

REGULAR SESSION

JANUARY 7, 2026

The Union County Board of Supervisors met in Regular Session on Wednesday, January 7, 2026, at 9:00AM, with the following Board members present, Dennis Brown, Dennis Hopkins, and Rick Friday.

**ELECTION OF CHAIR:** Motion by Hopkins and seconded by Brown to appoint Friday as chair. All voting aye, motion carried.

**ELECTION OF VICE-CHAIR:** Motion by Brown and seconded by Friday to appoint Hopkins as Vice-Chair. All voting aye, motion carried.

**AGENDA:** Motion by Hopkins and seconded by Brown to approve the agenda. All voting aye, motion carried.

**MINUTES:** Motion by Brown and seconded by Hopkins to approve minutes from Wednesday, December 31st, 2025. All voting aye, motion carried.

**OPEN FORUM:** No comments were made in open forum.

**AUDITOR'S QUARTERLY REPORTS:** Motion by Hopkins and seconded by Brown to approve the Auditors Quarterly Report as presented by Union County Auditor Sandy Hsyell. All voting aye, motion carried.

**RESOLUTION #11 FYR 25/26 – CONSTRUCTION EVALUATION:** Motion by Brown and seconded by Hopkins to approve Resolution #11 FYR 25/26 – Construction Evaluation as follows: **WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and **WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and **WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2026 and January 31, 2027 and submit an adopted recommendation regarding that application to the DNR; and **WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF UNION COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Roll call vote: Brown aye, Hopkins aye, Friday aye, motion carried.

**RESOLUTION #12 FYR 25/26 – DEFERRED COMPENSATION:** Motion by Hopkins and seconded by Brown to approve Resolution #12 FYR 25/26 – Deferred Compensation as follows: **BE IT RESOLVED** that the Chairman of the Union County Board of Supervisors, and Sandy Hysell, Union County Auditor, or either one of them acting individually, are hereby authorized to establish a deferred compensation program for participating employees and to perform all acts necessary to fulfill the obligations of Union County relative to said program. The participating employee shall be authorized to sell, assign and endorse transfer certificates representing stocks, bonds or other securities now registered or hereafter registered as a result of participating in the Union County IA 457 Deferred Compensation Plan. I, Rick Friday, Chairman of the Union County Board of Supervisors, established under the laws of the State of Iowa, hereby certify that the foregoing is a true copy of a resolution duly adopted by the Board of Supervisors of said County in Iowa, at a meeting duly held the 7th day of January, 2026, at which a quorum was present and voting, and that the same has not been repealed or amended, and remains in full force and effect.

Roll call vote: Hopkins aye, Brown aye, Friday aye, motion carried.

**RESOLUTION #13 FYR 25/26 - DEPOSITORY RESOLUTION:** Motion by Brown and seconded by Hopkins to approve Resolution #13 FYR 25/26 – Depository Resolution as follows: BE IT RESOLVED that the Union County Board of Supervisors of Union County, Iowa approves the following list of financial institutions to be depositories of the Union County funds in conformance with all applicable provisions of Iowa Code Chapters 452 and 453 (1983) as amended by 1984 Iowa Acts, S.F. 2220. The Recorder, Treasurer, Sheriff, Auditor is hereby authorized to deposit the Union County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

	<b>Name of Depository Office</b>	<b>Location</b>	<b>Maximum Balance In Effect Under Prior Resolution</b>	<b>Maximum Balance In Effect Under This Resolution</b>
<b>Recorder:</b> <b>Treasurer:</b>	IA St Savings Bank	Creston	150,000.00	150,000.00
	First Interstate	Creston	1,000,000.00	500,000.00
	State Savings Bank	Creston	1,500,000.00	500,000.00
	Northwest Bank	Creston	2,000,000.00	1,000,000.00
	IA St Savings Bank	Creston	9,000,000.00	9,000,000.00
	PCSB	Creston	2,000,000.00	2,000,000.00
<b>Sheriff:</b>				
	Northwest Bank	Creston	350,000.00	350,000.00
	PCSB	Creston	100,000.00	100,000.00
<b>Auditor:</b>	IA St Savings Bank	Creston	25,000.00	25,000.00
	Northwest Bank	Creston	25,000.00	25,000.00
	PCSB	Creston	25,000.00	25,000.00

Roll call vote: Brown aye, Hopkins aye, Friday aye, motion carried.

**HOLIDAYS:** Motion by Brown and seconded by Hopkins to approve the County Holidays as follows:

President's Day	02/16/2026
Good Friday	04/03/2026
Memorial Day	05/25/2026
Independence Day Observed	07/03/2026
Labor Day	09/07/2026
Veterans Day	11/11/2026
Thanksgiving Day	11/26/2026
Day after Thanksgiving	11/27/2026
Christmas Eve	12/24/2026
Christmas Day	12/25/2026
New Year's Day	01/01/2027

All voting aye, motion carried.

**OFFICIAL NEWSPAPER:** Motion by Hopkins and seconded by Brown to approve Afton Star Enterprise and Creston News Advertiser as the official newspaper of Union County. All voting aye, motion carried.

**RESOLUTION #14 FYR 25/26 – RECORD RETENTION:** Motion by Brown and seconded by Hopkins to approve Resolution #14 FYR 25/26 – Record Retention as follows: The following is a list of records, which are to be destroyed (after appropriate documents are scanned and checked) by destroying in accordance with law and as authorized by the Union County Board of Supervisors on January 7, 2026. County records included are:

**RECOMMENDED RETENTION**

<u>RECORDS</u>	<u>DESTROYED AFTER</u>
Receipts	1 yr after Audit
Secondary Roads Receipts	1 yr after Audit
Claims/Handwritten Claims	2 yr after Audit
Closed Session Tapes	2 yr from closed session
Payroll timecards and Ledgers	5 yr after Audit
Annual reports receipts, expenditures, balances	10 yr
General ledger, expenditure & revenue ledgers	10 yr
Board AGENDA	Administrative & legal values ended.
Health Insurance Reports	Administrative & legal values ended.
Returned Homestead & Military disallowances	Administrative & legal values ended.

Roll call vote: Brown aye, Hopkins aye, Friday aye, motion carried.

**RESOLUTION #15 FYR 25/26 – SUPERVISOR ORGANIZATION:** Motion by Hopkins and seconded by Brown to approve Resolution #15 FYR 25/26 – Supervisors Organization as follows: Be It Resolved by the Union County Board of Supervisors that their regular meeting days be set for each Wednesday of the month and claims will be approved the second and fourth Wednesdays of each month. Special sessions are to be held on Tuesday when possible. Business will be conducted pursuant to Robert's Rules of Order except, Chairman of the Board can make motions or seconded motions for prompt flow of business. No bills will be allowed unless they carry the approval of the officer empowered to order the same. That the aid of the Poor must be obtained through the County General Relief Designee (MATURA Action Corporation) or Chair of the Board of Supervisors. All claims must be itemized in full with a vendor invoice and signed by the office head. Claims must be filed in the Auditor's office by noon on Monday proceeding the weekly session of the Board, exceptions with the discretion of the Board.

Roll call vote: Hopkins aye, Brown aye, Friday aye, motion carried.

**RESOLUTION #16 FYR 25/26 – RECORDERS CASH ON HAND:** Motion by Brown and seconded by Hopkins to approve Resolution #16 FYR 25/26 – Recorders Cash on Hand as follows: NOW on this 7th day of January 2026, the matter of a Resolution approving Cash on hand in the Union County Recorder's Office. WHERE AS, the Union County Board of Supervisors approves the Union County Recorder's Office to have funds on hand each day, not to exceed \$200. This resolution is effective on the 7th day of January 2026. Roll call vote: Brown aye, Hopkins aye, Friday aye, motion carried.

**CERTIFICATE OF APPOINTMENTS – TREASURER'S OFFICE:** Motion by Hopkins and seconded by Brown to approve the Certificate of Appointment for the Treasurer's Offices as follows: Kayla Brown as Second Deputy Treasurer, Christine Bristow as Drivers License Deputy Treasurer, and Stacey Graham as Deputy Treasurer, as requested by Union County Treasurer Kelly Busch. Roll call vote: Hopkins aye, Brown way, Friday aye, motion carried.

**RESOLUTION #17 FYR 25/26 – TREASURERS CASH ON HAND:** Motion by Brown and seconded by Hopkins to approve Resolution #17 FYR 25/26 – Treasurers Cash on Hand as follows: NOW on this 7th day of January 2026, the matter of a Resolution approving Cash on hand in the Union County Treasurer's Office. WHERE AS, the Union County Board of Supervisors approves the Union County Treasurer's Office to have funds on hand each day, not to exceed \$1,400. This resolution is effective on the 7th day of January 2026. Roll call vote: Brown aye, Hopkins aye, Friday aye, motion carried.

**UNION COUNTY INVESTMENT POLICY:** Motion by Hopkins and seconded by Brown to approve the Union County Investment Policy, with no changes from last year, as presented by Union County Auditor Sandy Hysell. All voting aye, motion carried.

**CONSERVATION BOARD REAPPOINTMENT:** Motion by Brown and seconded by Hopkins to reappoint Denise Roberg to the Conservation Board for another 5-year term. All voting aye, motion carried.

**AMERICAN DISABILITY ACT BOARD APPOINTMENTS:** Motion by Hopkins and seconded by Brown to approve the appointments to serve on the American Disability Act Board for a 2 year term: Marion Davenport, Allison Danilovich, Brian Bolton, Sandy Hysell, Shawn Lauer, Hannah Hagle, Mike Hilger, Dennis Hopkins and Steven Hunt. All voting aye, motion carried.

**MEDICAL EXAMINER BOARD APPOINTMENTS:** Motion by Brown and seconded by Hopkins to approve the re-appointments to the Medical Examiner Board as follows: Jacqueline Welchans, Brett Weis, Jennifer Worisek, Katie Evans, Tinneal Harris and Lonnie Miller. All voting aye, motion carried.

**CONDEMNATION BOARD APPOINTMENTS:** Motion by Hopkins and seconded by Brown to approve the Condemnation Board as follows:

**Licensed Real Estate Brokers or Salesperson:**

Chris Lane, Retta Ripperger, Korina Loudon, Bruce Jamie Travis, Diane Poore.

**Bank and/or Loan Agencies:**

Paul Fuller-PCSB, Dan Waigand-Northwest, Randy Ringsdorf-ISSB, Maggie McGehee-1<sup>st</sup> Interstate.

**Owners of City Property:**

Katie Turner, Gail Peterson, Dave Landers, Toni Landers, Mike Rollings.

**Owners-Operators of Agriculture Property:**

Mary Seales, Cole Lacina, Ann Moore, Leslie Wurster.

All voting aye, motion carried,

**BOARD OF SUPERVISORS ASSIGNED APPOINTMENTS:** Motion by Brown and seconded by Hopkins to approve the Board of Supervisors Assigned Appointments as follows:

BOARD	PRIMARY NAME	ALTERNATE NAME
Afton Development	Dennis Brown	Rick Friday
Airport Redistricting Commission	Rick Friday/Dennis Hopkins	
Connections: Area Agency on Aging	Dennis Brown	Rick Friday
AUTRA: Transportation	Dennis Brown	Rick Friday
County Board of Health	Dennis Hopkins	Dennis Brown
Crossroads Mental Health	Dennis Hopkins	Dennis Brown
HHS Decatorization Board	Dennis Brown	Rick Friday
Emergency Management Commission	Dennis Brown	Rick Friday
E911 Service Board	Tamara Fitzgerald	Dennis Brown
Health Insurance Committee	Dennis Brown	Dennis Hopkins
Heartland Management Alliance (Innovative-SIRF)	Dennis Hopkins	Rick Friday
LEC Board	Rick Friday/Dennis Brown	Dennis Hopkins
MATURA Action	Dennis Hopkins	Rick Friday
Prairie Solid Waste Agency Board	Dennis Hopkins	Rick Friday
RC&D Committee	Dennis Brown	Dennis Hopkins
REAP	Rick Friday	Dennis Brown
Regional E911 Board	Tamara Fitzgerald	Dennis Brown
SICOG Project Board	Ron Riley	Dennis Brown
Southern Iowa Trolley	Rick Friday	Dennis Hopkins
Union County Economic Development Commission	Rick Friday	Dennis Brown
Union County Public Funding	Rick Friday	Dennis Brown
Zoning Board of Adjustments-Afton	Dennis Brown	Dennis Hopkins
Union County Health Care Coalition	Dennis Brown	Rick Friday
Courthouse Security	Rick Friday	Dennis Brown

All voting aye, motion carried.

**SECONDARY ROADS:** Union County Roads Superintendent, Al Hysell, presented and discussed the weekly maintenance activity report.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 11:20AM

BY: \_\_\_\_\_  
**RICK FRIDAY, CHAIRMAN**

ATTEST: \_\_\_\_\_  
**SANDY HYSELL, AUDITOR**