

**REGULAR SESSION**

**May 22,2023**

The Union County Board of Supervisors met in Regular Session on Monday May 22, 2023. The meeting was called to order at 9:00AM with the following members present; Dennis Hopkins, Dennis Brown and Rick Friday.

**AGENDA:** Motion by Hopkins and seconded by Brown to approve the agenda. All voting aye, motion carried.

**MINUTES:** Motion by Brown and seconded by Hopkins to approve the minutes from May 15, 2023. All voting aye, motion carried.

**OPEN FORUM:** No one spoke in open forum.

**DEPARTMENT OF HEALTH & HUMAN SERVICES:** Mindy Norwood Executive Officer 2 and Jana Rhoads, Service Area Manager of IHHS updated the board on some changes with HHS services. There will be 8 Counties, Adams; Adair; Clark; Decatur; Lucas; Taylor; Wayne and Union County, that will be moving to the western region due to the consolidation of state offices by the Governor.

**HOMESTEAD/MILITARY & FAMILY FARM CREDIT ALLOWANCES:** Motion by Hopkins and seconded by Brown to approve the Homestead/Military & Family Farm Credit Allowances as presented by Union County Auditor, Sandy Hysell. All voting aye, motion carried.

**HOMESTEAD/MILITARY & FAMILY FARM CREDIT DIS-ALLOWANCES:** Motion by Brown and seconded by Hopkins to approve the Homestead/Military & Family Farm Credit Dis-Allowances as presented by Union County Auditor, Sandy Hysell. All voting aye, motion carried.

**RESOLUTION #38 FYR 22/23-RECORD RETENTION:** Motion by Brown and seconded by Hopkins to approve Resolution #38 FYR 22/23 – Record Retention as follows: The following is a list of records, which are to be destroyed in accordance with Iowa Code and/or the recommendation from the Auditor Retention Guide and as authorized by the Union County Board of Supervisors on June 30, 2022. County records included are:

<u>RECORDS TO BE DESTROYED</u>	<u>RECOMMENDED RETENTION RECORDS AFTER FY2022 AUDIT</u>
Claims (including Engineer’s) through 6/2018	2 yr
Claim Register through 6/2010	10 yr
Warrants/Checks through 6/2018	2 yr
Warrant Register/Check Register through 6/2010	10 yr
Bid Records through 6/2010	10 yr
Leases and Contracts through 6/2010	10 yr
Liquor License through 6/2017	3 yr
Cigarette and Tobacco Permits through 6/2015	5 yr
Payroll time cards through 6/2017	3 yr
Misc. receipts through 6/2018	1 yr
General ledger through 6/2010	10 yr
Expenditure & revenue ledgers through 6/2015	5 yr
Closed Session Tapes through 6/2010	10 yr
Transfer Books through 6/2015	5 yr
Treasurer’s Semi-Annual Report through 6/2018	1 yr
Monthly Reports through 6/2018	1 yr
Veteran Affairs Quarterly Reports 6/2013	7 yr
General Assistance Files 6/2013	7 yr
Proof of Publication through 6/2017	3 yr
Assessment Rolls through 6/2015	5 yr
941 Quarterly Report through 6/2015	5 yr
1099 through 6/2015	5 yr
Mental Health Copies for Claims thru 6/2013	7 yr
Official Bonds for County Officers thru 6/2014	6 yr
Insurance Policies through 6/2015	5 yr
Budget Worksheets through 6/2010	Administrative & legal values ended.
Returned Homestead and Military disallowances through 6/2018	Administrative & legal values ended.
RCV: Brown aye, Hopkins aye, Friday aye, motion carried.	

**LIQUOR LICENSE – CHAMPION STEAKS, LLC:** Motion by Hopkins and seconded by Brown to approve the Liquor License for Champion Steaks, LLC as presented by Union County Auditor, Sandy Hysell. All voting aye, motion carried.

**BURIAL ASSISTANCE:** Motion by Brown and seconded by Hopkins to raise the burial assistance from \$1,000 to \$1,500 for qualified Union County applicants. Roll Call Vote: Brown aye, Hopkins aye, Friday aye, motion carried.

**OPEN BIDS-TREE REMOVAL ON COUNTY FARM:** One bid was received for Tree Removal on the County Farm. Motion by Hopkins and seconded by Brown to accept the bid from Young Fencing for \$2,100 to remove trees within a few feet of existing fence, pile trees in ditch, treat stumps as needed along HWY 34 and Lark Ave. All voting aye, motion carried.

**ENGINEER:** Al Hysell, Union County Roads Superintendent, presented and discussed the weekly maintenance activity report. **Pick-up Quotes:** Hysell presented 3 quotes from the following: Stalker GMC; Creston Automotive and Stalker Chrysler/Dodge/Jeep Ram. Motion by Brown and seconded by Hopkins to accept the quote from Stalker GMC for a 2023 Chevrolet Silverado LT Crew 1500 for \$52,725. All voting aye, motion carried. **Trailer Quotes:** Hysell presented 2 quotes from the following: Johnson Trailer Sales and Star Equipment, LTD. Motion by Hopkins and seconded by Brown to accept the quote from Johnson Trailer Sales for \$18,995 for a 2023 Flat bed car trailer. All voting aye, motion carried.

**CLAIMS:** Motion by Brown and seconded by Hopkins to approve Claim #150016 - Claim #150119 for a grand total of \$639,842.10

All voting aye, motion carried.

ACCESS SYSTEMS LEASING	1,993.83	IOWA CNTY RECORDERS ASSOCIATION	20.00
ACCESS SYSTEMS	10,194.36	IOWA SECRETARY OF STATE	407.31
AGRIVISION GROUP LLC	728.86	JIMS SANITATION & TRUCK REPAIR	331.00
AKIN BUILDING CENTER	263.67	LAWSON PRODUCTS	234.55
ALLIANT ENERGY	843.66	LITTLE GREEN TRAILER	2,242.50
BIG BOYZ TOYZ INC	10,559.63	MAINSTAY SYSTEMS OF IOWA LLC	530.00
BM SALES	1,690.48	MASTERCARD/ISSB	143.92
BOB BARKER COMPANY INC	8.73	MEDIACOM	721.04
BOMGAARS	201.95	MIDWEST WHEEL CO INC	145.90
CENTRAL PLAINS ELECTRIC	30.00	NAPA	42.06
CHOICE INC	1,715.92	NORTH RISK PARTNERS	3,700.00
CINTAS CORPORATION NO 2	83.51	ODEN ENTERPRISES INC	43,931.58
CITY LAUNDERING COMPANY	78.22	OWENS-KING COMPANY	121.50
CITY OF CRESTON	17,839.50	PJ GREUFE & ASSOCIATES LLC	1,500.00
CITY OF LORIMOR	29.96	POKORNY BP & AUTOMOTIVE SERVICE	38.50
CLARKE COUNTY AUDITOR	382.00	POLK COUNTY TREASURER	587.29
CLARKE COUNTY HOSPITAL	196.00	QUADIENT INC	98.37
CLARKE COUNTY SHERIFFS OFFICE	5,655.00	RED OAK WELDING SUPPLIES	22.80
COTT SYSTEMS INC	1,660.69	RONS PEST SOLUTIONS	48.67
COTTRELL PROPERTIES INC	50.00	SCHAEFER, MINDY	648.14
CREST HAVEN CARE CENTER	3,269.50	SCHILDBERG CONSTRUCTION INC	45,869.65
CRESTON MUNICIPAL UTILITIES	475.27	SEAT-TREASURER	50.00
CRESTON PLAZA APARTMENTS	407.00	SIRWA	302.10
CRITTENTON CENTER	1,399.50	SOUTHERN IOWA TROLLEY	1,102.70
CROMWELL AG LLC/BUXTON, LEVI	3,424.25	SOUTHWEST IOWA REC	236.00
DIAGONAL TRUCK & TRACTOR LLC	19,740.00	SPRAYER SPECIALTIES INC	324.90
EMPLOYEE BENEFIT SYSTEMS	98,024.68	STALKER CHEVROLET	76.99
F&M BODY SHOP	65.00	STAPLES	103.32
FAREWAY STORES	39.98	STAR EQUIPMENT LTD	83,614.83
FARMERS ELECTRIC COOP	194.09	STOREY KENWORTHY/MATT PARROTT	113.62
GALLS LLC	179.77	SUPPORT SERVICES OF S. CENTRAL IA	652.32
GOOBS REPAIR INC	190.00	THATCHER, CARL V	50.00
GOVERNMENT FORMS & SUPPLIES LLC	175.00	THE CHURCH OF JESUS CHRIST OF LDS	500.00
GRAND RIVER CONSTRUCTION	9,700.00	TRUE VALUE	78.53
GREATAMERICA FINANCIAL SERVICES	79.72	TYLER TECHNOLOGIES	18,000.00
GREATER REGIONAL MEDICAL CENTER	625.91	UMB BANK NA	101,111.11
GREEN VALLEY PEST CONTROL & LAWN	236.20	UNION COUNTY AUDITOR	1,200.00
HAWKEYE TRUCK EQUIPMENT CO INC	225.00	UNION COUNTY ENGINEER	2,506.86
HEARTLAND TIRE & AUTO	76.95	UNION COUNTY SHERIFF	10,000.00
HIGHWAY 169 AG SERVICES LLC	354.21	UNITED FARMERS COOPERATIVE CO	21,572.59
HI-VIZ SAFETY WEAR LLC	7,272.00	US CELLULAR	80.55
HOT AIR BREWING CO LLC	600.00	VIRTUAL RADIOLOGIC PROF LLC	622.02
HOUSBY MACK INC	450.00	VISA CARD SERVICE	1,156.00
HYMBAUGH CONSTRUCTION	63,930.00	VISUAL EDGE IT	59.10
HYSELL, SANDY	14.26	WASTE MANAGEMENT OF CRESTON	2,112.93
INFINITY HEALTH	4,485.68	WELCHANS, JACQUE	150.00
INFOMAX OFFICE SYSTEMS INC	242.95	WOLFE, MICHAEL J	250.00
INTEGRATED TELEHEALTH PARTNERS	7,953.16	ZIEGLER INC	7,680.77
IOWA COUNTY RECORDERS ASSOCIATION	1,314.03	ZION INTEGRATED BHS	5,400.00

**ADJOURNMENT:** There being no further business, the meeting adjourned at 12:48PM.

BY: \_\_\_\_\_  
**RICK FRIDAY, CHAIRMAN**

ATTEST: \_\_\_\_\_  
**SANDY HYSELL, AUDITOR**