

REGULAR SESSION

JANUARY 6, 2025

The Union County Board of Supervisors met in Regular Session on Monday, January 6, 2025. The meeting was called to order at 9:00 AM with the following members present, Dennis Hopkins, Rick Friday and Dennis Brown. Also present from the Creston Community School Government Class as follows: Parker Varner, Justin Loudon, Rici Hampton, Sydney Strunk and Mia Strunk

ELECTION OF CHAIR: Motion by Friday and seconded by Hopkins to appoint Brown as chair of the board. All voting aye, motion carried.

ELECTION OF VICE-CHAIR: Motion by Hopkins and seconded by Brown to appoint Friday as vice-chair of the board. All voting aye, motion carried.

AGENDA: Motion by Hopkins and seconded by Friday to approve the agenda. All voting aye, motion carried.

MINUTES: Motion by Friday and seconded by Hopkins to approve minutes from December 30th, 2024. All voting aye, motion carried.

AUDITOR'S QUARTERLY REPORT: Motion by Friday and seconded by Hopkins to accept the Auditors Quarterly Report as presented by Union County Auditor, Sandy Hysell. All voting aye, motion carried.

RESOLUTION #12 FYR 24/25-CONSTRUCTION EVALUATION (MASTER MATRIX): Motion by Hopkins and seconded by Friday to approve Resolution #12 FYR 24/25-Construction Evaluation (master Matrix) as follows: **WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and **WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2025 and January 31, 2026 and submit an adopted recommendation regarding that application to the DNR; and **WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF UNION COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Roll call vote: Hopkins aye, Friday aye, Brown aye, motion carried.

RESOLUTION #13 FYR 24/25 – DEFERRED COMPENSATION BOARD: Motion by Friday and seconded by Hopkins to approve Resolution #13 FYR 24/25 – Deferred Compensation Board as follows: BE IT RESOLVED that the Chairman of the Union County Board of Supervisors, and Sandy Hysell, Union County Auditor, or either one of them acting individually, are hereby authorized to establish a deferred compensation program for participating employees and to perform all acts necessary to fulfill the obligations of Union County relative to said program. The participating employee shall be authorized to sell, assign and endorse for transfer certificates representing stocks, bonds or other securities now registered or hereafter registered as a result of participating in the Union County IA 457 Deferred Compensation Plan. I, Dennis Brown, Chairman of the Union County Board of Supervisors, established under the laws of the State of Iowa, hereby certify that the foregoing is a true copy of a resolution duly adopted by the Board of Supervisors of said County in Iowa, at a meeting duly held the 3rd day of January, 2024, at which a quorum was present and voting, and that the same has not been repealed or amended, and remains in full force and effect. Roll call vote: Friday aye, Hopkins aye, Brown aye, motion carried.

RESOLUTION #14 FYR 24/25 – BANK DEPOSITORY: Motion by Hopkins and seconded Friday to approve Resolution #14 FYR 24/25 – Bank Depository as follows: BE IT RESOLVED that the Union County Board of Supervisors of Union County, Iowa approves the following list of financial institutions to be depositories of the Union County funds in conformance with all applicable provisions of Iowa Code Chapters 452 and 453 (1983) as amended by 1984 Iowa Acts, S.F. 2220. The Recorder, Treasurer, Sheriff, Auditor is hereby authorized to deposit the Union County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

	Name of Depository Office	Location	Maximum Balance In Effect Under Prior Resolution	Maximum Balance In Effect Under This Resolution
Recorder:	IA St Savings Bank	Creston	150,000.00	150,000.00
Treasurer:	First Interstate	Creston	1,000,000.00	500,000.00
	State Savings Bank	Creston	1,500,000.00	500,000.00
	Northwest Bank	Creston	2,000,000.00	1,000,000.00
	IA St Savings Bank	Creston	9,000,000.00	9,000,000.00
	PCSB	Creston	2,000,000.00	2,000,000.00
Sheriff:	Northwest Bank	Creston	350,000.00	350,000.00
	PCSB	Creston	100,000.00	100,000.00
	IA St Savings Bank	Creston	25,000.00	25,000.00
Auditor:	Northwest Bank	Creston	25,000.00	25,000.00
	PCSB	Creston	25,000.00	25,000.00

Roll call vote: Hopkins aye, Friday aye, Brown aye, motion carried.

HOLIDAY SCHEDULE: Motion by Friday and seconded by Hopkins to approve the Holiday Schedule as follows:

President’s Day	02/17/2025
Good Friday	04/18/2025
Memorial Day	05/26/2025
Independence Day	07/04/2025
Labor Day	09/01/2025
Veterans Day	11/11/2025
Thanksgiving Day	11/27/2025
Day after Thanksgiving	11/28/2025
Christmas	12/25/2025
Day After Christmas Day	12/26/2025
New Year’s Day	01/01/2026

All voting aye, motion carried.

OFFICIAL NEWSPAPERS: Motion by Hopkins and seconded by Friday to approve the Creston News Advertiser and Afton Star Enterprise as the Union County official newspapers. All voting aye, motion carried.

RESOLUTION #15 FYR 24/25 – RECORD RETENTION: Motion by Friday and seconded by Hopkins to approve Resolution #15 FYR 24/25 – Record Retention as follows:

<u>RECORDS</u>	<u>DESTROYED AFTER</u>
Receipts	1 yr after Audit
Secondary Roads Receipts	1 yr after Audit
Claims	2 yr after Audit
Mental Health Copies for Claims	2 yr after Audit
Handwritten Claims	2 yr after Audit
Payroll timecards and Ledgers	5 yr after Audit
Annual reports receipts, expenditures, balances	10 yr
General ledger, expenditure & revenue ledgers	10 yr
Closed Session Tapes	10 yr
Board AGENDA	Administrative & legal values ended.
Health Insurance Reports	Administrative & legal values ended.
Returned Homestead & Military disallowances	Administrative & legal values ended.

Roll call vote: Hopkins aye, Friday aye, Brown aye, motion carried.

RESOLUTION #16 FYR 24/25 – SUPERVISORS ORGANIZATION: Motion by Hopkins and seconded by Friday to approve Resolution #16 FYR 24/25 – Supervisors Organization as follows: **Be It Resolved** by the Union County Board of Supervisors that their regular meeting days be set for each Monday of the month and claims will be approved the second and fourth Mondays of each month. Special sessions to be held on Wednesday when possible. Business will be conducted pursuant to Robert's Rules of Order except, Chairman of the Board can make motions or seconded motions for prompt flow of business. No bills will be allowed unless they carry the approval of the officer empowered to order the same. That the aid of the Poor must be obtained through the County General Relief Designee (MATURA Action Corporation) or Chair of the Board of Supervisors. That all claims must be itemized in full, with a vendor invoice and signed by the office head. Claims must be filed in the Auditor's office by noon on Thursday proceeding the weekly session of the Board, exceptions with the discretion of the Board. Roll call vote: Friday aye, Hopkins aye, Brown aye, motion carried.

TREASURER CERTIFICATION OF APPOINTMENTS: Motion by Friday and seconded by Hopkins to accept the Union County Treasurer's Certification of Appointments as follows: Stacey Graham, Deputy Treasurer; Christine Bristow, Driver's License Deputy Treasurer; and Kayla Brown, Second Deputy Treasurer. All voting aye, motion carried.

RESOLUTION #17 FYR 24/25 – TREASURER CASH ON HAND: Motion by Friday and seconded by Hopkins to approve Resolution #17 FYR 24/25-Treasurer Cash on Hand as follows: Now on this 6th of January 2025, the matter of a Resolution approving cash on hand in the Union County Treasurer's Office. **Where As**, the Union County Board of Supervisors approve the Union County Treasurer's Office to have funds on hand each day, not to exceed \$1,400. Roll call vote: Friday aye, Hopkins aye, Brown aye, motion carried.

UNION COUNTY TREASURER INVESTMENT POLICY: Motion by Hopkins and seconded by Friday to approve the Union County Investment Policy as presented by Union County Auditor, Sandy Hysell. All voting aye, motion carried.

CONSERVATION REAPPOINTMENT: Motion by Friday and seconded by Hopkins to approve the reappointment of Katie Carlton to the Conservation Board for another 5-year term. All voting aye, motion carried.

MEDICAL EXAMINER REAPPOINTMENTS: Motion by Friday and seconded by Hopkins to approve the following as Union County Medical Examiners: Lonnie Miller as Chief Medical Examiner; and Jacqueline Welchans, Brett Weis, Jennifer Worisek, Katie Evans and Tinneal Harris as medical examiners. All voting aye, motion carried.

CONDEMNATION BOARD APPOINTMENTS: Motion by Friday and seconded by Hopkins to approve the Condemnation Board Appointments as follows:

Licensed Real Estate Brokers or Salesperson:

Chris Lane, Retta Ripperger, Korina Loudon, Bruce Jamie Travis, Diane Poore

Bank and/or Loan Agencies:

Paul Fuller, Dan Waigand, Randy Ringsdorf, Maggie McGehee

Owners of City Property:

Katie Turner, Gail Peterson, Kent Forbes, Toni Landers, Mike Rollings

Owners-Operators of Agriculture Property:

Mary Seales, Cole Lacina, Ann More, Leslie Wurster

All voting aye, motion carried.

AUDITOR CERTIFICATION OF APPOINTMENTS: Motion by Hopkins and seconded by Friday to accept the Union County Auditor's Certification of Appointments as follows: Mindi Eslinger, Elections Deputy; Michelle West, Payroll/Accounts Payable Deputy; Bonnie Scroggie, Clerk. All voting aye, motion carried.

SUPERVISORS ASSIGNMENTS AND APPOINTMENTS: Motion by Hopkins and seconded by Friday to approve the Supervisors Assignments and Appointments as follows:

BOARD	PRIMARY	ALTERNATE
Afton Development	Dennis Brown	Rick Friday
Airport Redistricting Commission	R Friday/ D Hopkins	
Connections: Area Agency on Aging	Rick Friday	Dennis Brown
ATURA: Transportation	Dennis Brown	Rick Friday
County Board of Health	Dennis Hopkins	Dennis Brown
Southern Hills Mental Health	Dennis Brown	Rick Friday
Crossroads Mental Health	Dennis Hopkins	Dennis Brown
HHS Decatorization Board	Dennis Brown	Rick Friday
Emergency Management Commission	Dennis Brown	Rick Friday
E911 Service Board	Tamara Fitzgerald	Dennis Brown
Health Insurance Committee	Dennis Brown	Dennis Hopkins
Heartland Management Alliance (Innovative-SIRF)	Dennis Hopkins	Rick Friday
LEC Board	Rick Friday/Dennis Brown	Dennis Hopkins
MATURA Action	Dennis Hopkins	Rick Friday
Prairie Solid Waste Agency Board	Dennis Hopkins	Rick Friday
RC&D Committee	Dennis Brown	Dennis Hopkins
REAP	Rick Friday	Dennis Brown
Regional E911 Board	Tamara Fitzgerald	Dennis Brown
SICOG Project Board	Rick Friday	Dennis Brown
Southern Iowa Trolley	Rick Friday	Dennis Hopkins
Union Co Economic Development Commission	Rick Friday	Dennis Brown
Union County Public Funding	Rick Friday	Dennis Brown
Zoning Board of Adjustments-Afton	Dennis Brown	Dennis Hopkins
Union County Health Care Coalition	Dennis Brown	Rick Friday
Courthouse Security	Rick Friday	Dennis Brown

All Voting aye, motion carried.

SECONDARY ROADS: Union County Roads Superintendent, Al Hysell, presented and discussed the weekly Maintenance Activity Report.

SHERIFF: Union County Sheriff, Brian Bolton informed the board that Chris Knouse has resigned his employment as Chief Deputy. Motion by Friday and seconded by Hopkins to accept the appointment of Dan McNiell as chief deputy, per Union County Sheriff Brian Bolton’s recommendation. All voting aye, motion carried.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:05PM.

BY: _____
DENNIS J BROWN, CHAIRMAN

ATTEST: _____
SANDY HYSELL, AUDITOR