

**REGULAR SESSION**

**JUNE 26,2023**

The Union County Board of Supervisors met in Regular Session on Monday June 26, 2023. The meeting was called to order at 9:00AM with the following members present, Dennis Hopkins, Dennis Brown and Rick Friday.

**AGENDA:** Motion by Hopkins and seconded by Brown to approve the agenda. All voting aye, motion carried.

**MINUTES:** Motion by Brown and seconded by Friday to approve the minutes from June 19, 2023. All voting aye, motion carried.

**OPEN FORUM:** No one spoke in open forum.

**ENGINEER:** Al Hysell, Union County Roads Supervisor, presented and discussed the maintenance activity report.

**RESOLUTION #41-FYR 22/23- SALARIES FYR 23/24:** Motion by Hopkins and seconded by Brown to the Fiscal Year 23/24 Salaries as follows:

**SUPERVISORS**

Dennis Brown	\$	30,159.64
Rick Friday	\$	30,159.64
Dennis Hopkins	\$	30,159.64

**BUILDINGS/GROUNDS**

Shawn Lauer	\$	50,140.73
Roger Millslagle-PT	\$	18.44 /hr

**AUDITOR**

Sandy Hysell	\$	67,784.79
Budget Director	\$	3,325.00
Mindi Eslinger	\$	57,617.07
Michelle West	\$	47,449.35
Bonnie Scroggie	\$	47,449.35
PEO-Chairs	\$	12.00 /hr
PEO-Workers	\$	11.00 /hr

**SECONDARY ROADS**

Christian Boehmer	\$	130,000.00
Albert Hysell	\$	75,696.35
Teresa Arkfeld	\$	22.43 /hr
Trevor Barnett	\$	23.87 /hr
Gary Blazek	\$	27.51 /hr
Tom Day	\$	29.47 /hr
Mason Fry	\$	26.52 /hr
Jason Hayes	\$	26.62 /hr
Jason James	\$	20.43 /hr
Todd Kinkade	\$	26.52 /hr
Kruse Kirscher	\$	23.87 /hr
David Lamb	\$	29.47 /hr
Stacy Loy	\$	26.52 /hr
Waylon Marvin	\$	23.87 /hr
Roger McIntire	\$	26.62 /hr
Kevin McVay	\$	26.72 /hr
Mitchell Morris	\$	26.82 /hr
Chad Needham	\$	30.78 /hr
Kolten Phelps	\$	23.87 /hr
John Reed	\$	26.52 /hr
Scott Schultz	\$	29.67 /hr
Rusty Zimmerman	\$	27.32 /hr

**TREASURER**

Kelly Busch	\$	67,784.79
Stacey Graham	\$	57,617.07
Christine Bristow	\$	50,838.59
Kayla Brown	\$	50,838.59

**ATTORNEY**

Shane O'Toole	\$	118,764.39
Teri Siddens	\$	63,083.92
Alan Wilson-PT Salary	\$	40,000.00

**SHERIFF**

Mark Shepherd	\$	97,621.98
Christopher Knouse	\$	82,978.68
Jennifer Wheeler	\$	25.72 /hr
Josh Christensen	\$	25.10 /hr
Austin Eblen	\$	22.86 /hr
Noah Fargo	\$	28.85 /hr
Mason Gossman	\$	22.86 /hr
Dillon Hightshoe	\$	29.38 /hr
Ryan Maitlen	\$	29.92 /hr
Dan McNeill	\$	32.07 /hr
Peyton Russell	\$	22.86 /hr
Dorie Shiltz	\$	27.65 /hr

**ENVIRONMENTAL HEALTH**

Amanda Husband-PT	\$	21.12 /hr
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**EMERGENCY MGMT**

Kory Weide	\$	28.85	/hr	Jo Duckworth	\$	60,886.67
Dillon Weis	\$	21.92	/hr			
				<b>MENTAL HEALTH CPC</b>		
				Lori Nosekabel	\$	86,977.31
<b>RECORDER</b>				Emily Nosekabel	\$	52,401.99
Katie Carlton	\$	67,784.79		Kathy Beam-PT	\$	21.93 /hr
Shelene Kelley	\$	50,838.59		Lisa Swanson-PT	\$	21.93 /hr
Judy Hopkins-PT	\$	18.50	/hr			
				<b>SANITARY LANDFILL</b>		
<b>VETERAN AFFAIRS</b>				Janeen Frey	\$	72,800.00
Kevin Provost-PT	\$	23.00	/hr	Dennis Brown - PT	\$	13.00 /hr
Tom Hawks - PT	\$	10.00	/hr	Di Boone - PT	\$	13.00 /hr
				<b>ASSESSOR</b>		
<b>COUNTY CONSERVATION</b>				Mindy Schaefer	\$	68,762.54
Doug Jones	\$	67,784.79		Joni Cook	\$	55,966.74
Michael Hilger	\$	56,261.43		Joel Lamb	\$	55,966.74
Aaron McCutchan	\$	56,261.43				
Tom King	\$	47,000.00				

Roll call vote: Brown aye, Hopkins aye, Friday aye, motion carried.

**RESOLUTION #42-FYR 22/23 – SECONDARY ROADS TRANSFER FYR 23/24:** Motion by Hopkins and seconded by Brown to approve Resolution #42 FYR 22/23 – Secondary Roads Transfer FYR 23/24 as follows: **NOW** on this 26<sup>th</sup> day of June 2023, the matter of interfund transfers for the Secondary Roads Fund comes before the Union County Board of Supervisors. **WHEREAS** it is desired to authorize the Auditor to periodically transfer sums from the General Basic Fund and the Rural Services Basic Fund to the Secondary Roads Fund during the 2023-2024 fiscal year, and **WHEREAS** said transfers must be in accordance with Sections 331.432 and 331.429 Of the Code of Iowa. **BE AND IT IS HEREBY RESOLVED** as follows: Section 1. Transfers from the General Basic Fund shall not exceed the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the County multiplied by the ratio of current taxes actually collected and appropriated for the General Basic Levy to the total General Basic Levy for the current year, and an amount equivalent to the monies derived by the General Basic Fund from military service tax credits under Chapter 426A, mobile home taxes under Section 135D.22, and the delinquent taxes for prior years collected and apportioned to the General Basic Fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents. Transfers from the Rural Services Basic Fund shall not exceed the dollar equivalent of a tax of three dollars and three-eighths cents per thousand of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the Rural Services Basic levy to the total Rural Services Basic levy for the current year and an amount equivalent to the monies derived by the Rural Services Basic Fund from the military service tax credits under Chapter 426A, mobile home taxes under Section 135D.22, and delinquent taxes for prior years collected and apportioned to the Rural Services Basic Fund in the current year, multiplied by the ratio of three dollars and three-eighths cents to three dollars and ninety-five cents. Section 2. After being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credits, and delinquent taxes for prior years collected and apportioned to the General Basic Fund or Rural Services Basic Fund, the auditor shall order a transfer from said fund to the Secondary Roads Fund. Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic Fund or Rural Services Basic Fund, respectively, multiplied by the ratio of said funds 75% will transfer to the Secondary Roads Fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credits, and total delinquent taxes. Section 4. Notwithstanding the provisions of Sections 2 and 3 of this resolution, total transfers of current taxes to the Secondary Roads Fund shall not exceed the amounts specified in Section 1. Section 5. Notwithstanding the provisions of Sections 2 and 3, and amount of transfer shall not exceed the available fund balances in the transferring fund. Section 6. The auditor is directed to correct her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers. The above and foregoing resolution was adopted by the Board of Supervisors of Union County on this 26th day of June 2023.

Roll call vote: Hopkins aye, Brown aye, Friday aye, motion carried.

**RESOLUTION #43-FYR 22/23 – APPROPRIATIONS FYR 23/24:** Motion by Brown and seconded by Hopkins to approve Resolution #43-FYR 22/23 – Appropriations FYR 23/24 as follows:

NOW on this 26th day of June 2023, the matter of establishing fiscal year 2023-2024 appropriations come before the Union County Board of Supervisors. WHEREAS it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2023, and WHEREAS such action is in accordance with Section 331.434(6) of the Code of Iowa. BE AND IT IS HEREBY RESOLVED by the Board of Supervisors of Union County as follows: Section 1. The amounts itemized by office or department on the attached schedule is hereby appropriated from the county's resources as so itemized, to the office or department listed in the first column on the same line of the attached schedule. This represents 100% of the offices or departments total fiscal year 2023-2024 budget. Section 2. Subject to the provisions of county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the office or department listed to make expenditures or incur obligations effective July 1, 2023. Section 3. In accordance with Section 331.437 of the Code of Iowa, no office or department shall expend or contract to expend any money or incur any liability or enter into any contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution. Section 4. If at any time during the 2023-2024 budget year, the Auditor shall ascertain that the available resources for that year will be less than the total appropriation, she shall immediately inform the Board and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report that status of such accounts to the applicable offices and departments monthly during the 2022-2023 budget year. Section 6. All appropriations authorized pursuant to this resolution shall lapse at the close of business on June 30, 2024.

DEPARTMENT	General Basic	General Supplemer Basic	Rural	Secondary Roads	Flood & Erosion	Debt Service	Capital Project	REAP	Co Hith Ins	Recorders Mgmt	InMate Fund	Hixnbaugh Trust	Hipsley Trust	Trust Fund	Comminsa Fund	Depreciatio Fund	ARPA	Opioid	WT UR TIF	Total Dept
Supervisors	95,879	73,584																		169,463
Auditor	278,774	268,985																		547,759
Treasurer	260,681	115,547																		376,228
Attorney	276,555	76,329																		352,884
Sheriff	1,025,874	384,527	224,325								25,000				500					1,660,226
Recorder	168,503	62,620								3,000										234,123
Building and Grounds	150,221	17,894																		168,115
Vegetation Mgmt			319,140																	319,140
County Engineer				5,266,900			4,888,730													10,155,630
Veteran Affairs	74,870	4,901																		79,771
Conservation	411,359	115,582					95,000	25,000						70,000		0				716,941
Sanitarian/Bd of Health	500		156,611																	157,111
Human Services	93,271	15,877																		109,148
Care Facility												5,970	4,300			30,500				40,770
Court Administration		500																		500
District Court		59,000																		59,000
Water Grid																				
General Services	409,657	581,400	36,000		55,147		595,000													1,677,204
Landfill			50,410																	50,410
Health Insurance Fund									1,186,000											1,186,000
Non Departmental																	1,025,000	60,000		1,085,000
Wind Turbine UR TIF																			201,000	201,000
Roads/Brdgs/Debt																				0
County Debt Fund						1,488,020														1,488,020
Landfill Bond Payment						99,300														99,300
Sub total																				20,933,743
Trans to Secondary Rds	0		748,102																	748,102
TOTAL	3,246,144	1,776,746	1,534,588	5,266,900	55,147	1,587,320	5,578,730	25,000	1,186,000	3,000	25,000	5,970	4,300	70,000	500	30,500				20,995,845

Roll call vote: Brown aye, Hopkins aye, Friday aye, motion carried.

**RIGHT OF WAYS – COUNTY OWNED PROPERTIES:** Union County Assessor, Mindy Schaefer and Union County Engineer, Christian Boehmer, discussed Right-of Way properties and county owned properties.

**CLAIMS:** Motion by Hopkins and seconded by Brown to approve Claim #150303 - Claim #150418 for a grand total of \$473,557.27 as follows:

ACCESS SYSTEMS LEASING	1955.85	LANDS END INC	549.41
ACCESS SYSTEMS/ACCESS TECHNOLOGIES INC	6218.13	LYNAM LAWN CARE LLC/LYNAM, CAREY	2146.27
AGRILAND FS INC	1449.00	MAIL SERVICES LLC	629.16
AGRIVISION GROUP LLC	141.50	MAINSTAY SYSTEMS OF IOWA LLC	3235.69
AKIN BUILDING CENTER	948.45	MASTERCARD/ISSB	449.07
ALLIANT ENERGY	1437.04	MEDIACOM	841.43
AMERICAN SIGN LETTERS	1640.88	NAPA	195.48
BM SALES	1501.00	NORTH RISK PARTNERS	1300.00
BOMGAARS	3265.76	ODEN ENTERPRISES INC	76070.97
BSM ENTERPRISES LLC	120.00	ODP BUSINESS SOLUTIONS LLC	353.70
CARLTON, KATIE	230.00	OFFICE OF AUDITOR OF STATE	56246.58
CHAT MOBILITY	177.38	OTOOLE, SHANE	88.72
CINTAS CORPORATION NO 2	92.23	PERU QUARRY INC	32971.95
CITY DIRECTORY INC-CDI	920.00	PITNEY BOWES GLOBAL FINANCIAL SERV	195.12
CITY LAUNDERING COMPANY	159.31	POKORNY BP & AUTOMOTIVE SERVICE	1014.00
CITY OF CRESTON	21977.00	POMPS TIRE SERVICE INC	11888.00
CITY OF LORIMOR	29.96	PROVOST, KEVIN	190.11
CONSERVATION DEPRECIATION FUND	8000.00	REDE SERVICES LLC	250.00
COTT SYSTEMS INC	1690.04	RINGGOLD COUNTY ENGINEER	7980.49
CREST HAVEN CARE CENTER	3594.50	RUETERS/RUETER & ZENOR CO	2290.18

CRESTON AUTOMOTIVE INC	405.45	SCHILDBERG CONSTRUCTION INC	6356.51
CRESTON PLAZA APARTMENTS	407.00	SCOTT DDS, WM TODD	233.00
CRESTON PUBLISHING COMPANY	76.40	SEIDEL, JACOB	197.95
CROSSROADS MENTAL HEALTH CENTER	17458.00	SERVICE TECHS INC	1117.94
DES MOINES STAMP MANUFACTURING CO	95.65	SIDDENS, TERI	177.22
DUCKWORTH, JO ANNE	69.55	SIRWA	95.40
ECHO GROUP INC	97.56	STALKER CHEVROLET	55013.10
FARMERS ELECTRIC COOP	4023.25	STAPLES	127.80
GRAINGER	21.52	STERICYCLE, INC	1251.84
GRAPHIC DISPLAYS	250.00	SUPPORT SERVICES OF SOUTH CENTRAL IA	560.00
GREAT PLAINS BLIND FACTORY	5932.00	THATCHER, CARL V	100.00
GREATAMERICA FINANCIAL SERVICES	78.93	THE SHERWIN WILLIAMS CO	744.70
GREATER REGIONAL MEDICAL CENTER	951.08	THE U OF I GRANT ACCOUNTING OFFICE	2909.00
GREEN VALLEY PEST CONTROL & LAWN CARE	79.00	TRUE VALUE	47.42
H&L SURVEILLANCE	1175.00	TYLER TECHNOLOGIES	2804.53
HEARTLAND TIRE & AUTO	43.00	UMB BANK NA (FEE INVOICES ONLY)	800.00
IACCVSO	50.00	UNION COUNTY EMA	1350.00
INFINITY HEALTH	92.00	UNION COUNTY ENGINEER	1001.49
INFOMAX OFFICE SYSTEMS INC	242.95	UNION COUNTY LEC FUND	11601.68
INTEGRATED TELEHEALTH PARTNERS	5633.16	UNITED FARMERS COOPERATIVE CO	23596.24
IOWA COMMUNITIES ASSURANCE POOL-ICAP	14059.00	UNITED STATES POSTAL SERVICE-USPS	413.40
IA DEPARTMENT OF AG & LAND STEWARDSHIP	617.69	US CELLULAR	80.55
IOWA DEPARTMENT OF VETERANS AFFAIRS	20.58	VETTER EQUIPMENT	17900.00
IOWA DEPARTMENT TRANSPORTATION	450.00	VISA CARD SERVICE	459.58
IOWA NATURAL HERITAGE FOUNDATION	100.00	VISA/ISSB	1067.13
IOWA PRECINCT ATLAS CONSORTIUM-IPAC	3828.28	VISUAL EDGE IT	59.34
IOWA STATE ASSOCIATION OF COUNTIES-ISAC	515.00	WASTE MANAGEMENT OF CRESTON	965.35
ISCTA	250.00	WINDSTREAM	2137.16
J & A FLOORING	4404.92	WORISEK, JENNIFER M	150.00
J&J PLUMBING HEATING COOLING LLC	12071.90	ZIEGLER INC	2866.61
JIMS SANITATION & TRUCK REPAIR	1664.00	ZION INTEGRATED BHS	7203.80
LAKE SHORE SUPPLY COMPANY	571.30	<b>TOTAL</b>	<b>473,557.27</b>

All voting aye, motion carried.

There being no further business, the meeting adjourned at 11:46AM.

BY: \_\_\_\_\_  
**RICK FRIDAY, CHAIRMAN**

ATTEST: \_\_\_\_\_  
**SANDY HYSELL, AUDITOR**