

**UNION COUNTY  
JOB DESCRIPTION**

**Roadside Mowing Seasonal Employment**

**DEFINITION AND DUTIES:**

Under limited supervision performs mowing along public roads in Secondary Roads equipment, performs related work as required. Temporary position, 40 +/- hours per week. Position may last up to five months, but may be required to work additional hours, reduce hours, or change hours with minimal notice due to weather or operational needs.

**Knowledge of:**

- ◇ Basic mechanical principles
- ◇ Safe operation of specialized equipment
- ◇ Basic safe work practices

**Ability to:**

- ◇ Operate assigned equipment safely and in conformance with manufacturer's recommendations and obtain certification as necessary to operate said equipment
- ◇ Drive vehicles in a safe and conscientious manner
- ◇ Learn operation of technical equipment
- ◇ Represent Union County and perform duties in a professional, responsible and trustworthy manner
- ◇ Keep accurate records
- ◇ Recognize and follow safety rules
- ◇ Understand and follow oral and written instructions
- ◇ Establish and maintain effective working relationships with co-workers and the public
- ◇ Work in unfavorable weather conditions and be exposed to dust, fumes and loud noises
- ◇ Handle low to moderate levels of stress, meet deadlines and solve problems appropriate to the position
- ◇ Have clarity of speech and hearing which permits effective communication
- ◇ Have sufficient vision which permits production and review of a wide variety of materials both electronic and hardcopy forms
- ◇ Have sufficient manual dexterity to operate equipment and hand tools with moderate to heavy use and make handwritten notations
- ◇ Lift, move, carry, push and/or pull up to approximately 100 pounds
- ◇ Stand, sit, bend, climb, balance, stoop, kneel, twist, crouch and crawl
- ◇ Have sufficient personal mobility necessary to complete field work
- ◇ Carry out duties with limited supervision

**MINIMUM EDUCATION, TRAINING AND EXPERIENCE:**

**Special requirements:** Possession of valid driver’s license, insurable under county liability coverage, be 18 years of age or older, and possession of high school diploma or G.E.D. Tractor with mower operation experience preferred.

**SPECIFIC DUTIES:** *to be performed satisfactorily with or without reasonable accommodation*

**The following duties are normal for this position. These are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.**

- ◇ Operate mowing equipment, such as but not limited to tractor with disc mower.
- ◇ Operate assigned equipment skillfully, safely and in conformance to regulations and directions.
- ◇ Use hand tools necessary to remove obstructions from mower.
- ◇ Operate farm type tractors with attached rotary, gang, or sickle type mowers to cut grass and weeds in right of way.
- ◇ Secure county property to prevent theft or damage.
- ◇ Perform preventive maintenance functions and repair of Secondary Roads equipment such as but not limited to: wash, grease, change oil and filters, and fuel equipment as necessary.
- ◇ Perform all work duties and activities in accordance with County policies, procedures and safety practices.
- ◇ Attend work at the designated place and time.

FLSA Status: Non-Exempt

Pay Grade: As approved by Board of Supervisors

Date Established: April 24, 2018

Date Revised:

*I have carefully read and understand the contents of this job description. I understand that responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the functions and duties of this job or to require that additional of different tasks be performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at anytime and for any reason, and the Employer has a similar right.*

\_\_\_\_\_  
Employee’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Date

The County of Union is an Equal Employment Opportunity Employer. In compliance with the Americans Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.