &	Debt	Capital	REAP	Co Hlth Ins	Recorders	InMate	Hixinbaugh	Hipsley	Trust	Commisary	Depreciation	Total
	Basic	Supplemental	Basic	Roads	Erosion	Service	Project			Mgmt Fund	Medical	Trust	Trust	Fund	Fund	Fund	Dept
Supervisors	94,359	67,631															161,990
Auditor	285,382	256,381															541,763
Treasurer	270,781	111,536															382,317
Attorney	238,289	73,025															311,314
Sheriff	1,004,486	358,122	227,290								25,000				500		1,615,398
Recorder	163,231	26,711								3,000							192,942
Building and Grounds	138,744	16,547															155,291
Vegetation Mgmt			293,340														293,340
County Engineer				4,949,600													4,949,600
Veteran Affairs	71,750	4,367															76,117
Conservation	371,944	83,424					95,000	25,000						70,000		0	645,368
Sanitarian/Bd of Health	525		336,323														336,848
Human Services	91,077	14,801															105,878
Care Facility												5,342	4,300			29,700	39,342
Court Administration		500															500
District Court		103,100															103,100
Water Grid																	
General Services	401,145	458,650	35,500		45,000		1,157,741										2,098,036
Landfill			45,460														45,460
Health Insurance Fund									1,186,000								1,186,000
Mental Health									0								0
Co-op Urban Rnl Debt																	0
Roads/Brdgs/Debt																	0
County Debt Fund						1,848,000											1,848,000
Landfill Bond Payment						99,300											99,300
Sub total																	15,187,904
Trans to Secondary Rds	95,076		866,190														961,266
TOTAL	3,226,789	1,574,795	1,804,103	4,949,600	45,000	1,947,300	1,252,741	25,000	1,186,000	3,000	25,000	5,342	4,300	70,000	500	29,700	16,149,170

Roll call vote: Riley aye, Friday aye, Brown aye, motion carried.

**RESOLUTION #36 – PLANNING & DEVELOPMENT (SICOG) FISCAL YEAR 22-23:** Motion by Riley and seconded by Friday to approve Resolution #36 – Planning & Development (SICOG) for Fiscal Year 22-23 as follows: WHEREAS the Economic Development Administration was assigned to administer the provisions of the Public Works and Economic Development Act of 1965, and WHEREAS the Southern Iowa Council of Governments has been designated by the Economic Development Administration as an Economic Development District and WHEREAS the State of Iowa and the U.S. Department of Housing and Urban Development has designated the Southern Iowa Council of Governments as the area wide planning organization and WHEREAS Union County is an active member of the Southern Iowa Council of Governments and participates in formulation of area wide plans and programs. BE IT THEREFORE RESOLVED by the Union County Board of Supervisors that Union County desires to participate in the fiscal year 2023 planning and economic development programs of the Southern Iowa Council of Governments in Iowa Planning Area XIV, consisting of Adair, Adams, Clarke, Decatur, Madison, Ringgold, Taylor and Union Counties. BE IT FUTHER RESOLVED by the Union County Board of Supervisors that Union County provides \$3,424.30 for the operation of the Southern Iowa Council of Governments’ planning and development programs. Roll call vote: Friday aye, Riley aye, Brown aye, motion carried.

**HOMESTEAD/MILITARY, DISABLED VETERANS, BPTC & FAMILY FARM CREDIT ALLOWANCES:** Motion by Friday and seconded by Riley to approve the Homestead/Military, Disabled Veterans, BPTC & Family Farm Credit Allowances. All voting aye, motion carried.

**HOMESTEAD/MILITARY, BPTC & FAMILY FARM CREDIT DIS-ALLOWANCES:** Motion by Riley and seconded by Friday to approve the Homestead/Military, BPTC & Family Farm Credit Dis-Allowances. All voting aye, motion carried.

**RESOLUTION #37 - FISCAL YEAR 22-23 SALARIES:** Motion by Friday and seconded by Riley to approve Resolution #37 – Fiscal Year 22-23 Salaries as follows:

<b>SUPERVISORS</b>			<b>BUILDINGS/GROUNDS</b>		
Dennis Brown	\$	29,861.03	Shawn Lauer	\$	47,753.08
Rick Friday	\$	29,861.03	Roger Millslagle-PT	\$	17.56 /hr
Ron Riley	\$	29,861.03			
			<b>SECONDARY ROADS</b>		
<b>AUDITOR</b>			Christian Boehmer-PT Salary	\$	71,500.00
Sandy Hysell	\$	64,556.94	Albert Hysell	\$	72,091.76
Mindi Eslinger	\$	53,582.26	Chad Needham	\$	29.31 /hr
Brenda Mahan	\$	53,582.26	Teresa Arkfeld	\$	21.36 /hr
			Trevor Barnett	\$	20.71 /hr
<b>TREASURER</b>			Gary Blazek	\$	26.06 /hr
Kelly Busch	\$	64,556.94	Thomas Day	\$	28.07 /hr
Stacey Graham	\$	54,873.40	Mason Fry	\$	25.26 /hr
Christine Bristow	\$	45,000.00	Jason Hayes	\$	25.26 /hr
Kayla Brown	\$	45,000.00	Todd Kinkade	\$	25.26 /hr
Ellie Miller-PT	\$	21.70 /hr	Kruse Kirscher	\$	20.71 /hr
			David Lamb	\$	28.07 /hr
<b>ATTORNEY</b>			Stacy Loy	\$	25.26 /hr
Shane O'Toole	\$	113,108.95	Waylon Marvin	\$	20.71 /hr
Teri Siddens	\$	60,079.93	Josh McElroy	\$	19.46 /hr
Alan Wilson-PT Salary	\$	40,000.00	Roger McIntire	\$	25.26 /hr
			Kevin McVay	\$	25.26 /hr
<b>SHERIFF</b>			Mitchell Morris	\$	25.26 /hr
Mark Shepherd	\$	92,973.31	John Reed	\$	25.26 /hr
Christopher Knouse	\$	79,027.31	Jake Roan	\$	25.26 /hr
Jennifer Wheeler	\$	24.97 /hr	Scott Schultz	\$	28.16 /hr
Josh Christensen	\$	24.37 /hr	Jim Smith	\$	25.82 /hr
Austin Eblen	\$	21.28 /hr	Rusty Zimmerman	\$	22.55 /hr
Eric Denton	\$	22.20 /hr			
Noah Fargo	\$	22.29 /hr	<b>ENVIRONMENTAL HEALTH</b>		
Mason Gossman	\$	22.20 /hr	Amanda Husband-PT	\$	20.11 /hr
Dillon Hightshoe	\$	28.01 /hr			
Ryan Maitlen	\$	29.05 /hr	<b>EMERGENCY MGMT</b>		
Jake McGuire	\$	22.20 /hr	Jo Duckworth	\$	57,440.25
Dan McNeill	\$	31.14 /hr			
Peyton Russell	\$	22.20 /hr	<b>MENTAL HEALTH CPC</b>		
Dorie Shiltz	\$	26.84 /hr	Lori Nosekabel	\$	82,835.54
Kory Weide	\$	27.50 /hr	Emily Nosekabel	\$	49,906.66
Jennifer White	\$	21.28 /hr	Kathy Beam-PT	\$	20.89 /hr
			Lisa Swanson-PT	\$	20.89 /hr
<b>RECORDER</b>					
Katie Carlton	\$	64,556.94	<b>SANITARY LANDFILL</b>		
Lindsay Campbell	\$	54,873.40	Janeen Frey	\$	27.00 /hr
Judy Hopkins-PT	\$	18.00 /hr	Dennis Brown-PT	\$	12.00 /hr
			Di Boone-PT	\$	11.00 /hr
<b>VETERAN AFFAIRS</b>					
Tom Hawks-PT	\$	10.00 /hr	<b>ASSESSOR</b>		
Kevin Provost-PT	\$	20.00 /hr	Mindy Schaefer	\$	64,870.32
			Joni Cook	\$	52,798.81
<b>COUNTY CONSERVATION</b>			Joel Lamb	\$	52,798.81
Doug Jones	\$	64,556.94			
Michael Hilger	\$	52,291.12			
Aaron McCutchan	\$	52,291.12			
Tom King-PT	\$	16.25 /hr			

Roll call vote: Friday aye, Riley aye, Brown aye, motion carried.

**BIBLE READING ON COURTHOUSE LAWN:** Motion by Riley and Friday to grant the request from Penny Carson for a Bible reading to be held Thursday July 14, 2022 starting approximately at 7:14AM. All voting aye, motion carried.

**CLAIMS:** Motion by Friday and seconded by Riley to approve Claim #147484 - Claim #147496 for a grand total of \$134,064.72 as follows:

CHI HEALTH MERCY CORNING	\$2,908.45
HEARTLAND TIRE & AUTO	76.64
IOWA DEPARTMENT OF VETERANS AFFAIRS	74.43
MASTERCARD/ISSB	373.35
MEYER LABORATORY INC	79.95
OFFICE MACHINES COMPANY INC	145.56
RADIOLOGY CONSULTANTS PC	230.00
SOUTHERN HILLS REGIONAL MH FUND	128,537.64
STALKER CHEVROLET	134.39
THATCHER, CARL V	100.00
US RECORDS MIDWEST LLC	1,000.00
VISA/ISSB	354.31
WOLFE, MICHAEL J	50.00

All voting aye, motion carried.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 3:30 PM.

BY: \_\_\_\_\_  
**DENNIS J. BROWN, CHAIRMAN**

ATTEST: \_\_\_\_\_  
**SANDY HYSELL, AUDITOR**