

## ***Emergency Management Commission***

### ***Regular Meeting***

***August 20, 2025, 4:35 PM***

*Attending: Paul Ver Meer, Matt Lenhart, Kristie Nixon, Bridget Hoskey, Judy Hopkins, Dennis Brown, Roger Cheers with Brian Bolton & Waylon Clayton arriving a few minutes late. Nick Pauly from the Creston News Advertiser was also in attendance. Absent was representation from Shannon City. No attendees on ZOOM.*

*Dennis called the meeting to order at 4:40 PM. Dennis filled in for Brian until his arrival at 4:47 PM. Bridgett made a motion to approve the Agenda as presented. Matt seconded that motion. All in favor, motion carried (AIF-MC).*

*Roger made a motion to accept the minutes as presented. Kristie seconded. AIF-MC.*

*New Coordinator Paul Ver Meer then covered his topics with us:*

- 1. Credit Card Approval. A new credit card needs to be in Paul's name. Sandy Hysell, County Auditor, requested the Commission approve that being done. Then, Jo's card can be removed from accounts and canceled. Matt made a motion to approve that issuance of a card with a \$1500 limit. Kristie seconded that motion. AIF-MC.*
- 2. Claims. Former Coordinator Jo Duckworth made copies of monthly bills and entered those into a spreadsheet and copied that, also, for Commission members. Paul would like to use the County Auditor's office for compiling the monthly bills and revenues, listing those and possibly do spreadsheets for the Commission's analysis and comparisons to budget allowances on a quarterly basis. The Commission discussed this change and agreed to try the proposed process with the Auditor's approval.*
- 3. Copier. Both Paul and Amanda from Environmental Services have their own copiers. The county is paying maintenance on both. Paul asked if the Commission would be ok with reducing that equipment to one copier to be shared between the two departments. Both are operating fine for now, but the Commission decided if one stops working, the option of sharing would be considered.*
- 4. Generator Donation. Tractor Supply has donated a portable 8500 watt generator for loaning to different governmental entities in the county in emergencies. Paul will set up some publicity about this donation. He plans to visit all towns in the county to get ideas about other equipment that might be needed temporarily in situations.*
- 5. Building usage. Paul wondered if we can offer the building for training sessions for different boards, staff, employees, etc. Jo had done the same and Paul will continue to offer those events, but he would like it to be used more because of space and equipment readily available. He mentioned Shaun Lauer, Chief Maintenance of the County, is putting bolsters around the generator in the back lot to prevent damage.*

6. *Clothing allowance. Paul would like some identifying shirts, jackets to wear to events, emergencies, so he is easily identified as the Coordinator for Union County. He will check with Sandy, the Auditor, how this has been handled in the past.*

*The Lorimor Tower is currently down getting painted. All communications are still good. Brian and Paul have checked with fire department personnel, etc. It will still take 2-3 weeks to finish painting, curing the paint, etc.*

*Heartland Tower had a frayed wire and Motorola replaced it free of charge.*

*Quotes are being sought for the 2027 Creston tower painting project. We will need a portable radio to replace that communication equipment during that time.*

*Paul had passed around a folder with the claims and receipts for all of us to review. Bridget made a motion to accept and approve the claims for the month. Matt seconded. AIF-MC.*

*Other items for discussion included the new meeting time. Everyone agreed it worked today and we appreciated the reminder sent out today of our meeting. Paul will continue with the reminders. His phone number is 641-344-4151.*

*Our next meeting date and time is September 17, 2025, 4:35 PM.*

*Waylon made the motion to adjourn. Roger seconded. AIF-MC. Adjournment was at 4:59 PM.*

*Respectfully submitted for review and approval,*

*Judy Hopkins/*