

Union County Emergency Management Commission Meeting Minutes

Location: 705 E. Taylor St., Creston, IA 50801

Date: June 25, 2025

Time: 5:15 PM

Attendance:

Sheriff Brian Bolton, Chairperson
Dennis Brown, Union Co BOS
Waylon Clayton, City of Creston
Paul Ver Meer, City of Creston Police Chief
Bridget Hoskey, City of Thayer

Roger Cheers, Arispe
Kristie Nixon, Afton
Terry Gilbert, City of Shannon City
Matt Lenhart, City of Lorimor

Absent: Judy Hopkins, City of Cromwell

The Union County Emergency Management Commission was called to order at 5:15 PM by Chairperson Sheriff Brian Bolton.

Approval of the Agenda: A motion was made by Kristie Nixon to approve the agenda with the removal of "C" Public Hearing Budget Amendment FY2025, Second by Bridget Hoskey. Motion carried by all members present.

Approval of the previous meeting's minutes: May 21, 2025: A motion was made by Kristie Nixon and a second was made by Matt Lenhart. Motion carried by all members present.

Approval of Training Hours Letter: A motion was made by Roger Cheers and a second was made by Terry Gilbert. Motion carried by all members present.

Approval of ESF 10 (Hazardous Materials) and RSF Infrastructure: A motion was made by Bridget Hoskey and a second was made by Waylon Clayton. Motion carried by all members present.

Approval Coordinator's Salary 25-26 FY that it will remain the same: A motion was made by Matt Lenhart and a second was made by Bridget Hoskey. Motion carried by all members present.

Lorimor Radio Tower Project: Total cost will be \$70,000. Funding will come from: \$15,000 LEC Capital Improvement Funds, \$15,000 County General funds, \$40,000 EMA Reserve Funds. Motion made by Dennis Brown and a second was made by Bridget Hoskey to

approve using \$40,000 from the EMA Reserve Fund for this project. Motion carried by all members present.

Hiring of new Coordinator Progress Report: interviews next week (30th & 31st). Questions discussed. 4 interviews scheduled. Will hold a special meeting July 9th @ 5:15pm.

Coordinator Report: Given

A motion to adjourn the meeting was made by Terry Gilbert, second by Bridget Hoskey. Adjournment at 5:56 PM.

Jo Anne Duckworth, Secretary

Emergency Management Commission

Regular Meeting

September 17, 2025, 4:35 PM

Attending: Paul Ver Meer, Bridget Mitchell, Judy Hopkins, Dennis Brown, and Roger Cheers with Kristie Nixon on ZOOM. Nick Pauly from the Creston News Advertiser was also in attendance. Absent was representation from Shannon City, Lorimor, Creston and Union County Sheriff's department.

- A. Dennis called the meeting to order at 4:36 PM.*
- B. Bridgett made a motion to approve the Agenda as presented. Kristie seconded that motion. All in favor, motion carried (AIF-MC).*
- C. Bridgett made a motion to accept the minutes as presented. Roger seconded. AIF-MC.*
- D. New Coordinator Paul Ver Meer then covered his topics with us:*
 - 1. Paul attended a New EMA Orientation Meeting and felt he learned a lot but that a second meeting would also help.*
 - 2. Jo Duckworth is coming in on Tuesdays and Thursdays for a couple of hours each day. Bridgett asked if we are paying Jo for this time and no we are not.*
- E. The Lorimor Tower will be operational by Friday. The bill from Motorola is the same as the estimate they gave us - \$69,414 and some odd cents.*

The Creston Tower is expected to come in over than the \$100,000 budgeted earlier. It is our main tower site for all communications. Paul is looking to see if we can use the old system, VHF radio, while the tower is being repaired and painted. We still have 1 ½ years to prepare for this temporary interruption.

The State Table-Top exercise from May has been accepted for exercise credit for the county.
- F. Paul had passed the folder with all bills and receipts and a recap of those. He is trying to have only the regular monthly bills get paid currently before introducing some new expenses. Judy made a motion to accept the claims presented. Bridgett seconded that motion. AIF-MC. Judy did ask if Paul had received his credit card and they are working on that and getting Jo's name off the billings. It will take time.*
- G. Under other topics to discuss Paul had noticed the June, 2025, minutes were not read and approved, so he will add that to next month's meeting agenda. Roger asked Paul how he felt about the new job as our Commissioner after 17 days. Paul admitted to being a little overwhelmed but was happy when he could check 3-4 things off his list every day.*
- H. Bridgett made the motion to adjourn. Roger seconded that. AIF-MC. Adjournment was at 4:49 PM.*

Our next meeting date and time is October 15, 2025, 4:35 PM.

Respectfully submitted and approved October 15, 2025,

Judy Hopkins

