

## REGULAR SESSION

JUNE 24, 2024

The Union County Board of Supervisors met in Regular Session on Monday June 24, 2024. The meeting was called to order at 9:04 AM with the following members present, Dennis Hopkins, Dennis Brown and Rick Friday.

**AGENDA:** Motion by Friday and seconded by Brown to approve the agenda. All voting aye, motion carried.

**MINUTES:** Motion by Brown and seconded by Friday to approve the minutes for June 17th, 2024. All voting aye, motion carried.

**OPEN FORUM:** No one spoke in open forum.

**SECONDARY ROADS:** Union County Roads Superintendent, Al Hysell, presented and discussed the weekly Maintenance Activity Report. **Letter of Retirement/Resignation:** Motion by Friday and seconded by Brown to accept with regret the letter of Retirement/Resignation from Roger McIntire as of July 1, 2024. All voting aye, motion carried.

**RESOLUTION #20 FYR 23/24 FISCAL YEAR 24/25 APPROPRIATIONS:** Motion by Brown and seconded by Friday to approve Resolution #20 FYR 23/24 – Fiscal Year 24/25 Appropriations as follows: NOW on this 24th day of June 2024, the matter of establishing fiscal year 2024-2025 appropriations come before the Union County Board of Supervisors. WHEREAS it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2024, and WHEREAS such action is in accordance with Section 331.434(6) of the Code of Iowa. BE AND IT IS HEREBY RESOLVED by the Board of Supervisors of Union County as follows: Section 1. The amounts itemized by office or department on the attached schedule is hereby appropriated from the county's resources as so itemized, to the office or department listed in the first column on the same line of the attached schedule. This represents 100% of the offices or departments total fiscal year 2024-2025 budget, except Sheriffs' Offices which represents 50% of total from July 1st – December 31st, 2024. The rest (50% remaining) will be added January 1st - June 30<sup>th</sup>, 2025, and except for the line number for a new vehicle in the Sheriff's Budget, that will receive 100%. Section 2. Subject to the provisions of county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the office or department listed to make expenditures or incur obligations effective July 1, 2024. Section 3. In accordance with Section 331.437 of the Code of Iowa, no office or department shall expend or contract to expend any money or incur any liability or enter into any contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution. Section 4. If at any time during the 2024-2025 budget year, the Auditor shall ascertain that the available resources for that year will be less than the total appropriation, she shall immediately inform the Board and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report that status of such accounts to the applicable offices and departments monthly during the 2024-2025 budget year. Section 6. All appropriations authorized pursuant to this resolution shall lapse at the close of business on June 30, 2025.

Roll call vote: Brown aye, Friday aye, Hopkins aye, motion carried.

**RESOLUTION #21 FYR 23/24 FISCAL YEAR 24/25 SECONDARY ROADS TRANSFER:** Motion by Friday and seconded by Brown to approve Resolution #21 FYR 23/24 – Fiscal Year 24/25 Secondary Roads Transfer as follows: **NOW** on this 24<sup>th</sup> day of June, 2024, the matter of interfund transfers for the Secondary Roads Fund comes before the Union County Board of Supervisors. **WHEREAS** it is desired to authorize the Auditor to periodically transfer sums from the General Basic Fund and the Rural Services Basic Fund to the Secondary Roads Fund during the 2024-2025 fiscal year, and **WEREAS** said transfers must be in accordance with Sections 331.432 and 331.429 Of the Code of Iowa. **BE AND IT IS HEREBY RESOLVED** as follows: Section 1. Transfers from the General Basic Fund shall not exceed the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the County multiplied by the ratio of current taxes actually collected and appropriated for the General Basic Levy to the total General Basic Levy

for the current year, and an amount equivalent to the monies derived by the General Basic Fund from military service tax credits under Chapter 426A, mobile home taxes under Section 135D.22, and the delinquent taxes for prior years collected and apportioned to the General Basic Fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents. Transfers from the Rural Services Basic Fund shall not exceed the dollar equivalent of a tax of three dollars and three-eighths cents per thousand of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the Rural Services Basic levy to the total Rural Services Basic levy for the current year and an amount equivalent to the monies derived by the Rural Services Basic Fund from the military service tax credits under Chapter 426A, mobile home taxes under Section 135D.22, and delinquent taxes for prior years collected and apportioned to the Rural Services Basic Fund in the current year, multiplied by the ratio of three dollars and three-eighths cents to three dollars and ninety-five cents. Section 2. After being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credits, and delinquent taxes for prior years collected and apportioned to the General Basic Fund or Rural Services Basic Fund, the auditor shall order a transfer from said fund to the Secondary Roads Fund. Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic Fund or Rural Services Basic Fund, respectively, multiplied by the ratio of said funds 85% will transfer to the Secondary Roads Fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credits, and total delinquent taxes. Section 4. Notwithstanding the provisions of Sections 2 and 3 of this resolution, total transfers of current taxes to the Secondary Roads Fund shall not exceed the amounts specified in Section 1. Section 5. Notwithstanding the provisions of Sections 2 and 3, and amount of transfer shall not exceed the available fund balances in the transferring fund. Section 6. The auditor is directed to correct her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers. The above and foregoing resolution was adopted by the Board of Supervisors of Union County on this 24th day of June, 2024.

Roll call vote: Friday aye, Brown aye, Hopkins aye, motion carried.

**HOMESTEAD/MILITARY; FAMILY FARM; HOMESTEAD EXEMPTION; DISABLED VETERAN HOMESTEAD ALLOWANCES:** Motion by Brown and seconded by Friday to approve the Homestead/Military; Family Farm; Homestead Exemption and Disabled Veteran Homestead Allowances as presented by Union County Auditor, Sandy Hysell. All voting aye, motion carried.

**HOMESTEAD/MILITARY AND FAMILY FARM DIS-ALLOWANCES:** Motion by Friday and seconded by Brown to approve the Homestead/Military and Family Farm Dis-Allowances as presented by Union County Auditor, Sandy Hysell. All voting aye, motion carried.

**MEDICAL EXAMINER PROCESS:** Jennifer Worisek discussed with the board the procedures and costs associated with the county medical examiners work.

**CLAIMS:** Motion by Brown and seconded by Friday to approve Claim #153196 - Claim #153328 for a grand total of \$389,327.75 as follows:

ACCESS SYSTEMS LEASING	1,422.73	IOWA STATE ASSOCIATION OF COUNTIES-ISAC	770.00
ACCESS SYSTEMS	8,729.55	IOWA WATER WELL ASSOCIATION	85.00
ADAMS COUNTY SHERIFFS OFFICE	2,250.00	IOWA STATE COUNTY TREASURER ASSOC.	250.00
AFTON METHODIST CHURCH	175.00	J&J PLUMBING HEATING & COOLING LLC	6,276.71
AGRILAND FS INC	15,741.34	JIMS SANITATION & TRUCK REPAIR	994.55
AGRIVISION EQUIPMENT GROUP LLC	934.43	JTJ GUNS/JACKSON, TODD E.	747.00
ALLIANT ENERGY	3,327.69	LANDS END INC	616.61
ARISPE UNITED METHODIST CHURCH	175.00	LOY, STACY	162.13
AT&T MOBILITY SEI PROCESSING	7,832.00	LYNAM LAWN CARE LLC	1,963.12
BAXTER & WILD LAW OFFICES, P.C.	530.68	MAIL SERVICES LLC	658.63
BIG BOYZ TOYZ INC	1,629.00	MAINSTAY SYSTEMS OF IOWA LLC	2,772.00
BM SALES	2,268.00	MASTERCARD/ISSB	3,509.05
BOMGAARS	528.37	MEDEA & ASSOCIATES	46.35
CARE	5,700.00	MEDIACOM	768.69
CARLTON, KATIE	261.30	MIDAMERICAN RESEARCH CHEMICAL CORP	413.75
CENTRAL IOWA DETENTION CENTER	1,770.17	MILLER, ELEANOR	12.00
CHAT MOBILITY	222.83	NEW COOPERATIVE INC.	720.22
CHOICE INC	1,696.64	PETERSEN TIRE	135.00
CITY LAUNDERING COMPANY	177.42	PITNEY BOWES RESERVE ACCOUNT	4,000.00
CITY OF CRESTON	17,172.28	PODIUM INK, INC	697.50
CLARKE COUNTY SHERIFFS OFFICE	2,113.00	POKORNY BP & AUTOMOTIVE SERVICE	452.00
CODE 4 PUBLIC SAFETY EMBLEMS, LLC	1,550.00	POLK COUNTY TREASURER	600.00
COMMERCIAL ROOF COATINGS LLC	16,860.00	QUALIFICATION TARGETS INC	562.15

COTT SYSTEMS	1,690.04	RED OAK WELDING SUPPLIES	107.70
CREST BAPTIST CHURCH	350.00	RJS PLUMBING & HEATING INC	1,163.80
CRESTON MUNICIPAL UTILITIES	449.10	SALEM LUTHERAN CHURCH	175.00
CRESTON PARK AND REC DEPT	250.00	SCHAEFER, MINDY	199.66
CRESTON PUBLISHING COMPANY	131.40	SCHILDBERG CONSTRUCTION INC	84,762.01
CROSSROADS MENTAL HEALTH CENTER	42,458.00	SCHNEIDER GEOSPATIAL LLC	7,008.00
CULLIGAN OF SOUTH IA	10.10	SERVICE TECHS INC	93.97
DAN'S CATERING	3,270.00	SIRWA	727.00
ECHO GROUP INC	2,394.53	SOUTHERN IOWA TROLLEY	1,798.68
ELECTRONIC ENGINEERING	557.50	SOUTHWEST IOWA REC	259.00
EVERYSTEP/VNS OF IOWA	1,499.88	STALKER CDJR	10,000.00
F&M BODY SHOP	200.00	STATE HYGIENIC LABORATORY	36.00
FARMERS ELECTRIC COOP	2,908.83	STERICYCLE, INC	105.00
FINLEY, STEPHANI	12.00	SUNSET LAW ENFORCEMENT LLC	1,640.60
FIRSTNET/AT&T MOBILITY	581.41	SUPERTEL INN	175.00
FLEETWOOD FINANCE LEASING LLC	250.00	T&S INDUSTRIES INC	195.59
GALLS LLC	217.64	THATCHER, CARL V	60.00
GELHAYE, GARY	596.23	THE RAILROAD YARD INC	27,600.00
GREATAMERICA FINANCIAL SERVICES	79.49	TRINITY LUTHERAN CHURCH	175.00
GREATER REGIONAL MEDICAL CENTER	142.80	TYLER TECHNOLOGIES	145.00
GREEN VALLEY PEST CONTROL & LAWN CARE	79.00	UMB BANK NA (FEE INVOICES ONLY)	800.00
HAWKS, THOMAS	12.00	UNION COUNTY AUDITOR	7,925.46
HEARTLAND TIRE & AUTO	119.40	UNION COUNTY ENGINEER	5,491.84
HI-VIZ SAFETY WEAR LLC BY MIDWEST PATCH	1,779.00	UNION COUNTY TREASURER	378.00
HOPKINS, JUDY	12.00	UNITED STATES TREASURY	192.00
HOUSBY MACK INC	496.36	US CELLULAR	99.06
HYSELL, AL	72.04	VANGUARD APPRAISALS INC	8,480.00
IMAGINE THE POSSIBILITIES INC	7,200.00	VISA CARD SERVICE	424.19
INNOVATIVE INDUSTRIES	3,477.26	VISUAL EDGE IT	76.70
INSTITUTE OF IOWA CERTIFIED ASSESSORS	30.00	WALLACE, BETTY	12.00
INTEGRATED TELEHEALTH PARTNERS	5,758.34	WASTE MANAGEMENT OF IOWA INC.	2,916.43
IOWA COUNTY RECORDERS ASSOCIATION	12.00	WILLETT FARMS TRUCKING INC	1,922.96
IOWA DEPARTMENT OF TRANSPORTATION	5,541.60	WINDSTREAM	196.43
IOWA DEPARTMENT OF VETERANS AFFAIRS	32.23	WITT O'BRIEN'S	13,424.10
IA OFFICE OF THE STATE MEDICAL EXAMINER	4,125.78	WOLFE, MICHAEL J	120.00
IOWA PRISON INDUSTRIES	484.20	ZION INTEGRATED BHS	2,881.52

All voting aye, motion carried.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 11:11AM.

BY: \_\_\_\_\_  
**DENNIS HOPKINS, CHAIRMAN**

ATTEST: \_\_\_\_\_  
**SANDY HYSSELL, AUDITOR**